

**SUMMER VILLAGE OF SOUTH VIEW**  
**AGENDA**

Regular Council Meeting via Teleconference, held on  
Wednesday, April 15<sup>th</sup>, 2020 commencing at 9:30 a.m.

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1. Call to Order
  
2. Agenda: a) April 15<sup>th</sup>, 2020 Regular Council Meeting Agenda
  
3. Minutes: p1-5 a) March 18<sup>th</sup>, 2020 Regular Council Meeting Minutes
  
4. Appointments: a) 9:35 a.m. - Laura Marco of Seniuk & Company to present the draft 2019 Audited Financial Statements.  
  
*(approve statements as presented or amended)*
  
5. Bylaws: a) Bylaw 207-2019, a bylaw to remove the park reserve designation from certain lands and to confirm an environmental reserve designation to certain lands. First reading was given to this bylaw on April 24, 2019. A public hearing was held on January 18<sup>th</sup>, 2020. All 5 of the property owners have now forwarded their additional \$1,000 payment. *(give 2<sup>nd</sup> and 3<sup>rd</sup> reading to bylaw or some other direction as given at meeting time)*  
  
p6-9
  
6. Business: a) All-Net Connect Proposal – further to the 2019 Regional Municipalities Meeting in Onoway when this group made a presentation to the entire region, Dwight has reached back out to this group to inquire if they would provide a proposal to our Summer Villages group. Attached is that proposal, which has a quote of \$6,000.00/year or \$500.00 if each Summer Village was to join. If not all 12 Summer Villages joined, then there would still be the opportunity for those interested to purchase it at whatever that pro-rated member cost would be (6 Summer Villages would be \$1,000.00/year). The current Health Emergency we are in high lights the need to have a reliable communication system with our residents. As noted at that Regional Meeting by the Barrhead RCMP Detachment Commander, this could also be used to notify the community of crime  
  
p10-28

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related matters. It could also be used to remind residents of public hearings, open houses, Canada Day celebration events, or advise them of road projects or lake issues. If Council was to agree to participate I would suggest the 2020 costs be taken from reserves or unrestricted surplus because we simply don't know what those costs will be until all other members are known (*participate in the All-Net Connect Proposal with the 2020 costs coming from unrestricted surplus or reserve funds (up to \$1,000.00), or some other direction as given by Council at meeting time*)

- p 29
- b) Summer Villages of Lac Ste. Anne County East – please refer to the April 6<sup>th</sup>, 2020 letter from SVLSACE Chair Bernie Poulin referencing the COVID-19 pandemic and a regional collaboration initiative with neighbouring municipalities to help those in our community who are most in need. Mr. Poulin goes on to note that the Summer Village of Silver Sands has contributed \$1,000.00 to this initiative and is challenging other Summer Villages to match this contribution. Depending on how this is rolled out we may be able to utilize FCSS funds for our contribution should Council wish to participate. Alternatively, I would suggest utilizing unrestricted surplus or reserves to fund any contribution. As we are currently in an unprecedented situation not only locally but also globally, I believe it is important to stand united with our neighbouring municipalities and be prepared to help those most vulnerable in our local community. (*that the Summer Village of South View participate in the regional COVID-19 initiative by contributing \$1,000.00 with costs coming from FCSS funds if eligible, and if not from either unrestricted surplus or reserve funds*) (*or some other direction as given by Council at meeting*)

- p 30-32  
separate
- c) Sturgeon River Watershed Alliance (SRWA) – please refer to the attached April 3<sup>rd</sup>, 2020 email confirming receipt of \$200,000.00 from the Alberta Community Partnership Grant program to implement the actions of the Sturgeon River Watershed Management Plan. The SRWA is now asking for support of the Sturgeon River Watershed

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---

Management Plan and to continue to work collaboratively with other municipalities in the SRWA to implement this plan (*that the Summer Village of South View accept the Sturgeon River Watershed Management Plan for information and that South View continue to work collaboratively with other municipalities in the SRWA to implement this plan*)

- d) 2020 Draft Operating and Capital Budget – further to discussion and direction as our last Council meeting, as well as further discussion given the COVID-19 pandemic we are in, attached is the 2020 Draft Budget with a 0% increase in municipal tax dollars collected. Administration is proposing that the minimum tax remain at \$1,025.00 per property.

*separate*

*(that in recognition of the extreme circumstances resulting from the COVID-19 pandemic and resulting hardships faced by property owners, Council approve the 2020 Draft Budget as presented with a 0% increase in municipal tax dollars collected, and that the minimum tax remain at \$1,025.00 per property)*

Once the budget is approved, Administration will then be asking for approval of the two tax rate bylaws (Special Tax which is \$50.00/property for a sewer tax, and then regular tax rate bylaw).

*p 33-34*

*(that Bylaw 216-2020, a bylaw to authorize a special tax charge to be levied against all taxable properties for the 2020 taxation year, be given all 4 readings (1<sup>st</sup> reading, 2<sup>nd</sup> reading, unanimous consent to consider 3<sup>rd</sup> reading, and 3<sup>rd</sup> and final reading))*

*p 35-37*

*(that Bylaw 217-2020, a bylaw to authorize the several rates of taxation imposed for all purposes for the 2020 tax year, be given all readings (1<sup>st</sup> reading, 2<sup>nd</sup> reading, unanimous consent to consider 3<sup>rd</sup> reading, 3<sup>rd</sup> and final reading))*

Once the tax bylaws are passed, and further to previous discussions and mandate from the Province as a result of

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---

P 38-43

COVID-19, we will be asking for a motion to defer for 6 months the non-residential school tax payment to September 30<sup>th</sup>, 2020 with an October 1<sup>st</sup> penalty of 18% for those non-residential properties only (Telus and Fortis).

*(that in recognition of the extreme circumstances resulting from the COVID-19 pandemic and resulting hardships faced by businesses, and as mandated by the Province of Alberta, Council approve for the 2020 taxation year only a 6 month deferral plan for non-residential properties school tax payment to September 30<sup>th</sup>, 2020 with an 18% penalty being applied on outstanding non-residential tax accounts on October 1<sup>st</sup>, 2020)*

As previously discussed and agreed by Council, attached is your tax penalty bylaw which will incorporate the non-residential tax penalty as noted above, as well as amending the residential properties tax penalty for the 2020 year only from 18% July 1<sup>st</sup> to 2% July 1, 4% August 1, 6% September 1 and 6% October 1<sup>st</sup>, totally 18% over a 4-month period.

P 44-45

*(that Bylaw 218-2020, a bylaw to impose penalties on unpaid taxes for the 2020 year, be given all 4 readings (1<sup>st</sup> reading, 2<sup>nd</sup> reading, unanimous consent to consider 3<sup>rd</sup> reading, and 3<sup>rd</sup> and final reading))*

e)

f)

g)

7. Financial

a) Income and Expense Statement – n/a

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8. Council Reports

- a) Mayor Benford
- b) Deputy Mayor Johnson
- c) Councillor Ward

9. Chief Administrator's Report

- COVID-19 update
- RV policy

10. Information and Correspondence

p 46-47

- a) Alberta Urban Municipalities Association – March 19<sup>th</sup>, 2020 letter from President Barry Morishita to Municipal Affairs Minister Kaycee Madu on the \$60 million investment by the Province in community services to support our most vulnerable citizens.

p 48

- b) Lac Ste. Anne Foundation – March 26<sup>th</sup>, 2020 letter advising of 2020 Municipal Requisition of \$3,799.33 (2019 requisition was \$3,886.56)

p 49-50

- c) Alberta Municipal Affairs – March 31<sup>st</sup>, 2020 letter to Silver Sands advising their Alberta Community Partnership application for \$200,000.00 for the Sturgeon River Watershed Alliance Intermunicipal Watershed Planning project has been approved.

d)

11. Closed Meeting Session (n/a)

12. Next meeting:

13. Adjournment

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---

Upcoming Meetings:

- June 17<sup>th</sup>, 2020 South View Regular Council Meeting @ 9:30 a.m.
- June 21<sup>st</sup>, 2020 Summer Villages of Lac Ste. Anne County East (VQ to host)
- July 15<sup>th</sup>, 2020 South View Regular Council Meeting @ 9:30 a.m.
- August 19<sup>th</sup>, 2020 South View Regular Council Meeting @ 9:30 a.m.

SUMMER VILLAGE OF SOUTH VEW  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, MARCH 18, 2020  
TOWN OF ONOWAY COUNCIL CHAMBERS

- PRESENT: Council: Mayor Sandi Benford  
Deputy Mayor Brian Johnson  
Councillor Garth Ward
- Administration: -Wendy Wildman, Chief Administrative Officer (CAO)  
-Heather Luhtala, Assistant CAO (Via teleconference)  
-Dwight Moskalyk, Land Use Bylaw Consultant (at 9:42 a.m.)  
-Michelle Gallagher, Legal Counsel (at 9:45 a.m.)  
-Colleen Richardson, Director of Emergency Management (Via teleconference at 11:41 a.m.)
- Appointments: a) 9:32 a.m. – Jason Madge, Jaymad Contracting Inc., to discuss boat launch remediation project – (Via teleconference)  
b) 9:50 a.m. - Park Reserve Designation – property owners Theresa Baril and Phillip and Victoria Baril have requested an opportunity to address Council on this matter (Via teleconference)
- Public at Large: 4 (Via teleconference)

	MOTION #	
1.	<b>CALL TO ORDER</b>	Mayor Benford called the meeting to order at 9:30 a.m.
2.	<b>AGENDA</b> 39-20	<b>MOVED</b> by Deputy Mayor Johnson that the March 18, 2020 Agenda be approved as presented.  <b>CARRIED</b>
3.	<b>MINUTES</b> 40-20	<b>MOVED</b> by Deputy Mayor Johnson that the minutes of the February 19, 2020 Regular Council Meeting be approved as presented.  <b>CARRIED</b>
4.	<b>APPOINTMENTS</b> 41-20	a) 9:32 a.m. – Jason Madge to discuss boat launch project – (Via teleconference) <b>MOVED</b> by Deputy Mayor Johnson that Jason Madge of Jaymad Contracting Inc. be authorized to drill holes at the boat launch site to determine the ice thickness and that, if practical, the boat launch remediation project proceed at this time.  <b>CARRIED</b>  Jason Madge exited the meeting at 9:37 a.m.



