

(Prepared by/Return to: Amy Kahler, Des Moines Water Works, 2201 George Flagg Pkwy.,
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Meeting
CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION
Clive City Hall
Tuesday, April 22, 2014
6:00 p.m.

1. Chair Items – Commission Chair John McCune called the meeting of the Central Iowa Regional Drinking Water Commission to order at 6:00 p.m. and welcomed those in attendance. Amy Kahler, Recording Secretary, recognized a quorum of Representatives in attendance. Present were:

City of Altoona – Michelle Sloan (Rep), Vern Willey (Ex-O), Karen Oppelt (Alt. Ex-O)

City of Ankeny – Jim McKenna (Rep), Paul Moritz (EX-O)

City of Bondurant – None

City of Carlisle – None

City of Clive – Susan Judkins (Rep, Scott Cirksena (Alt Rep), Bart Weller (Ex-O)

City of Cumming – Jean Lare (Rep)

City of Johnston – Jim Sanders (Alt Rep), Shane Kinsey (EX-O)

City of Mitchellville – None

City of New Virginia – None

City of Norwalk – Tim Hoskins (Rep)

City of Pleasant Hill – Mike Daspit (Rep)

City of Polk City – None

City of St. Charles – None

City of Waukee – John Gibson (Ex-O)

City of Windsor Heights – Louise Moon (Rep)

Des Moines Water Works – Ted Corrigan (Alt Rep), Bill Stowe (EX-O), Amy Kahler (Staff), Linda Kinman (Staff), Pat Bernard (Staff)

Indianola Municipal Utilities – None

Polk County – E.J. Giovannetti (Rep)

Urbandale Water Utility – John McCune (Rep), Dale Acheson (Ex-O)

Warren Water District – Merrill Heemstra (Rep), Randy Beavers (EX-O)

West Des Moines Water Works – Karen Novak Swalwell (Rep), Jim Wallace (Alt Rep), Diana Wilson (EX-O)

Xenia Rural Water District – Gary Benjamin (Ex-O)

Approval of Minutes – Scott Cirksena moved to approve the minutes of the January 28, 2013, CIRDDWC meeting. A second to the motion was provided by Mike Daspit. Upon vote, the motion carried.

Financial Statements – Due to an oversight, financial statements were not included when the materials for this meeting were distributed electronically. Therefore, they will be included with the materials for the July 22, 2014, meeting.

Approval of 2014-2015 Budget – Amy Kahler referenced the Membership Dues and 2014-2015 Budget Worksheets. The formula for membership dues for 2014-2015 has remained the same. The number of accounts for each entity has been updated. Total dues will amount to just under \$5,000. Anticipated expenses for the consultant and legal fees have been estimated at \$250,000 and \$5,000 respectively. It was explained that because CIRDDWC will be collecting more than \$100,000 in revenues, we will be required to publish minutes of meetings in a publication such as *The Des Moines Register*. That annual expense has been estimated at \$1,200. A motion to approve the 2014-2015 Budget was made by Louise Moon and seconded by Karen Novak Swalwell. Upon vote, the motion carried.

Weather Outlook for Spring/Summer 2014 - Jeff Zogg, Hydrologist with the National Weather Service, gave a presentation titled "Weather Outlook for Spring/Summer 2014". He reported the future forecast, especially for the next 1-2 months, doesn't look as dire as last year. The official NOAA outlook for May indicates there are equal chances of above, below or normal conditions. The seasonal drought outlook indicates improvement over last year with enough precipitation in the next couple months to put a dent into the drought. Jeff said the models they are using suggest May is going to be a wet month. Going beyond May, it's more difficult to project. El Niño conditions will be in place most likely for June through August. - El Niños lean strongly to cooler than normal temps.

Legislative Update – Linda Kinman provided a brief legislative update regarding bills pertaining to infrastructure, agriculture and appropriations, nutrient strategy and broadband to improve/expand service.

Regional Governance Update – Nine Requests for Qualifications were sent and five responses have been received. Respondents include Black & Veatch, HDR, KPMG, MWH Global, and Raftelis Financial Consultants. Presentations by the respondents will be made to a panel on April 30 and May 1. The panel will consist of the Executive Committee and several members who have been actively involved in the process. CIRDDWC members were encouraged to attend one or all of the sessions. It was announced that CIRDDWC will need to provide a resource to serve as Project Manager for the Regional Feasibility Study which could require as much as 20 hours per week. The timeframe for the Study has been estimated at 6-8 months.

Executive Committee Report – Minutes of the past meetings have been included in the materials provided for this meeting. At the Executive Committee meeting on April 18, discussion occurred regarding project coordination. At least three of the five respondents spoke of the need for a project manager to serve as a resource for the consultant. It was determined that approximately \$50,000 would need to be devoted for project management. It was noted that many of CIRDDWC members' councils and boards approved participation with a "not to exceed amount" and the projected cost of the study plus anticipated project management fees is within the budget that communities approved.

General Discussion – CIRDDWC members were reminded to advise Amy Kahler if you have topic suggestions for future meetings. A comment was made that denitrification could be a future topic.

Adjournment – A motion to adjourn the meeting was made by Karen Novak-Swalwell and seconded by Louise Moon.

Meeting adjourned at 6:50 p.m.