

NOTICE
Town of Lowell
SELECT BOARD MEETING
THE LOWELL SELECTBOARD WILL MEET ON
Tuesday May 12, 2020 AT 5:30 P.M.
AT THE TOWN OFFICE BUILDING.

AGENDA:

- Sign Orders
- Approve minutes from April 28, 2020
- Discussion of Boskind Circle sign
- Meeting still not open to the public, will post minutes on the website
- Other business

SELECTBOARD:

Richard Pion- Chm.

Alden Warner

Darren Pion

MINUTES
SELECT BOARD MEETING
TOWN OF LOWELL
Meeting held on May 12, 2020 at 5:30 p.m.

Board members present:

Richard Pion-Chair, Alden Warner, Darren Pion

Christy Pion-Town Clerk/Ass't Treasurer

Priscilla Matten-Treasurer/Ass't Clerk

Calvin Allen-Road Commissioner

Meeting was called to order at 5:35 p.m.

Sign Orders:

- ❖ Orders were approved and signed by the Board unanimously for the Treasurer

Minutes for April 28, 2020:

- ❖ Minutes for April 28, 2020 were approved and signed by the Board.

Other Business:

- ❖ LVFD financials were approved and signed by the Fire Dept. Chief and Fire Dept. Treasurer.
- ❖ The Board Chair signed the letter, for the Listers, to approve their extension for property evaluations.
- ❖ Priscilla, Town Treasurer, brought to the Board attention, that we needed to make a decision on whether to keep Rebecca Dizazzo as the temporary assistant, or if we are going to advertise for one. Christy, Town Clerk, spoke very highly of Rebecca Dizazzo, stating that she is a quick learner and very efficient in her work. Rebecca had been filling in for Priscilla while she was on vacation and had to fill in longer than expected due to the COVID-19 situation. She has proven herself to be an asset to the Office team, is very pleasant and respectful to the people around her and has demonstrated high telephone communication skills. Two of the Selectboard members, as well as our Road Commissioner, also commented on how pleasant she is and that they felt she was a good fit in the Office. The Board decided to keep her on staff for a month, at 20 hrs./wk., to learn the Town Clerk responsibilities. The office schedule will be re-visited at that time. Alden expressed his concern that the town should always maintain a backup for the Town Clerk and Treasurer positions.
 - ❖ Calvin, Road Commissioner, updated the Board on the paving grant to let them know that, at this time, all grants have been put on hold. Calvin also stated that he had spoken to Gray's Paving to give

them the heads up on the grant hold. Gray's understood and told Calvin that they would keep a hold on the amount discussed and would start paving around June with the town money already appropriated into the paving fund.

❖ Calvin gave an update on McAllister road. He stated that he had spoken with the man who has been hauling sap up and down the road during mud season, and the man asked if, when the town sends him a bill for the road, if it could be put on hold for a little while, due to the fact he is still waiting to get paid for the sap he hauled. Calvin told the man he would keep the Board informed.

❖ The Board noted the dirt on the carpet and asked why it was there. It was explained to them that it was there on Monday morning when the staff returned to work. The Board was concerned and requested that there be a meeting called with Jessica to find out if she is still interested in the position with full requirements of the job.

Discussion of Boskind sign:

❖ Wayne Warner had called the office prior to the meeting and asked if I (the Selectboard clerk) could ask the Board when or who was taking responsibility for ordering the sign for Boskind circle. The Board stated that it was up to the School Board to take responsibility for this, since it is school property, and the town approved it during the school portion of Town meeting.

Board Warrants:

➤ General Order #23	\$	3,562.41
➤ General Order # 24	\$	20,452.42
➤ Payroll Order # 10	\$	6,344.70

Signed by the Board for the Treasurer to draw checks totaling - **\$** **30,359.53**

Meeting adjourned at 6:50 p.m.

Next meeting date: May 26, 2020 at the Town Office Building

Richard Pion- Chairman

Christy M. Pion – Selectboard Clerk

Alden Warner

Darren Pion