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		b) Park Reserve Designation – property owners Theresa Baril and Phillip and Victoria Baril have requested an opportunity to address Council on this matter - this item was deferred to later in the meeting.
<b>5.</b>	<b>BYLAWS</b>	Bylaw 207-2019 - a bylaw to remove the park reserve designation from certain lands and to confirm an environmental reserve designation to certain lands being Lot P, Block 1, Plan 2647KS - this item was deferred to later in the meeting.
	42-20	<b>MOVED</b> by Councillor Ward that Bylaw 215-2020 being a Bylaw to establish Fees & Charges for the Summer Village of South View, be given 1 <sup>st</sup> reading.  <b>CARRIED</b>
	43-20	<b>MOVED</b> by Deputy Mayor Johnson that Bylaw 215-2020 be given second reading.  <b>CARRIED</b>
	44-20	<b>MOVED</b> by Mayor Benford that Bylaw 215-2020 be considered for third reading.  <b>CARRIED UNANIMOUSLY</b>
	45-20	<b>MOVED</b> by Councillor Ward that Bylaw 215-2020 be given third and final reading.  <b>CARRIED</b>
<b>6.</b>	<b>BUSINESS</b>	
	46-20	<b>MOVED</b> by Mayor Benford that Council approve the draft Intermunicipal Collaboration Framework document between the Summer Village of South View and Lac Ste. Anne County as presented.  <b>CARRIED</b>  Dwight Moskalyk arrived at 9:42 a.m.  Michelle Gallagher arrived at 9:45 a.m.
	47-20	<b>MOVED</b> by Councillor Ward that Council accept for information the Draft Recreational Vehicle Site Requirements Policy as presented and that an amended policy be brought back to the next Council meeting with the changes as discussed.  <b>CARRIED</b>  Dwight Moskalyk exited the meeting at 9:49 a.m.

2



SUMMER VILLAGE OF SOUTH VEW  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, MARCH 18, 2020  
TOWN OF ONOWAY COUNCIL CHAMBERS

	<p><b>DELEGATION</b> (deferred from earlier in the meeting)</p>	<p>b) 9:51 a.m. - Park Reserve Designation – property owners Theresa Baril and Phillip and Victoria Baril have requested an opportunity to address Council on this matter (Via teleconference)</p> <p>Councillor Ward excused himself as a Council member at 10:00 a.m. citing a pecuniary interest in the matter of Bylaw 207-2019 as he is the spouse of the owner of one of the lots included in the noted bylaw.</p> <p>Councillor Ward excused himself from the Council meeting room at 10:08 a.m. citing a pecuniary interest in the matter of Bylaw 207-2019 as he is the spouse of the owner of one of the lots included in the noted bylaw.</p> <p>The delegations for the park reserve designation item exited the meeting via teleconference at 10:31 a.m.</p> <p><b>48-20</b></p> <p><b>MOVED</b> by Deputy Mayor Johnson that a deadline extension be given to April 7<sup>th</sup>, 2020 to those property owners of 223/227/231/235/239 Oscar Wikstrom Drive who have not yet responded with respect to the Summer Village requesting an additional deposit in the amount of \$1,000.00 from each property to cover the costs incurred for the park reserve disposal matter (<i>original deadline to respond was March 18, 2020</i>) AND THAT further consideration of Bylaw 207-2019 be deferred to the next Council meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p><b>49-20</b></p>	<p>Councillor Ward returned to the meeting at 10:46 a.m.</p> <p><b>MOVED</b> by Mayor Benford that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 10:47 a.m. to discuss the following item:</p> <p>-Third party personal privacy (FOIPP Act Section 17)</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting recessed at 10:48 a.m.</p> <p>The meeting reconvened at 10:53 a.m.</p> <p>The following individuals were present at the Closed Meeting:          Sandi Benford          Garth Ward          Brian Johnson          Wendy Wildman          Heather Luhtala (Via Teleconference)          Michelle Gallagher (legal counsel)</p> <p>Michelle Gallagher exited the meeting at 11:05 a.m.</p>

3

SUMMER VILLAGE OF SOUTH VEW  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, MARCH 18, 2020  
TOWN OF ONOWAY COUNCIL CHAMBERS

	<p>50-20</p> <p>51-20</p> <p>52-20</p> <p>53-20</p> <p>54-20</p>	<p><b>MOVED</b> by Deputy Mayor Johnson that Council return to an open meeting at 11:06 a.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting recessed at 11:07 a.m.</p> <p>The meeting reconvened at 11:12 a.m.</p> <p><b>MOVED</b> by Deputy Mayor Johnson that further to the March 1, 2020 extension deadline to comply (<i>Motion #171-19</i>) for Lot 12A Block 1 Plan 172 0210 and as this property remains non-compliant, Administration be authorized to direct legal counsel to send a letter to the property owner with respect to the ongoing enforcement matter.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Ward that the Summer Village initiate plans for a Canada Day/50<sup>th</sup> Anniversary Celebration scheduled for Saturday, June 27, 2020 (<i>if allowed to proceed with respect to the public gathering restrictions as a result of COVID-19</i>) with costs to be included in the 2020 Budget.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Ward that Council accept for information the discussion with respect to the Draft 2020 Budget with an updated draft budget including discussed amendments and the 2020 Tax Rate bylaws being presented at the next Council meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Benford that the 3-year operating budgets and the 5-year capital budget plans be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
7.	<b>FINANCIAL</b>	n/a
8.	<b>COUNCIL REPORTS</b> 55-20	<p><b>MOVED</b> by Deputy Mayor Johnson that Council accept for information the Council reports as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Colleen Richardson, Director of Emergency Management – Via teleconference at 11:41 a.m.</p> <p>Colleen Richardson exited the meeting via teleconference at 11:52 a.m.</p>

4

SUMMER VILLAGE OF SOUTH VEW  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, MARCH 18, 2020  
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	56-20	<b>MOVED</b> by Deputy Mayor Johnson that Council accept for information the verbal report from Colleen Richardson, Director of Emergency Management, with respect to the conference call she participated in with the Provincial Emergency Management Agency respecting COVID-19.  <b>CARRIED</b>
9.	<b>CAO REPORT</b> 57-20	<b>MOVED</b> by Deputy Mayor Johnson that Council accept for information the Administration report as presented.  <b>CARRIED</b>
10.	<b>INFORMATION AND CORRESPONDENCE</b> 58-20	<b>MOVED</b> by Deputy Mayor Johnson that the following information and correspondence be accepted: a) Association of Summer Villages of Alberta – 2020 Winter Newsletters b) Community Peace Officer Reports – January and February 2020  <b>CARRIED</b>
11.	<b>CLOSED MEETING</b>	n/a
12.	<b>NEXT MEETING</b> 59-20	<b>MOVED</b> by Councillor Ward that in-person meetings be suspended indefinitely, and that the next Regular Council meeting be scheduled for Wednesday, April 15, 2020 at 9:30 a.m. via teleconference.  <b>CARRIED</b>
13.	<b>ADJOURNMENT</b>	The meeting adjourned at 12:15 a.m.

\_\_\_\_\_  
Mayor, Sandi Benford

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman

(5)

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**A BYLAW OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, TO REMOVE A PARK RESERVE DESIGNATION FROM CERTAIN LANDS AND TO CONFIRM AN ENVIRONMENTAL RESERVE DESIGNATION TO CERTAIN LANDS.**

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**WHEREAS**, the Summer Village of South View ("the Municipality") is the registered owner of the lands legally described as

PLAN  
2647KS  
BLOCK 1  
LOT P (PARK RESERVE)  
CONTAINING 1.08 ACRES MORE OR LESS  
EXCEPTING THEREOUT ALL MINES AND MINERAL AND  
THE RIGHT TO WORK THE SAME AS SET FORTH IN  
TRANSFER 7849JV  
("Lot P")

**AND WHEREAS**, the Municipality has noted that the "Park Reserve" designation assigned to Lot P is not a recognized designation of land under the current *Municipal Government Act* ("MGA") and that the designation of Lot P most closely resembles an "Environmental Reserve" designation under the current MGA,

**AND WHEREAS**, the Municipality has, following lengthy investigation, determined that there may have been errors made in the boundaries of Lot P at the time of registration of the subdivision that created Lot P, such that certain lots adjacent to Lot P did not extend to the shoreline of Lake Isle, as intended. These errors resulted in the adjacent landowners constructing improvements that encroach onto Lot P and the Municipality has also levied and collected property taxes in a manner that reflects the mistaken belief that the boundaries of the certain lots extended to the shoreline of Lake Isle,

**AND WHEREAS** the Municipality has determined that the result of their investigations indicate "an omission, error or other defect in the certificate of title" for Lot P, and "an encroachment problem and other concerns" with respect to Lot P, within the meaning of section 676(1)(d) of the MGA,

**AND WHEREAS**, the Municipality may, by Bylaw made in accordance with section 676 of the MGA, change the boundaries of an Environmental Reserve in order to correct an omission, error or other defect in the certificate of title, or to rectify an encroachment problem or other concern,

**AND WHEREAS**, the Municipality wishes to remove the "Park Reserve" designation from Lot P in order to correct the identified problems and concerns prior to subdivision of Lot P,

**AND WHEREAS**, the Municipality wishes to add an "Environmental Reserve" designation to a portion of Lot P in conjunction with correcting the identified problems and concerns outlined above;

**AND WHEREAS** a portion of Lot P is also to be subdivided to assist with correction of the problems noted above, a copy of the intended subdivision plan for which is attached as Schedule "A",

**NOW THEREFORE**, the Council of the Summer Village of South View, in the Province of Alberta, duly assembled, enacts as follows:

1. THAT this Bylaw may be cited as the "REMOVAL OF PARK RESERVE DESIGNATION BYLAW";
2. THAT the Summer Village of South View shall remove the reserve designation from all of Lot P.
3. THAT the Summer Village of South View shall designate Lot 6ER as identified on the intended subdivision plan at Schedule "A" as Environmental Reserve.
4. THAT this Bylaw shall come into force and have effect on the date of the third and final reading.

