

The Moran City Council met in regular session on Monday, December 2, 2019. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

<u>Mayor</u> Phillip L. Merkel	<u>Elected Officials Present:</u> <u>Council Members Present</u> Bill C. Bigelow Chad A. Lawson Corliss E. Lynes Kris R. Smith Jerry D. Wallis	<u>Council Members Absent</u>
-----------------------------------	--	-------------------------------

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; and Lori Evans, City Clerk

Visitors Present: Gary Preston, Cindy Chalker, and Richard Luken

CONSENT AGENDA

Council member Lynes moved to approve the December 2019 consent agenda as follows:

- November 2019 Minutes
- November 2019 Petty Cash Reimbursement Report
- December 2019 Pay Ordinance totaling \$74,503.19
- November 2019 Jayhawk Utility Audit Trail Report
- November 2019 Certificate of Deposit Report

Bigelow seconded the motion, motion passed with all approving.

PUBLIC HEARING

527 N Pine Street – No one present for the hearing. Council member Bigelow moved to proceed with condemnation of the property. Lynes seconded the motion. Motion passed with Bigelow, Lynes, Smith, and Wallis approving. Council member Lawson abstained from the vote.

403 N Park Street – Gary Preston informed the Council that his mother Ellen Preston recently passed away and he has plans to address the issues with car port by repairing or tearing down the car port if repairs are too costly. The Council discussed their concerns with Mr. Preston and agreed to allow him additional time to bring the property into compliance.

VISITORS

Richard Luken was present to observe the meeting.

Cindy Chalker presented Library usage reports for October and November. Cindy noted the Library had received a framed poem from Matt French. She relayed a suggestion from Barbara Siefker that the poem be displayed in the Moran Museum.

OLD BUSINESS

Resolution 2019-04 Condemning Properties – **A RESOLUTION FINDING THAT THE STRUCTURE LOCATED BEG 100' N NE COR LT 2, BLK 5, MORAN CITY, W 140', N 50', E 140', S 50' TO POB IN THE CITY OF MORAN, ALLEN COUNTY, KANSAS, COMMONLY KNOWN AS 527 N PINE ST, MORAN, KANSAS, IS UNSAFE OR DANGEROUS AND DIRECTING THE STRUCTURE TO BE REPAIRED OR REMOVED AND THE PREMISES MADE SAFE AND SECURE.** Council member Lynes moved the Council adopt resolution 2019-04. Bigelow seconded the motion, motion passed with Lynes, Bigelow, Smith, and Wallis approving. Council member Lawson abstained from the vote.

Moran Museum – Superintendent Stodgell informed the Council that Kansas Gas Service will install a service line for the museum sometime in the near future. The City crew will then install the new heaters.

Year End Review of Salaries – Topic was tabled until later in the meeting.

2020 KPERS Rates – Clerk Evans reported the 2020 Employers Rate will be 8.61% down from the current rate of 8.89%

NEW BUSINESS

2020 Cereal Malt Beverage Applications – Council member Lawson moved to approve issuing licenses to Pete's of Erie, Inc. and The Marmaton Market. Smith seconded the motion, motion passed with all approving.

Annual Review of Moran Municipal Court Costs – The Council reviewed the topic and no action was taken.

EMS Building Permit – Clerk Evans advised the Council that the contractors for the new EMS building called to inquire about the City's building permit requirements. The Council discussed the matter and agreed to ask the County to complete a building permit for the new EMS building. Council member Bigelow moved to waive all permit fees. Smith seconded the motion, motion passed with all approving.

Moran Pride/Thrive Request – The Council considered an email request from Moran Pride Thrive asking for permission to store items for their annual garage sale at the old Library building. Council member Bigelow moved to approve the request with the understanding that there will be no water to the building and no air conditioning during the summer. Lawson seconded the motion, motion passed with all approving.

The Council review a letter received from the resident at 322 W Randolph St asking the Council to ban residential trapping of cats. The letter specifically asked that only City employees be authorized to set live traps as some local residents are trapping neighborhood pets. Chief Smith advised he had spoken with all parties involved in the matter. After discussion the Council chose to take no action at the current time but will review the situation if it is not resolved.

Year End Review of Salaries and Benefits – Council member Bigelow moved the Council meet in executive session at 7:31 PM for 15 minutes to discuss individual employee hourly pay, salaries and benefits pursuant to the non-elected personnel matter exception KSA 75-4319(b)(1). Smith seconded the motion, motion passed with all approving. The Council returned from executive session at 7:46 PM and the meeting resumed.

Council member Bigelow made motion that Michael Stodgell, Craig Miller, Taeler Carr, and Lori Evans be given a .25 cent an hour increase in pay. Shane Smith will receive the equivalent increase to his weekly salary rate. Additionally, all full time employees will be given a net bonus check of \$35.00 for the year. Based on the motion, employee pay for 2020 will increase as follows:

Mike Stodgell	\$ 21.50 to \$ 21.75 per hour
Craig Miller	\$ 18.25 to \$ 18.50 per hour
Lori Evans	\$ 17.95 to \$ 18.15 per hour
Taeler Carr	\$ 11.00 to \$ 11.25 per hour
Shane Smith	\$ 843.60 to \$854.60 per week

Council member Smith seconded the motion, motion passed with unanimous approval.

