

- A student may need to bring the information below when meeting with financial aid officer:

1. Independent Students: A signed 2013 Federal IRS Tax Transcript (Form 4506-T) is required for those who are single, and married at the time of completing the FAFSA Application. To request a form you may call the IRS Office at: 1-800-829-1040, 1-800-908-9946. All Transcripts and Summary of Wages are free of charge and will be received in approximately 5 business days.

2. Dependent Students: A signed 2013 Federal IRS Tax Transcript is required, as well as a parent(s)' tax transcript. To request a form you may call the IRS Office at: 1-800-829-1040, 1-800-908-9946. A dependent student that has not filed a 2013 IRS Tax Return, but has earned wages, will need to present an IRS Tax Transcript (IRS Form 4506-T) which shows the non-filing status and a Summary of Wages which shows the amount of income earned.

3. Non-Tax Filers: Request a free copy of your 2013 Non-Filers Tax Transcript and Summary of Wages to prove your non-filing status, and earnings. A notarized letter of support may also be required to verify monies or bills paid on your behalf. The IRS Office #s are 1-800-829-1040, 1-800-908-9946.

4. Selective Service Letter: If you have resided in the US between the ages of 18 to 24 years old, you must have registered with Selective Service. Anyone who has failed to register for Selective Service before the age of 25 may no longer register, and will not be eligible for financial aid. See Financial Aid Advisor for more information regarding Selective Service requirements.

5. High School Diploma Requirements: If your diploma is from out of state, or the State of Florida, or you have graduated from a Charlotte County High School, you must have an official copy of your high school transcript that shows you have a valid standard high school diploma or GED. A student, who has earned a GED, needs to present both the GED and the test scores.

6. Foreign High School Diplomas: A student who has earned a high school diploma from a foreign country must have their diploma translated and evaluated by an approved agency. You will need to present your original diploma(s) and course transcript(s) with the letter from the evaluating agency.

7. Verification: If you are selected for verification there will be additional information you be required to submit to the Financial Aid Office.