Read a first time on this 24th day of April, 2019.

\_\_\_\_\_  
Mayor, Sandi Benford

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman

Read a second time on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor, Sandi Benford

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman

Read a third and final time on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor, Sandi Benford

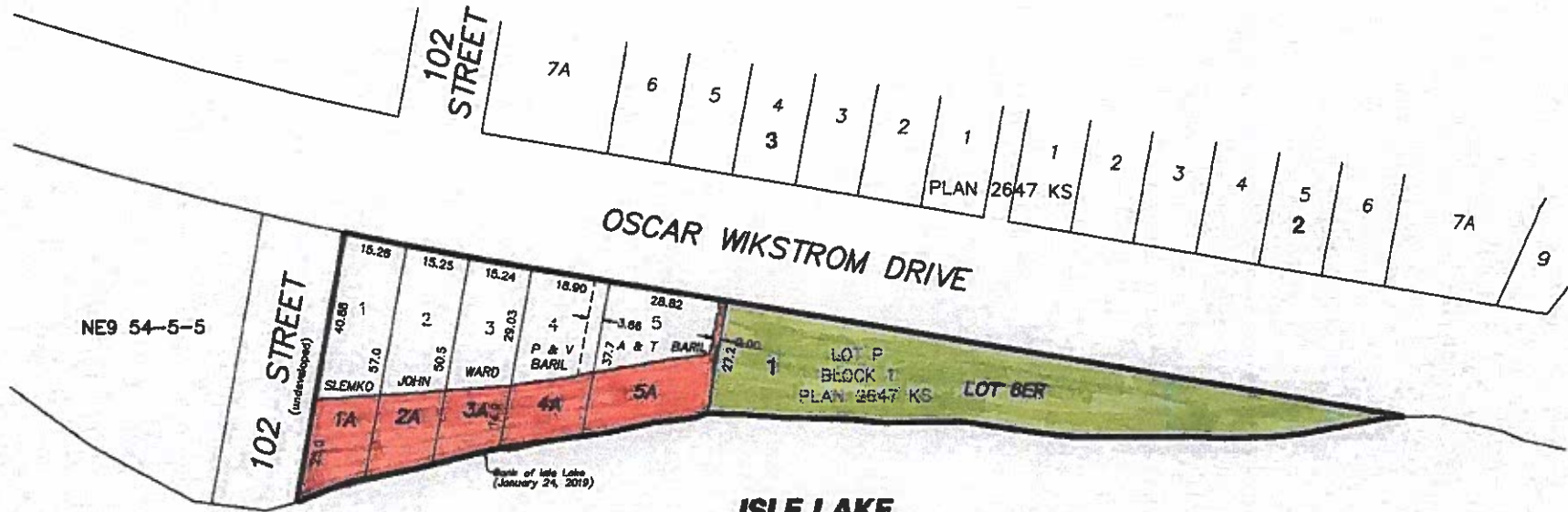
\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman



# SCHEDULE "A" – BYLAW 207-2019



SCHEDULE "A"



- REMOVE PARK RESERVE DESIGNATION AND CONSOLIDATE
- CONFIRM ENVIRONMENTAL RESERVE DESIGNATION

**NOTES:**  
 1. ALL DISTANCES ARE IN METRES AND DECIMALS THEREOF  
 2. LOT OWNERS LAST NAME MARKED ON LOTS  
 3. AREA OUTLINED THUS AND CONTAINS 0.893 ha.

**AREAS:**

LOT 1: 0.059 ha	LOT P: 0.034 ha	LOT 1A: 0.093 ha
2: 0.053 ha	P: 0.029 ha	2A: 0.082 ha
3: 0.047 ha	P: 0.025 ha	3A: 0.072 ha
4: 0.049 ha	P: 0.028 ha	4A: 0.077 ha
5: 0.048 ha	P: 0.045 ha	5A: 0.094 ha
	P: 0.279 ha	6ER: 0.279 ha
<b>[TOTAL 0.693 ha]</b>		

TENTATIVE PLAN SHOWING PROPOSED SUBDIVISION OF LOTS 1 TO 5 INCLUSIVE, BLOCK 1, AND LOT P, BLOCK 1, PLAN 2647 KS  
 SUMMER VILLAGE OF SOUTH VIEW - ALBERTA  
 SCALE 1:1000      FEBRUARY 2019

NAVLAND GEOMATICS INC.  
 10722 - 181st STREET, EDMONTON, ALBERTA  
 PHONE NO. 780-488-1118      FAX NO. 780-483-0240  
 FILE NO. 2675/19      2675-TENT-19.DWG

9

## Wendy Wildman

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**From:** administration@wildwillowenterprises.com  
**Sent:** April 10, 2020 9:04 AM  
**To:** Liz Turnbull; Bernie Poulin; Graeme & Sherry Horne; Graeme Horne; Sandi Benford; Garth Ward; Brian Johnson; Russ Purdy; Brenda Shewaga; Don Bauer  
**Cc:** Wendy Wildman  
**Subject:** [FWD: Connect By All-Net - Summer Villages of Lac Ste Anne County East]  
**Attachments:** Connect By All-Net - Summer Villages of Lac Ste Anne County East.eml (2.83 MB)

Councillors, please see below and attached as this will be presented at the June SVLSACE meeting, however, the SVLSACE admin is looking for feedback by April 30th.

Wendy is suggesting that if we choose to participate, that we take the funds out of our reserves for 2020 so we don't delay budgets and tax rate bylaws.

Thanks,

**Heather Luhtala,**  
**Asst. CAO**  
**S.V. of South View**  
**S.V. of Silver Sands**  
**S.V. of Yellowstone**  
**Phone: 587-873-5765**  
**Fax: 780-967-0431**  
**Website:** [www.wildwillowenterprises.com](http://www.wildwillowenterprises.com)  
**Email:** [administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)

----- Original Message -----

Subject: Fwd: Connect By All-Net - Summer Villages of Lac Ste Anne County East

From: [ddm@kronprinzconsulting.ca](mailto:ddm@kronprinzconsulting.ca)

Date: Thu, April 09, 2020 11:58 am

To: "d.evans@birchcove.ca" <[d.evans@birchcove.ca](mailto:d.evans@birchcove.ca)>, "[svcastle@telus.net](mailto:svcastle@telus.net)" <[svcastle@telus.net](mailto:svcastle@telus.net)>, "[cao@svnakamun.com](mailto:cao@svnakamun.com)" <[cao@svnakamun.com](mailto:cao@svnakamun.com)>, "[cao@rosshaven.ca](mailto:cao@rosshaven.ca)" <[cao@rosshaven.ca](mailto:cao@rosshaven.ca)>, "[svsandyb@xplornet.ca](mailto:svsandyb@xplornet.ca)" <[svsandyb@xplornet.ca](mailto:svsandyb@xplornet.ca)>, "[administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)" <[administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)>, "[svsunrisebeach@wildwillowenterprises.com](mailto:svsunrisebeach@wildwillowenterprises.com)" <[svsunrisebeach@wildwillowenterprises.com](mailto:svsunrisebeach@wildwillowenterprises.com)>, "[office@sunsetpoint.ca](mailto:office@sunsetpoint.ca)" <[office@sunsetpoint.ca](mailto:office@sunsetpoint.ca)>, "d.evans@valquentin.ca" <[d.evans@valquentin.ca](mailto:d.evans@valquentin.ca)>, "[svwestcove@outlook.com](mailto:svwestcove@outlook.com)" <[svwestcove@outlook.com](mailto:svwestcove@outlook.com)>

Cc: "Poulin, Bernie" <[bpoulin@xplornet.com](mailto:bpoulin@xplornet.com)>, "[renjgiesbrecht@gmail.com](mailto:renjgiesbrecht@gmail.com)" <[renjgiesbrecht@gmail.com](mailto:renjgiesbrecht@gmail.com)>

Good morning CAOs,

Please reference the attached email and proposal for context.

Earlier this year you may have received an email from All-Net offering a promotional deal on subscription to their "Connect" service. You may remember Braedan King from the May 2019 Regional Meeting where he pitched All-Net to our municipalities. At that time, and based on the promotional email sent earlier this year, the base price was deemed cost prohibitive for our individual communities; the starting price was around \$3,995 per subscription (I think) so we never really went anywhere with the idea.

10



However, after the last email we reached out to them again to see if they would be willing to work on a proposal for the summer villages collectively and they have provided the attached proposal. I framed the concept on having SVLSACE hold the subscription, but wanted to ensure that each municipality had independent and secure private access for their administration (and emergency management personnel - DEM) and could maintain their own tab within the system. I believe this proposal covers that. The total price (for all 12 villages collectively would be \$6000 per year (depending on how you wanted to apportion the cost - an average of \$500/village - so certainly much more affordable). I think I would recommend a per lot apportionment of costs, but regardless - collectively a much better deal either way.

I was hoping to discuss this at the June 2020 SVLSACE meeting, however we may want to consider implementing this earlier for those communities interested in this service. At this point please forward to your councils and have a discussion with them - if they are interested please let me know as soon as possible (let's aim for April 30th, 2020 that way if all, or some, of us wish to proceed we can add some sign-up details to our tax mailouts or spring newsletters to get the ball rolling). If you or your councils have any questions please let me know that as well and I coordinate an answer with Braedan.

Thank you,

DDM

Dwight Darren Moskalyk  
Administrator  
SVLSACE  
780-967-0271  
[ddm@kronprinzconsulting.ca](mailto:ddm@kronprinzconsulting.ca)

## Wendy Wildman

---

**From:** braedan@allnetsolutions.ca  
**Sent:** March 31, 2020 3:28 PM  
**To:** ddm@kronprinzconsulting.ca  
**Subject:** Connect By All-Net - Summer Villages of Lac Ste Anne County East  
**Attachments:** Connect Estimate - SVLSACE.pdf; Connect\_info.pdf

Hi Dwight,

Thank you for taking the time yesterday to talk about Connect. As mentioned, I have prepared a proposal for your consideration that includes a discount for the unlimited messages/calls, users, training and set-up. The flat fee is \$6,000.