DEPARTMENTAL REPORTS

Fire Chief – Chief Merkel reported a representative from Hays Fire and Rescue presented additional training on the new truck.

Police Chief – Chief Smith asked for approval to purchase a new desktop and Office software package for his office. Smith said he wouldn't need a new monitor but computer and software should run between \$750 to \$850. Council member Bigelow moved to approve Smith spend up to \$850 to purchase the equipment and software requested. Lawson seconded the motion, motion passed with all approving.

Superintendent – Superintendent Stodgell submitted the following activity report for the month of November 2019:

- Pulled utility pole at 515 N. Locust
- Repaired Security light, repaired duplex and cut tree out and hauled away at First & Birch
- Outage due to squirrels at Maple & Front, 322 N Randolph
- Talked with Dale's Sheet Metal about 54 Fitness Furnace
- Change out electric meter at 207 W Randolph Apt 17
- Took down old electric service and put up new at 420 N Park
- Replaced sec. light at Cottonwood & First
- Changed out electric meters at: 412 N Birch, 104 S Sycamore, 313 N Gas, 308 N High, 306 N Gas, 622 W Franklin, 407 W Franklin, 614 N Birch, 505 N Birch, 344 N Cedar, 544 N Cedar, 536 N Cedar, 313 S Elm, 406 W Oak
- 304 S Cedar transformer in Alley-Squirrels Fuse
- Changed out light in City Hall Kitchen area
- Took electric service down at 515 N Locust, took split bolts off and replaced with one bolts. 319 E Oak
- Installed grab bars in the bathroom at Library/Police Department
- Changed furnace filter at 54 Fitness Center
- Weld hitch that goes on tractor
- Worked on the lights in the back shop
- Installed street numbers on the Library/Police Department
- Took clear panel off and ordered new for the Fire Department entry way
- Dug muck out of hole and filled with rock at 207 Randolph

Approval Date:
January 6, 2020

- Worked on water dock, new hose and repaired coin changer
- Picked up sand and hauled away from Water Tower Pit
- Refilled water tower and checked for leaks
- Repaired water leak 2" at Village's main
- Locates
- PWWD#5 Valve wouldn't shut off high pressure, opened hydrant at Church and Chestnut, shut valve down at water tower
- Changed out water meter heads at Bus Barn and put old head back on and resent 4 meters with magnet
- Talked with UPRR about street and corners
- Winterized vac and put blade on J. Deere and Loader
- Cold Patched pot holes
- Prepared ice melt for side walks
- Repaired and got Christmas lights ready
- Hauled 7 loads of concrete to landfill
- Winterized bathrooms and put score board covers on

City Clerk – Clerk Evans reported income for the month of November as follows:

General Fund		Water Fund	
Charges For Services	10.85	Sales To Customers	9,848.47
Refuse	1,681.00	Water Protection Fee	26.02
Court Fines	2,366.39	Connect Fee	150.00
Reimbursed Expense	5.00	Reimbursed Expense	140.40
CMB License	50.00	Penalties	268.36
KS Sales Tax	5,456.31	Water Tower Fee	50.00
54 Fitness Fee/Fobs/Ovpd	1,060.00	Employee Benefit Fund	
Interest Earned Checking/CD's	131.76	Tax Disbursement	445.77
Tax Disbursement	1,648.20	Library Fund	
Electric Fund		Tax Disbursement	118.15
Sales To Customers	33,997.17	Sewer Fund	
Reimbursed Expense	105.80	Sales To Customers	6,569.30
Connect Fee	98.28	Monthly Receipts	<u>66,523.07</u>
Overpaid	172.22	<i>Add: Interest to CD 44526614</i>	<u>11.00</u>
Fuel Adjustment	1,052.18	Gross Receipts	<u>66,534.07</u>
Light Rent	152.25	<i>Less: LIEAP Credit</i>	<u>120.96</u>
Sales Tax Fund		<i>KanPay Charge Back</i>	<u>85.19</u>
Sales Tax Receipts	919.19	<i>Utility Credits</i>	<u>291.17</u>
		<i>Recreation Fee Credit</i>	<u>140.00</u>
		Net Receipts	<u>65,896.75</u>

Clerk Evans reported the County has certified that Jerry Wallis received the majority of write in votes for Mayor and Jim Mueller received the majority of write in votes for the open Council seat. Wallis, Mueller, and Council member Lynes will be sworn in at the January meeting.

There being no further business to discuss, Council member Smith moved, seconded by Bigelow, to adjourn the regular meeting at 7:59 PM. Motion passed with unanimous approval.