

October 11, 2018

SGAB Meeting Minutes

1. C. Ball called the meeting to order at 7 p.m.
2. Father opened with Prayer
3. PASTOR'S REPORT

Unfortunately, we did not get approved for the police grant for the security cameras. Father will be talking to HNS to see if they can help with the project. Queen of Hearts is to start November 4 @ The Homestead across the street. First drawing to be held November 10! Bingo Jackpot is up to \$4000. Front of the church renovation will be put on hold as the bids came in higher than expected. Father will update the board with any news with regards to the security camera purchase request from HNS.

4. PRINCIPAL'S REPORT

Mr. Theis informed all regarding special family masses coming up. Also reminded us of the Pumpkin Run and Trivia Night.

The Aspire test scores are now online and Mr. Theis was able to get the transfer students' scores. The scores aren't as high as we would have liked. Mr. Theis is hoping with the school improvement plan, which the Archdiocese has in place for our school, the scores will improve next year. The school improvement plan is only for reading right now. Key changes that will be made are more work on reading, and the teachers were given reading strategy materials. A question from floor was asked about the series of reading material currently used and if maybe it is time to change instruction. Mr. Theis is to look into the series of reading instruction that is used.

Power school is available to see your child's grades. Mrs. Reynolds has your child's code which is needed to access the site. Each child has a unique code. Looking into if there is an easier way to obtain said code than Mrs. Reynolds having to look up for each child.

Right now, asking teachers to monitor in the morning and afternoon for drop off and pick up is not in the works. They are quite busy preparing for their day. Mr. Theis has been asking for volunteers in each news blast each week with no luck. Thank you, Mr. Theis, for always being out there and we hope we can get some volunteers. Mr. Theis did speak with a Sargent from OL police dept. regarding our kiss and ride situation, they suggested moving it further into the lot and that has helped a bit. The moving stop sign in the area has helped as well.

5. PRESIDENT'S REPORT

Budget and Finance

Board to confirm with Tom Forbes on his availability to attend November meeting.

Marketing and Public Relations

Mrs. Kennedy is still quite busy preparing a new curriculum. She needs more time to discuss the website redevelopment.

M. Kolar has researched a few firms who specialize in education websites. Board researching who currently provides these services.

Lastly, Theis will be ensuring the teachers are utilizing the power school site regarding homework information, grades, etc.

### Planning and Policy

A lot of questions come up regarding uniform policy. Mr. Theis said he will ask the teachers for clarification.

Another concern from parents was the sports suspension policy and if it was being enforced as it should be. Discussed possibility of a new policy regarding behavior issues and sport suspensions. Mr. Theis stated students are on probation with a C- or below. Their teachers are aware when the kids are on sports and when grades fall below where they should be. There was weekly monitoring in place of said students in the past. We hope parents can reinforce both behavior and academic grades. There is currently a code of conduct letter that is signed when registering for sports. Looking into having additional behavior code that would be signed by student as well.

### Development

Super Bingo is set for May. M. Soto would like to work with Development soon to discuss Super Bingo as that game will sit close to her heart. Sister Ann received a gift of a new TV and Blue Ray player for her room. M. Soto's goal would be for every class to receive the same from the proceeds of Super Bingo.

### Building and Maintenance

Mulch project still in progress around the doors. Still looking for donations of dark brown mulch. Let R. Schipma know if anyone is interested in dropping off a few bags. R Schipma will coordinate installation.

Mrs. Arnold has reorganized the lines for drop off and pick up. Seems to be working out well.

The afternoon building maintenance man is here from 11-4 daily. The bathrooms are cleaned daily.

We hope to meet with T. Forbes to create a line item for capital improvements for the upcoming school year.

### Legislative

#### Safety and Security

New process for visitors we would like to put in place for January 2019. Board to reach out to Gina Reynolds for input on the procedure. We realize she has a lot on her plate and yes this would add to it however it will be a nice addition to security measures for visitors in our school.

The minutes for the meetings are to be approved at the next month's meeting. This is how it has always been done. And the minutes shall not be posted on social media. However, we can reference the minutes on social media and suggest to check the website to read them.

### Technology

E-rate grant was discussed. We are still unsure of where this issue is at. Need to confirm if school is received funding for internet service. The technology "program" at St. Gerald needs to move forward. P. Oberholtzer explained what the E-rate grant does for schools. Category 1 provides 50-90% of the cost for internet. Category 2 provides equipment and materials for technology to schools and libraries. P. Oberholtzer is willing to help on this project. Step one is to get permission from Development to apply for the grant.

## Technology (Cont)

Father agreed to have the local parishioners to prepare for the install of security cameras. While that is happening, Father agreed to have them pull cables for future WIFI. This work is to start in November. Again, P. Oberholtzer is willing to contact said parishioners to help with the project.

### 6. Old Business

ComEd savings plan report was given to Mr. Theis. We will bring this to the next Parish Council meeting.

Mrs. Colesby will be staying on as a full-time teacher for Pre-K 3. Congrats! Concerns came up that she may need additional help in the office, but Mr. Theis doesn't believe there will be any issues.

Sandy W. says 4<sup>th</sup> grade is still having a hard time with "time". The kids need a little more time to write assignments down, and use the bathroom. Mr. Theis will consult with Sister Ann regarding the situation. This is another example of the need to require teachers to update the power school site with homework, grades, etc.

Discussed the need to revise the format of the "Meet the teachers/Back to School" Night. Proposed including time to visit all classrooms/teachers that the children will see throughout the day and not just the homeroom teacher.

### 7. New Business

Current Board bylaws will be reviewed and possibly revised to change meeting minute approval procedure and mission statement.

A second, PM version of Open House was discussed. Mr. Theis thinks this is a good idea and it will be discussed further at November Board meeting.

### 8. Meeting adjourned by C. Ball at 8:37 p.m.