Connect was developed over the past five years to provide municipal governments with one central program to send out information in multiple ways such as:

- Landline phone (Voice)
- Mobile phones
- Text message
- E-mail, and
- Social Media

We can have an account created and your current phone book pre-loaded within a few days. Connect comes with an online website form that can be embedded onto the Village websites for public registrations where they can provide their additional contacts such as mobile numbers and email addresses. Once they enter their information they will have a communication account for their families and can make changes at anytime. We can also have you and your staff trained within an hour through a remote session. This would be a great time to develop a complete contact database for your community as people will be motivated to sign up.

We have a brief overview video that will walk you and your team through the program, the video is available online here: <https://vimeo.com/401954384/9ba5d9f502>. The video touches upon the main features built into Connect, including its integration with Canada's national emergency alert system known in Alberta as Alberta Emergency Alert. Any emergency alerts issued for the community will automatically load into your account for you to send out if necessary. Notifications of imminent danger will send out an automated phone call.

There is also a video that highlights the features in less than 2 minutes at: <https://vimeo.com/395987026>.

Thanks again, Dwight. Let me know if you want us to get an account ready for you or if you have any questions.

**Braedan King**

Account Manager  
All-Net.ca  
Phone: (204) 421-9314  
Toll Free: (888) 403-4240  
Web: [All-Net.ca](http://All-Net.ca)

**all-net**  
municipal solutions

12



# All-Net Connect Proposal

Communication Automation

PREPARED FOR:

**Dwight Moskalyk**

Summer Villages Lac Ste. Anne County East

PREPARED BY:

*B. King*

**Braedan King**

Account Manager

braedan@allnetsolutions.ca

PROPOSAL ISSUED

**03.31.2020**

PROPOSAL VALID UNTIL

**04.30.2020**

13

# Table of Contents

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<b>About Us</b> .....	03
<b>Connect</b> .....	04
<b>Getting Started</b> .....	05
<b>Starting Timeline</b> .....	06
Ongoing Support .....	06
<b>Included Features</b> .....	07
<b>Program Features</b> .....	09
<b>Emergency Alerting</b> .....	10
Alert Types .....	11
<b>Data Integration</b> .....	12
Data Ownership .....	12
Data Management .....	12
<b>Price Estimate</b> .....	13
<b>Contact Us</b> .....	14

14

# About Our Company

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All-Net.ca is a municipal communications company that employs a unique skillset of municipal experience, advanced programmers and creative minds. Our research and development is focused toward the development and use of municipal software.

One of the biggest advantages of our municipal products is the ability to integrate other products and services in the future. For example, you have the option to integrate your council meetings (All-Net Meetings) or a service request tracking program (Service Tracker) at any time in the future. Your smartphone apps can also be connected to your website data and your website content management system also acts as the content management system for your apps.

Our development is all done in Canada and your data is stored and backed up in Canada.

## OUR PROFILE

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- In business for 20 years learning and developing new technologies for municipal administrators.
- Our applications have been built with and for municipal administrators.

## WHAT WE DO

---

- Research the needs of municipal governments.
- Develop innovative programs to meet the needs of municipal governments.
- Provide our municipal clients with ongoing support.

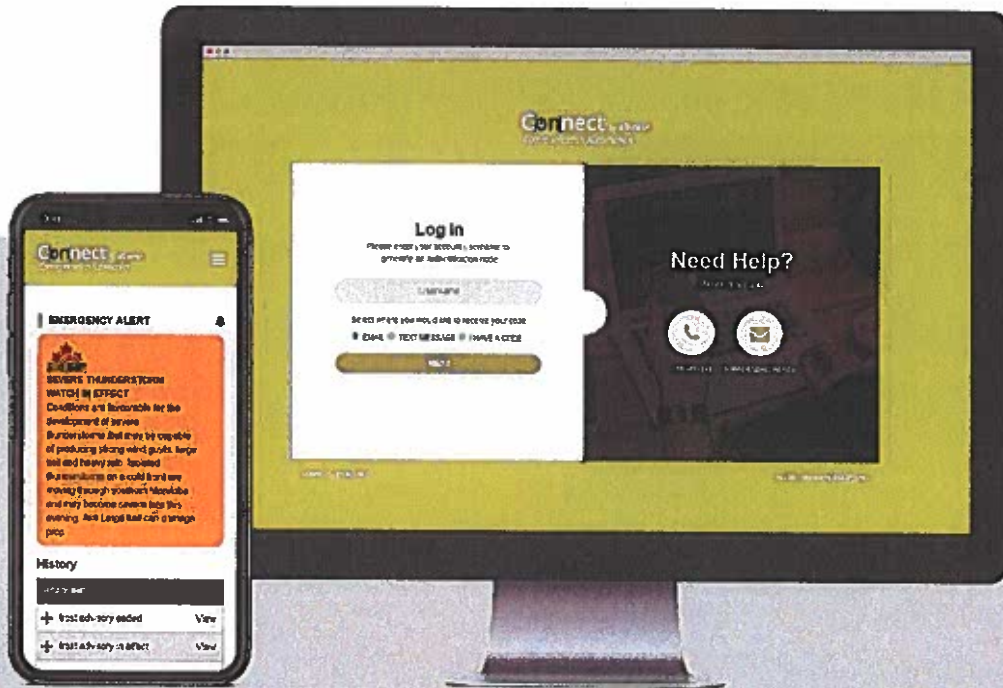
## Our Objective

---

Our objective is to research, develop and deploy municipal applications that assist municipal governments in their goal to provide the best possible service in the most efficient manner possible.

15

# About All-Net Connect



Communicate with your residents on any platform including text, email, smartphone and landlines. Municipal officials now have the ability to easily broadcast information on a wide variety of platforms from one central portal.

Connect – By All-Net incorporates 20 years of municipal experience into one central portal to manage and disseminate messages to all your residents via e-mail, smartphone apps, text messages, social media and voice phone lines.

Emergency alert messages from Alert Ready can also be automated to broadcast on your resident's smartphones without any local effort.

16

# Getting Started



## 1. INFORMATION GATHERING

We begin the process on our end by becoming familiar with your current communication processes and procedures.

We identify communities in your region and begin to compile your initial resident contact list from public phone listings.



## 2. ACCOUNT SET-UP

In this stage we create all your main account and user accounts so you can hit the ground running as soon as we begin training.

We will also pre-load your local resident database so you can review the mapping and location of each resident.



## 3. TRAINING & TUTORIALS

Once your account is set, we will walk you through the program and each individual feature.

At this stage you will be left with access to your account to send out test messages to your local working group. Once you are ready, we will work with you to send out your first message to the public.



## 4. HOSTING & ONGOING SUPPORT

Our services don't end after your first message. We continue to be here to assist you in any way of if you have any questions or new staff that require new training.

Your data is backed up nightly and we notify you when new features and updates are made available on your account.



# Starting Timeline

We will work with you on your own schedule to get you started. The set-up and training is very easy and requires very little time on your part. Once we create your account and templates your training is provided over a one-hour session.

WEEKS	1	2	ONGOING
INFORMATION GATHERING			
ACCOUNT SET-UP			
TRAINING & TUTORIALS			
HOSTING & SUPPORT			

## ONGOING SUPPORT

We always have someone available 24/7 for after hour support and you do not pay any additional fees. We understand the importance of your meeting process and are always available with any assistance you may require. We are available to provide training to new staff to ensure users have a great understanding of all the program features. We are available by phone or e-mail.

18



# Included Features

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Connect has been developed to provide municipal administrators with one central portal to send and manage communication messages to their residents on multiple platforms.

The Connect app also provides your residents with a communication link to your office for the latest municipal information and can include direct feeds from your own municipal website for notices and events.

### **The Connect management portal provides you with:**

**Emergency Alerting:** A direct feed into Canada's national emergency alerting system (Alert Ready) to disseminate emergency alert messages from all levels of government, Environment Canada and the RCMP. All alert messages appear on a user's phone without having to open the apps

Emergency alerts will appear automatically on the Connect App and you have the option to forward a voice translated alert to resident land line telephones with the click of a button.

**Mass Email:** You can send out an unlimited number of e-mail messages to your residents along with the ability to refine your messages to only go out to users requesting information based on specified topics. The e-mail manager provides you with the ability to create templates for formatting along with a history of all past messages.

**Text Messaging:** The Connect portal provides you with the ability to send out SMS text messages to residents who prefer to be informed of local information on their mobile phone.

**Push Messaging:** You can issue smartphone alert messages to each smartphone and tablet with the app installed. Messages will appear on each device without the user having to open the app. You can send out immediate messages or schedule push messages for a future date. Only available with smartphone app option.

**Voice Calls:** You can type a voice message and have the message sent out to resident phones. The message will be automatically read via a voice generator. You also have the option to upload a recorded voice message. Emergency alert messages can also be sent out to your resident home phones with one click.

**Account Management:** You can manage all your resident accounts as well as the ability to create communication groups for people to select and receive information. You also have a simple public registration form that can be easily incorporated into any website.

You also can create custom administrator accounts to provide users with access to specific groups and specific mediums such as text, voice, e-mail etc.



# Included Features

---

**Social Media:** Your account will provide you with one click access to your social media accounts (Facebook and Twitter) for the posting and sharing of municipal information.

**Account Management:** You can manage all your resident accounts as well as the ability to create communication groups for people to select and receive information. You also have a simple public registration form that can be easily incorporated into any website.

You also can create custom administrator accounts to provide users with access to specific groups and specific mediums such as text, voice, e-mail etc.

**GIS Mapping:** You can send your messages to a targeted region using our mapping tool. You can design exact regions or use a region template to send a message to a pre-defined region.

For example, you can create map templates for various service regions and then can send out messages to a specific region by selecting that region map template.

There is no limit to the number of region templates you create, and they can be easily updated at any time.

Emergency alerts are also pre-defined with an alert region. Once you receive an alert from Alert Ready you can adjust the region and ensure it is sent out to all your residents if necessary.

**Resident Information:** Your residents will have the ability to register and select their own communication preferences through a public management feature that can be integrated into any website.

Your residents will have the ability to sign-up and select the types of information they would like to be aware of along with the devices they would like to be communicated on such as text, email, smartphones and land lines.

**Mobile Management:** The Connect portal provides you with the ability to manage and disseminate messages from any device including a smartphone.

The management portal is completely responsive to any mobile device and smartphone. This provides you with the ability to communicate with your residents from any location without the use of a desktop or laptop computer.



# Program Features

---

- Unlike the US, Canada has a national emergency alerting system (Alert Ready) to collect and disseminate all emergency alert messages across the country. Connect is powered by Alert Ready and we automatically send out your alerts to your residents.
- You own and have access to your registrant data. You can export all your data to an Excel file at any time. This is not available with competing products.
- Connect uses proprietary software that continually communicates with Alert Ready to identify and send out alerts for your community.
- Alert Ready has been developed by the Government of Canada in partnership with each provincial and territorial government.
- Connect provides you with immediate alerts from the RCMP, Manitoba EMO and Environment Canada.
- Connect uses proprietary text to speech conversion to read out all alert messages. You do not need to record a message but do have that ability if needed.
- Connect is not just an emergency alert system. Connect has been developed for you to provide restricted and customized accounts for multiple staff where they can communicate with your residents on all municipal services 24/7. For example, public works staff can send out notifications for road closures and service outages and recreation staff can send out recreation information to residents who request it.
- Mobile communications can be sent to your residents by voice (Phone), text, push message and e-mail.
- Imminent danger for storms and tornadoes can be sent by phone from any location with a single click. You don't have to record or write the message as it comes direct to you from Alert Ready.
- Your data and resident registration information is not subject to the US patriot act as it is secured in a Canadian data Centre.
- All pricing is in Canadian dollars.

# Emergency Alerting

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In 2017 All-Net launched a web service that continually communicates with Canada's National Emergency Alert System (Alert Ready). Alert Ready has been developed in partnership with the federal and provincial governments to collect and disseminate all emergency alerts to Canadians.

Emergency alerts from the federal government, provincial governments, Environment and Climate Change Canada, RCMP and other officials are all handled through one system. Our web service communicates directly with Alert Ready to identify local emergency alerts and distributes these messages to each community. Local officials can now rest assure that the alert to imminent danger will be immediate and automated.

Emergency alerting is a key feature of the Connect platform and smartphone app. The Connect app links up local municipal information and services to resident mobile devices.

Along with the announcement of imminent danger, the Connect portal provides municipal staff with a management portal to disseminate messages to residents on a wide array of mediums such as:

- Bulk/mass email
- SMS text messages
- Push messaging to smartphones
- Voice call messages to resident home phones
- Social media posts to Facebook and Twitter

## AUTOMATED ALERT MESSAGES

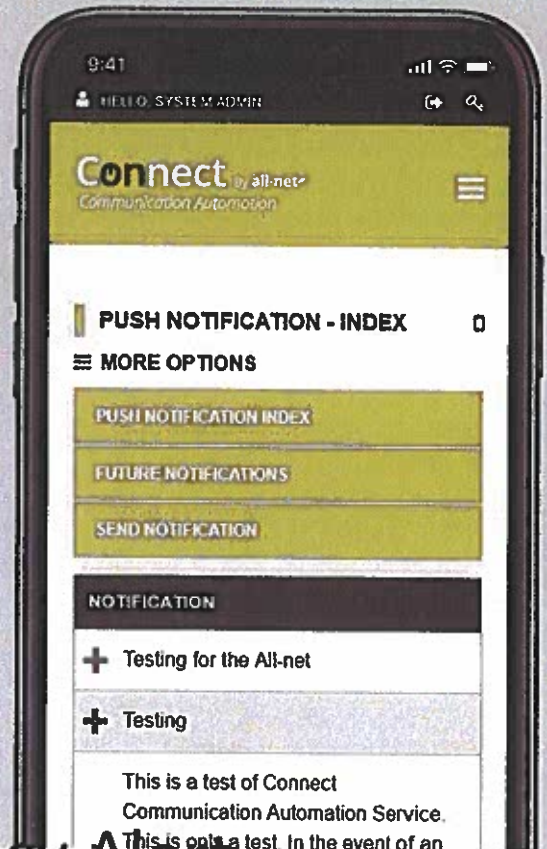
Residents can now receive automated alerts after hours and on weekends without the need for local officials to initiate a timely emergency alert. Once an alert has been initiated, local officials have access to send out additional information to resident smartphones with follow-up messages and email.

## Emergency Alerts With Alert Ready

Emergency alerts with "Connect" are powered by Alert Ready [www.AlertReady.ca](http://www.AlertReady.ca). Alert Ready is Canada's national emergency alerting system and is governed by the Government of Canada.

### Alert Ready emergency alerts are issued by:

- Federal government authorities
- Environment and Climate Change Canada
- The RCMP
- Municipal government officials
- Provincial government officials
- Municipal officials as coordinated by each provincial government

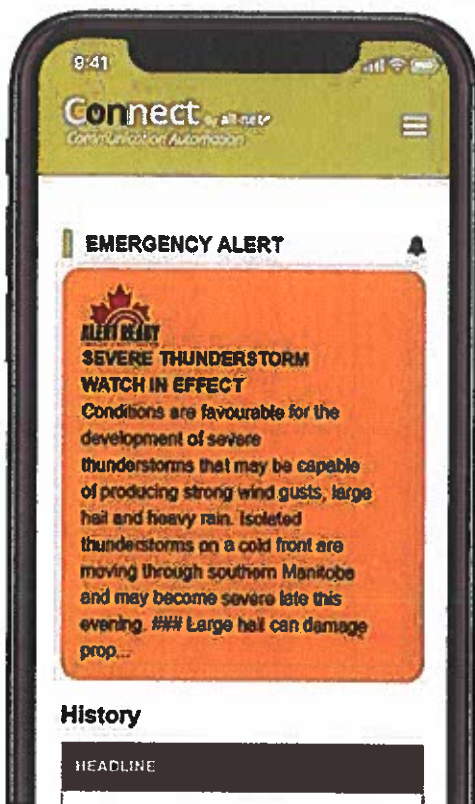


## Emergency Alert Alert Types

All alerts for your community issued by Federal and Provincial agencies automatically appear in your account.

### Some types of emergency alerts include:

- Amber Alert
- 911 Service
- Weather
- Tornado
- Flood
- Wildfire
- Hurricane
- Biological
- Chemical
- Terrorist Threat
- Air Quality
- Civil Emergency



23

# Data Integration

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You own all your data and we do not hide behind privacy policies to prevent you from downloading your data.

We use a two-tiered approach to developing your local database of community contacts. Your account will come loaded with the phone directory for your community. This will include every publicly listed residential phone number available (White Page Listings).

We will then use our proprietary service to map out each resident to their physical mapped location via GPS coordinates. Where possible your residents will appear in your database with their home phone number and physical address.

We then walk you through a process to self-register residents, so they can provide you with additional cell phone number and e-mail addresses. When residents register, Connect will identify their existing listing and replace it as a new listing with all their current information.

You also have the ability to upload new registrants to your connect account in a batch process by simply using a formatted excel file to enter and upload your new data.

## DATA OWNERSHIP

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All data collected and added to your account is your property and you own all the data. We do not hide behind privacy policies to keep you from downloading and accessing your registrant data.

If you ever wish to download your account registrants, you can simply click one button and an Excel file will be generated for you to download. We are also available to assist you in cleaning your data if necessary.

## DATA MANAGEMENT

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Your data is stored and backed up in Canada at a tier III data Centre. Your data does not leave Canada and is not subject to the US Patriot act for data collection.



24

# Our Price Estimate

CONNECT PRICING	1ST YEAR	ANNUAL RENEWAL
System Access Fee	\$6,000.00	\$6,000.00
Emergency Alerting	Incl.	Incl.
Unlimited text Messages / Year	0.00	0.00
Unlimited Voice Calls / Year	0.00	0.00
Unlimited Email	0.00	0.00
Local phone Numbers	0.00	0.00
<b>Total cost</b>	<b>\$6,000.00</b>	<b>\$6,000.00</b>

- The pricing above is based on a population under 10,000
- All prices above are in Canadian dollars.
- Includes 8 hours of data formatting time. Additional time priced at \$75/Hr.

All pricing and services above subject to a signed license agreement.

Reproduction or distribution of the above proposal, in whole or in part, outside of the recipient organization is prohibited without the consent of All-Net.ca





# Questions About Your proposal?

Contact Us Today!

## OUR OFFICE

4-350 Keewatin Street  
Winnipeg, MB R2X 2R9

## CALL OR EMAIL US

Phone: 204-421-9314  
Toll Free: 888-403-4240  
Email: [info@all-net.ca](mailto:info@all-net.ca)

## OUR HOURS

8:30 AM - 4:30 PM  
Mon - Fri CST



ACCOUNT SET UP  
IN 24 HOURS

# Connecting your community one message at a time

Stop the spread of misinformation today and get set up with Connect by All-Net. Municipal officials now have the ability to easily broadcast information by voice call, email, smartphone, apps, text messages and social media.

- ✓ Automated Emergency Alerting
- ✓ GIS Mapped Messages
- ✓ Message Logs
- ✓ Data Ownership
- ✓ Preloaded Phone Directories
- ✓ CASL Compliant
- ✓ SMS Text Messaging

*Reach your entire community on any platform with any device!*

Connect – by All-Net incorporates 20 years of municipal experience and has been developed to provide municipal administrators with one central portal to send and manage communication messages to their residents on multiple media platforms.

Emergency alert messages from Alert Ready can also be automated to broadcast on your resident's smartphones without any local effort.

We know time is of the essence when dealing with a crisis. To meet this need we have employed additional resources to ensure we can have your account running as soon as possible.



Call us to get started  
(888) 403-4240

[www.all-net.ca/connect](http://www.all-net.ca/connect)  
[info@all-net.ca](mailto:info@all-net.ca)

**all-net**  
municipal solutions

27



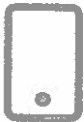
### LIVE EMERGENCY ALERTING

A direct feed and connections to Canada's national emergency alerting system Alert Ready.



### SMS TEXT MESSAGING

The Connect portal allows you to send text messages directly to your resident's smartphone devices.



### MOBILE MANAGEMENT

Allows you to communicate with your residents from any location without the use of a computer.



### MASS E-MAIL MESSAGING

You have the ability to send out an unlimited number of messages and emergency alerts via email.



### AUDIO VOICE AND TEXT

Upload recorded messages or type messages to be converted to voice to send out by phone.



### SOCIAL MEDIA ACCESS

Quick access to post and share municipal information to your social media accounts.



### ACCOUNT MANAGEMENT

Manage all your resident accounts as well as the ability to create communication groups for people.



### DATA SECURITY

Your data is all stored and backed up in a secured and reliable Canadian data facility.



### WEBSITE INTEGRATION

Your residents have the ability to register and manage their accounts directly from your website.



### QUICK SET-UP

Have your account set-up within 24 hours with your local phone books preloaded.



# S.V.L.S.A.C.E

SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST

P.O. Box 8 Alberta Beach, AB. T0E 0A0  
(ph.)780-967-0271 (fax) 780-967-0431

April 6<sup>th</sup>, 2020

To:

Member Summer Villages  
Summer Villages Lac Ste. Anne County East  
(Sent by Email)

**RE: Covid-19 and Regional Collaboration**

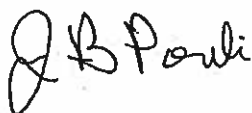
Regarding the referenced matter, Lac Ste Anne County Reeve, Joe Blakeman; Onoway Mayor, Judy Tracy; Alberta Beach Mayor, Jim Benedict; and myself had a conference call along with the respective Administrations on April 6, 2020.

The topic of conversation was for the support of families and seniors needing help through the regional coordination of food distribution and possible delivery of pharmaceuticals during the Covid-19 pandemic. After much discussion, we agreed that a regional approach would be the most beneficial. An example would be a common dial-in number where our residents could register to receive help. The new additional monies from the province for FCSS would be the seed money.

We would also encourage every municipality to contribute towards this initiative. The Summer Village of Silver Sands, at its last council meeting, agreed to support our area residents to the amount of \$1,000. We challenge each Summer Village to match this amount. This is a time of helping those in financial need.

The County is attempting to identify the current needs, as well as deciding on the best approach to ensure the resources reach those with the greatest need. We hope to have a more concrete action plan finalized in the next few weeks. A joint communications announcement will be sent out through various media to inform regional residents of this initiative sponsored by Lac Ste Anne County, Onoway, Alberta Beach and the Summer Villages.

Please let me know if you agree with this regional collaboration. You can contact me by return email or phone 780-938-1197.



Bernie Poulin, Chair  
Association of Summer Villages of  
Lac Ste Anne Counties East



## Wendy Wildman

---

**From:** Bernie Poulin <bpoulin@xplornet.com>  
**Sent:** April 10, 2020 2:06 PM  
**To:** Dwight  
**Subject:** Fwd: SRWA Update  
**Attachments:** Sturgeon River WMP Final Mar. 30, 2020.docx.pdf; Untitled attachment 00111.html

Dwight

Please circulate to all CAO's for distribution and ask every Summer Village to accept as information and resolve to work collaboratively with other municipalities and SRWA to implement the plan. We would then arrange for signatures at later date.

Bernie

Begin forwarded message:

**From:** Leah Kongsrude <Leah.Kongsrude@nswa.ab.ca>  
**Subject:** SRWA Update  
**Date:** April 3, 2020 at 10:58:30 AM MDT  
**To:** "ajensen@parklandcounty.com" <ajensen@parklandcounty.com>, "bpoulin@xplornet.com" <bpoulin@xplornet.com>, "Cheryl.savoie@alexanderfn.com" <Cheryl.savoie@alexanderfn.com>, "dderouin@sturgeoncounty.ca" <dderouin@sturgeoncounty.ca>, "duncan.angela.ad@gmail.com" <duncan.angela.ad@gmail.com>, "e.meyer@stonyplain.com" <e.meyer@stonyplain.com>, "j.bennett@stonyplain.com" <j.bennett@stonyplain.com>, "Jacquie Hansen (jhansen@stalbert.ca)" <jhansen@stalbert.ca>, "jmillante@gibbons.ca" <jmillante@gibbons.ca>, Jocelyn Johnson <jocelyn.johnson@edmonton.ca>, "Kshaw@sturgeoncounty.ca" <Kshaw@sturgeoncounty.ca>, "Lisa Johnson" <ljohnson@onoway.ca>, "ltonita@onoway.ca" <ltonita@onoway.ca>, "ngelych@lsac.ca" <ngelych@lsac.ca>, "psthilaire@onoway.ca" <psthilaire@onoway.ca>, "rebecca.balanko@morinville.ca" <rebecca.balanko@morinville.ca>, "scott.richardson@morinville.ca" <scott.richardson@morinville.ca>, "tfriedel@metis.org" <tfriedel@metis.org>, "wrothe@sprucegrove.org" <wrothe@sprucegrove.org>, "Alex.oiffer@gov.ab.ca" <Alex.oiffer@gov.ab.ca>, "Arin.MacFarlane-Dyer@gov.ab.ca" <Arin.MacFarlane-Dyer@gov.ab.ca>, "bdupois@stalberta.ca" <bdupois@stalberta.ca>, "cvangaal@sprucegrove.org" <cvangaal@sprucegrove.org>, Dave Ealey <ealeyd@telusplanet.net>, "kquesnel@parklandcounty.com" <kquesnel@parklandcounty.com>, "ltaylor@lsac.ca" <ltaylor@lsac.ca>, "mb.constable@gmail.com" <mb.constable@gmail.com>, "Melissa Logan (mlogan@stalbert.ca)" <mlogan@stalbert.ca>, "mferris@lsac.ca" <mferris@lsac.ca>, "michael.silzer@edmonton.ca" <michael.silzer@edmonton.ca>, "mklassen@sturgeoncounty.ca" <mklassen@sturgeoncounty.ca>, "peter.aku@ab-conservation.com" <peter.aku@ab-conservation.com>, "pinqlis@sprucegrove.org" <pinqlis@sprucegrove.org>, "rbeukens@stalbert.ca" <rbeukens@stalbert.ca>, "rdavies@sturgeoncounty.ca" <rdavies@sturgeoncounty.ca>, "yaw.okyere@gov.ab.ca" <yaw.okyere@gov.ab.ca>  
**Cc:** Petra Rowell <prowell@shaw.ca>

Hello SRWA members,

First of all some good news, SRWA has received confirmation that our application for \$200,000 from the Alberta Community Partnership grant program has been approved! This funding will allow us to move forward on the implementation actions of the Sturgeon River Watershed Management Plan. Thanks again to the *Summer Village of Silver Sands* for being our sponsor for the application.

30

The final Sturgeon River Watershed Management Plan is attached and we are looking for to it being approved by each of your councils. A big thank you to the *Village of Alberta Beach* who was the first council to approve the plan as information and resolve to continue to work collaboratively with other municipalities and the SRWA to implement the plan. As each of your municipalities approves the plan they will be added to the signature page at the front of the Plan. We are hoping to have a complete signature page and the Plan fully graphically designed by the fall.

So what are our next steps? The SRWA workplan this year will focus on:

- Riparian Conservation and Restoration Strategy
- Watershed Policy Alignment and Overlay Maps (hazard lands, riparian setbacks, environmentally sensitive areas)
- Water Quality Monitoring Program
- Communication and Engagement Activities

With the current COVID19 restrictions we will likely need to update our timelines to address the changing work situations of our SRWA members and consultants but I am hopeful that we will be able to make progress none the less. If you have any questions please feel free to contact Petra or I.

**Leah Kongsrude**

Executive Director | North Saskatchewan Watershed Alliance

587.525.6827

[NSWA.AB.CA](mailto:NSWA.AB.CA)

31

2020



# Sturgeon River Watershed Management Plan

PREPARED BY

**Sturgeon River Watershed Alliance**

*74 page  
document separate*

*32*

Municipal Government Act RSA 2000 Chapter M-26  
Part 10 Division 5 Special Tax

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**BYLAW OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA,  
TO AUTHORIZE A SPECIAL TAX CHARGE TO BE LEVIED AGAINST ALL TAXABLE  
PROPERTY WITHIN THE SUMMER VILLAGE OF SOUTH VIEW FOR THE  
2020 TAXATION YEAR**

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**WHEREAS**, the Summer Village of South View has prepared and adopted detailed estimates of the cost of the specific service or purpose and included that estimate in the budget for 2020; and

**WHEREAS**, the estimated amount required for the cost of the specific service or purpose is **\$6,050.00**; and

**WHEREAS**, the Summer Village of South View deems it fair and equitable to charge equally all taxable property within the Summer Village of South View that will benefit from the specific services and purposes; and

**WHEREAS**, the Summer Village of South View is authorized to pass a special tax bylaw under the *Municipal Government Act RSA 2000 Chapter M-26, Part 10 Division 5*; and

**NOW THEREFORE**, the council of the Summer Village of South View, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following special tax rates on each taxable property as shown on subdivision plans within the corporate limits of the Summer Village of South View.

2020 Special Tax Required is **\$6,050.00** for the costs of the service and purpose as follows:

- Sewer Tax and Sewer Facility Maintenance Tax - **\$6,050.00**
2. That the amount payable per taxable property as a special tax shall be an amount of **\$50.00** levied in 2020 equally on all 121 taxable properties within the corporate limits of the Summer Village of South View.

33

**Municipal Government Act RSA 2000 Chapter M-26  
Part 10 Division 5 Special Tax**

3. That the **"Special Tax"** and said charge of **\$50.00** shall levied and included on the 2020 Tax Notice and is a debt due to the municipality known as the Summer Village of South View and is payable June 30, 2020.
  
4. THAT this BYLAW shall come into force and effective for 2020 taxation on the date of the third and final reading.

Read a first time on this 15<sup>th</sup> day of April, 2020.

Read a second time on this 15<sup>th</sup> day of April, 2020.

Unanimous Consent to proceed to third reading on this 15<sup>th</sup> day of April, 2020.

Read a third and final time on this 15<sup>th</sup> day of April, 2020.

Signed this 15<sup>th</sup> day of April, 2020.

---

Mayor, Sandi Benford

---

Chief Administrative Officer, Wendy Wildman





Municipal Government Act RSA 2000 Chapter M-26

Part 10 Division 2 Property Tax

**BYLAW OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE SEVERAL RATES OF TAXATION IMPOSED FOR ALL PURPOSES FOR THE YEAR 2020.**

WHEREAS the total requirements of the Summer Village of South View in the Province of Alberta as shown in the budget estimates are as follows:

Municipal General	146,050.51
Minimum Municipal	29,621.55
Special Tax	6,050.00
Lac Ste. Anne Foundation Requisition	3,799.33
ASFF Residential School Requisition	44,915.83
ASFF Non-Residential School Requisition	487.73
Designated Industrial Property Tax Requisition	8.99
<b>Total:</b>	<b>\$ 230,933.94</b>

WHEREAS the total taxable assessment of land, buildings and improvements amounts to:

Assessment Description	Total
VACANT RESIDENTIAL	1,023,230.00
IMPROVED RESIDENTIAL	16,585,550.00
NON-RESIDENTIAL (LINEAR)	118,280.00
MUNICIPAL EXEMPT	1,733,490.00
<b>Total:</b>	<b>\$ 19,460,550.00</b>

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Summer Village of South View for 2020 total \$429,535.06; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$247,813.00 and \$29,621.55 from "Minimum Municipal Tax" and \$6,050.00 from "Special Tax" and the balance of \$146,050.51 is to be raised by general municipal taxation; and

WHEREAS, the rates hereinafter set out are deemed necessary to provide the amounts required for municipal school and other purposes, after making due allowance for the amount of taxes which may reasonably be expected to remain unpaid;

35

Municipal Government Act RSA 2000 Chapter M-26

Part 10 Division 2 Property Tax

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act* RSA 2000 Chapter M-26 Part 10 Division 2; and

1. The Municipal Administrator is hereby authorized and required to levy the following rates of taxation on the assessed value of all land, buildings and improvements as shown on the assessment and tax roll:

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE (in mills)</u>
<b>General Municipal</b>			
Residential	143,723.94	17,608,780	8.1620615
Non-residential (Linear)	2,326.57	118,280	19.67
<b>TOTAL</b>	<b>\$146,050.51</b>	<b>\$17,727,060</b>	

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE (in mills)</u>
<b>Alberta School Foundation Fund</b>			
Residential	44,533.00	17,608,780	2.5507633
Underlevy (2019)	<u>383.83</u>		
Sub-total	44,915.83		
Non-residential (Linear)	481.00	118,280	4.1235205
Underlevy (2019)	<u>6.73</u>		
Sub-total	487.73		
<b>TOTAL</b>	<b>\$45,403.56</b>	<b>\$17,727,060</b>	

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE (in mills)</u>
<b>Lac Ste. Anne Seniors Foundation</b>			
Residential	3,773.98	17,608,780	0.2143238
Non-residential (Linear)	25.35	118,280	0.2143238
<b>TOTAL</b>	<b>\$3,799.33</b>	<b>\$17,727,060</b>	

36

Municipal Government Act RSA 2000 Chapter M-26  
Part 10 Division 2 Property Tax

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE (in mills)</u>
<b>Designated Industrial Property</b>			
Non-Residential (Linear)	8.99	118,280	0.0760
<b>TOTAL</b>	<b>\$8.99</b>	<b>\$118,280</b>	

2. The minimum amount payable as property tax for general municipal purposes shall be:

	<u>TAX RATE</u>	<u>TAX LEVY</u>
<b>Minimum Municipal Tax</b>		
Vacant Residential	\$1,025.00	18,431.53
Improved Residential	\$1,025.00	10,407.55
Non-Residential (Linear)	\$1,025.00	782.47
<b>TOTAL</b>		<b>\$29,621.55</b>

3. THAT this BYLAW shall come into force and effective for 2020 taxation on the date of the third and final reading.

Read a first time on this 15<sup>th</sup> day of April, 2020.

Read a second time on this 15<sup>th</sup> day of April, 2020.

Unanimous Consent to proceed to third reading on this 15<sup>th</sup> day of April, 2020.

Read a third and final time on this 15<sup>th</sup> day of April, 2020.

Signed this 15<sup>th</sup> day of April, 202.

\_\_\_\_\_  
Mayor, Sandi Benford

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman

37

# Non-Residential Property Tax Deferral Guidelines

Spring 2020



Non-Residential Property Tax Deferral Guidelines  
Municipal Affairs  
Spring 2020  
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38

# Table of Contents

<b>Non-Residential Property Tax Deferral .....</b>	<b>3</b>
Program Purpose .....	3
<b>How will it work?.....</b>	<b>3</b>
Education Property Tax - Collection.....	3
Education Property Tax – Invoicing .....	4
Municipal Tax Deferral .....	4
Municipal Bylaws.....	4
Communications.....	5
<b>Municipal Implementation Actions .....</b>	<b>5</b>
Municipal Action 1: Amend the relevant municipal bylaw which imposes penalties on unpaid tax amounts in accordance with council direction and in line with one of the options listed in this document to ensure alignment with provincial direction on the deferral of education property taxes.....	5
Municipal Action 2: Communicate the changes to ratepayers.....	5
Municipal Action 3: Include the provided messaging from the provincial government as an insert or addendum to the property tax notice.....	5
Municipal Action 4: Consider the development of flexible payment plans for non-residential (and residential if desired) property taxes for those ratepayers unable to make payment in 2020.....	5
<b>Examples .....</b>	<b>5</b>
<b>Key Contacts.....</b>	<b>6</b>

39

# Non-Residential Property Tax Deferral

## Program Purpose

In order to alleviate acute liquidity concerns anticipated as a result of COVID-19, government has asked municipalities to provide a six month deferral of non-residential education property tax or a combined municipal and education property tax deferral that is effectively equivalent to a six month deferral of education property tax. Creating liquidity for non-residential property owners will help keep more businesses viable, able to meet payroll obligations, and to continue to employ as many Albertans as possible.

Municipalities are encouraged to consider similar programs to defer the municipal portion of business property taxes to further support local businesses. The combined effort would mean businesses are able to retain the cash normally used to pay property taxes to assist in maintaining liquidity in these difficult economic times.

## How will it work?

There are two acceptable approaches to implementing the property tax deferral:

### **Approach 1: Defer six-months' worth of education property tax.**

The required payment of the education portion of non-residential property tax is deferred for six-month period, from April 1 to September 30. Municipalities are not obligated to defer any municipal property tax.

### **Approach 2: Implement a combined municipal and education property tax deferral that is effectively equivalent to deferring six months' worth of property tax.**

The required payment of the total non-residential property tax, both the education and municipal portion, is deferred beyond the tax penalty date to provide an immediate deferral of all property taxes in lieu of a full six month deferral of only the education portion.

## Education Property Tax - Collection

Municipalities are strongly encouraged to implement flexible payment plans for non-residential property owners unable to pay fully in 2020. At the same time, those businesses in a strong financial position that are capable of paying their taxes in full are strongly encouraged to do so to minimize the cash flow challenges facing municipalities.

40

Acknowledging that the challenging economy means that some municipalities may not be able to collect education property tax from all non-residential property taxpayers by the end of the year, the province will consider whether a broader education tax deferral or forgiveness program, similar to the Provincial Education Requisition Credit program, is required.

## **Education Property Tax – Invoicing**

The province will maintain the non-residential education tax requisition amount for each municipality, but will defer invoicing of the non-residential portion to the December 2020 invoice. No amount will be included for the non-residential education property tax requisition on the June and September 2020 invoices. Therefore, the December 2020 invoice will be comprised of the June, September, and December non-residential invoice amount. Municipalities who believe they may be unable to remit the full amount on the December 2020 invoice should contact Municipal Affairs to discuss.

## **Municipal Tax Deferral**

Municipal councils are responsible for determining the parameters of any tax deferral programs respecting municipal property taxes including what classes of assessment are included, what portion of the tax levy is deferred and the timelines for the deferral. Municipalities have existing authority under the *MGA* to defer the collection of property taxes.

Municipal tax due dates are determined by setting the day on which penalties are imposed for non-payment of property taxes. Therefore, municipalities implement tax deferrals by delaying imposing penalties on property taxes. In this way, those that can afford to pay the outstanding taxes can do so any time after the tax notice is received, but have the flexibility of not incurring additional costs due to penalties for non-payment over an extended period of time.

Tax deferral decisions may also impact the collection of seniors' housing requisitions and the designated industrial property requisition. The seniors' housing requisition is due to be paid to the housing management body 90 days after the invoice from the housing management body is mailed, and the designated industrial property requisition is due to be paid to the province 30 days after the municipal tax due date.

## **Municipal Bylaws**

Property tax penalty dates are generally approved by council in one of two ways, through a specific penalties bylaw, or directly in the annual property tax bylaw. To implement tax deferrals, those municipalities with penalties outlined in the annual tax rate bylaw will set the penalty dates in the bylaw in line with the tax deferral program approved by council and one of the options outlined in this document.

41

For those municipalities with specific tax penalty bylaws, it is recommended that an amending bylaw to the tax penalty bylaw be drafted and approved by council. The amending bylaw would stipulate the deferred tax penalty dates for the 2020 tax year only, again in line with the tax deferral program approved by council and one of the options outlined in this document.

## Communications

Municipalities are required to include government messaging as an insert to their tax notice, to inform property taxpayers of their approach to education property tax deferral. This communication will help to assure taxpayers the municipal approach is consistent with the government direction to property tax deferral.

This messaging is available at <https://www.alberta.ca/education-property-tax.aspx>

## Municipal Implementation Actions

**Municipal Action 1:** Amend the relevant municipal bylaw, which imposes penalties on unpaid tax amounts in accordance with council direction, in line with one of the options listed in this document.

**Municipal Action 2:** Communicate the changes to ratepayers.

**Municipal Action 3:** Include the provided messaging from the provincial government as an insert or addendum to the property tax notice.

**Municipal Action 4:** Consider the development of flexible payment plans for non-residential property taxes for those ratepayers unable to make full payment in 2020.

## Examples

The following examples would be an acceptable implementation of the program.

The individual taxpayer in these examples is a commercial property owner, holding a property with an assessed value of \$1,200,000. The municipal non-residential property tax rate is \$7.50 per \$1,000 of assessment, and the education non-residential property tax rate is \$3.75 per \$1,000 of assessment. The taxpayer's annual bill is \$13,500, comprised of \$9,000 in municipal taxes and \$4,500 in education taxes.

This taxpayer recognized the current economic situation and cancelled their monthly payment plan, and plans to pay annually.

The municipality's due date deadline is usually set at June 30.

42



**Approach 1: Education Property Tax Deferral Only**

- Provides education property tax deferral to September 30.
- Continues to require municipal non-residential property tax to be paid by June 30.
- Provides flexible payment plans for education property taxes not paid by September 30.
- Cumulative deferral is \$4,500 x 3 months = \$13,500.

*Sample Taxpayer Implications*

Month	April	May	June	July	August	September
Municipal	\$0	\$0	\$9,000	\$0	\$0	\$0
Education	\$0	\$0	\$0	\$0	\$0	\$4,500
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,500</b>

**Approach 2: Equivalent Education Property Tax Deferral**

- Provides municipal and education property tax deferral to July 30 – a deferral period of 1 month.
- Provides flexible payment plans for education property taxes not paid by July 30.
- Cumulative deferral is \$13,500 x 1 month = \$13,500.
- Because the \$13,500 cumulative deferral of both municipal and education property tax for an additional month past the due date effectively is the same as the deferral of only education property tax for 3 months in Approach 1, Approach 2 is considered equivalent.

*Sample Taxpayer Implications*

Month	April	May	June	July	August	September
Municipal	\$0	\$0	\$0	\$9,000	\$0	\$0
Education	\$0	\$0	\$0	\$4,500	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,500</b>	<b>\$0</b>	<b>\$0</b>

**Key Contacts**

For further information, please contact a Municipal Affairs program advisor toll-free by dialling 310-0000, then 780-422-7125, or by email at [taxprogramdelivery@gov.ab.ca](mailto:taxprogramdelivery@gov.ab.ca).

43

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**BYLAW OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, TO IMPOSE PENALTIES ON UNPAID TAXES FOR THE 2020 YEAR**

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**WHEREAS**, Section 344 and 345 of the Municipal Government Act, being Chapter M26, R.S.A. 2000, permits Council to pass a bylaw to impose a penalty on unpaid taxes, and

**WHEREAS**, the Council of the Summer Village of South View, in the province of Alberta, deems it expedient to impose penalties on unpaid taxes, and

**WHEREAS**, the Taxes in the Summer Village of South View are due and payable by June 30<sup>th</sup>, for the year in which the taxes are levied;

**NOW THEREFORE**, the Council of the Summer Village of South View enacts as follows;

1. Where any taxes levied for the current year remain unpaid after June 30, these outstanding taxes are subject to a penalty thereon in the amount of 2% on the first day of July, 4% on the first day of August, 6% on the first day of September, and 6% on the first day of October.
2. For the purpose of section 1 a reference to "the outstanding taxes" shall be deemed not to include the amount of any penalties thereon.
3. Any taxes which are not paid on or before the 31st day of December of the current year, shall be deemed to be in arrears and shall be in each subsequent calendar year, subject to a penalty of 18% on the first day of January with respect to the amount of taxes so in arrears. This provision applies to any taxes which are levied but remain unpaid as of the 31st day of December, and to all taxes which may hereafter be deemed to be in arrears in accordance with section 345 of the Municipal Government Act.
4. Subject to the Provincial directive to defer the collection of certain tax in the 2020 tax year, THAT the collection of the non-residential Provincial school tax will be deferred to September 30th, 2020 and will be subject to a penalty thereon in the amount of 18% on the first day of October to the unpaid portion of the non-residential school taxes AND THAT Section 1 of this bylaw will apply to any unpaid portion of the non-residential municipal taxes.
5. THAT Bylaw #97 is hereby repealed.
6. THAT this Bylaw shall come into force and have effect on the date of the third and final reading.

44

**Municipal Government Act RSA 2000 Chapter M-26  
Section 344 & 345**

Read a first time on this 15th day of April, 2020.

Read a second time on this 15th day of April, 2020.

Unanimous Consent to proceed to third reading on this 15th day of April, 2020.

Read a third and final time on this 15th day of April, 2020.

Signed this 15th day of April, 2020.

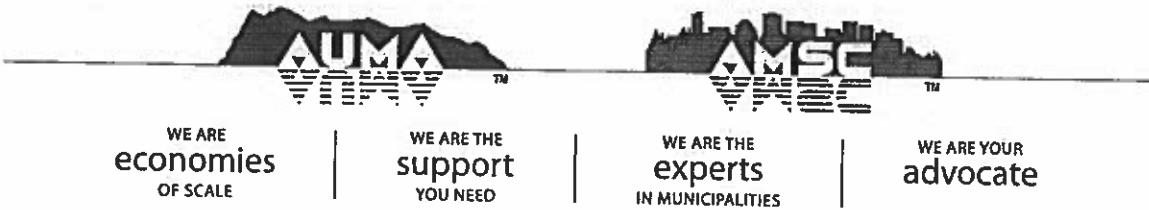
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Mayor, Sandi Benford

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Chief Administrative Officer, Wendy Wildman

45



March 19, 2020

Honourable Kaycee Madu  
Minister of Municipal Affairs  
132 Legislature Building  
10800-97 Street  
Edmonton, Alberta T5K 2B5

Dear Minister Madu:

AUMA is ready to collaborate with the Government of Alberta to support our communities during the current public health emergency. We applaud the \$60 million investment by the province in community services to support our most vulnerable citizens.

This balance of this letter will communicate to the Minister, AUMA's position for:

- A. The identification of opportunities for collaboration now and in the long-term.
- B. Identify previous Municipal Affairs priority initiatives that should be delayed allowing the Ministry and Municipalities to focus on and address the COVID-19 crisis and subsequent community recovery.

**A. The identification of opportunities for collaboration now and in the long-term.**

- Pandemic Response
  - Emergency Management – AUMA appreciates the willingness of the province and the Alberta Emergency Management Agency to share information with municipal associations as trusted stakeholders so we can better serve our members.
  - Residential and Business Support – together we can seek solutions to ensure Alberta's residents and businesses receive the essential services they rely on and to reduce their financial hardships.
- Infrastructure Investments
  - AUMA can help the province get infrastructure investments flowing quickly for shovel-ready projects. This includes leveraging the Investing in Canada Infrastructure Program and the Housing Partnership Framework to kick start our economy, while at the same time, addressing aging infrastructure in this province and ensuring all Albertans have access to safe and affordable housing.
  - AUMA also recommends that brownfield remediation and redevelopment should be considered as part of the province's infrastructure investment plan. More than 1,700 brownfields sit abandoned on Alberta main streets. Cleaning up these properties generate local economic activities and encourage long-term economic development.
- Relationship Development and Cultivation
  - The current public health crisis highlights the necessity of on-going government-to-government collaboration. AUMA is ready to collaborate with provincial ministries to

46

develop solutions and program changes that benefit both municipal and provincial governments.

- Long-term collaboration is essential and collaborating to address this crisis can facilitate a long-term relationship between AUMA and the Ministry. Solutions should be developed together, and other provincial ministries should be required to present and discuss programs or changes that could affect municipalities with both AUMA and the Ministry of Municipal Affairs.
- Red Tape Reduction
  - As part of this partnership, we should work together to identify and eliminate any red tape that interferes with a seamless approach to emergency management.

**B. Identify previous Municipal Affairs priority initiatives that should be delayed allowing the Ministry and Municipalities to focus on and address the COVID-19 crisis and subsequent community recovery.**

1. Further review and amendment to the *Local Authorities Elect Act* should be conducted following the 2021 local elections.
2. Further review of aspects of the *Municipal Government Act*, such as planning and development originally anticipated to take place this spring, should be delayed until the fourth quarter of 2020.
3. The deadline for Intermunicipal Collaboration Frameworks (ICFs) should be extended to April 1, 2021.
4. The Regulated Assessment Model Review should be put on hold. Instead, the municipal and industry associations should develop a temporary solution to assist the oil and gas sector while prices are low.
5. The invoicing of funds from municipalities under the new police funding model should be delayed until the province's 2021-22 fiscal year. This will properly align the flow of police funding from municipalities, to the actual implementation of additional police resources, which for all practical purposes will also occur in 2021.

AUMA looks forward to discussing how we can best support Albertans during this difficult time. If you would like to discuss this matter further, please feel free to contact me by email at [president@auma.ca](mailto:president@auma.ca) or on my cell phone at (403) 363-9224.

Sincerely,



Barry Morishita  
AUMA President

Cc:

Honourable Jason Kenney, Premier of Alberta  
Honourable Doug Schweitzer, Minister of Justice and Solicitor General  
Honourable Travis Toews, Minister of Treasury Board and Finance  
Mayor Don Iveson, City of Edmonton  
Mayor Naheed Nenshi, City of Calgary

47



# Lac Ste. Anne Foundation



**ADMINISTRATION  
OFFICE**  
4407 42A Avenue  
Box 299  
Mayerthorpe, AB  
T0E 1N0  
Phone: 780-786-3100  
Fax: 780-786-4810

**PLEASANT VIEW  
LODGE**  
4407 42A Avenue  
Box 299  
Mayerthorpe, AB  
T0E 1N0  
Phone: 780-786-2393  
Fax: 780-786-4810

**SPRUCEVIEW  
LODGE & HEIGHTS**  
12 Sunset Boulevard  
Whitecourt, AB T7S 1S9  
Phone: 780-778-5530  
Fax: 780-778-5215

**CHATEAU LAC STE.  
ANNE**  
5128-49 Ave  
Onoway, AB T0E 1V0  
Phone: 780-987-0475  
Fax: 780-987-0470

**SUPPORTIVE HOUSING  
SERVICES**  
4503-52 Ave  
Whitecourt, AB T7S 1M4  
Phone: 780-778-3623  
Fax: 780-786-4810

March 26, 2020

Summer Village of South View  
Box 8  
Alberta Beach AB T0E 0A0

Attention: Wendy Wildman, Chief Administrative Officer

**RE: 2020 Municipal Requisition**

Dear Wendy;

Please accept this letter as formal communication regarding the approved 2020 Municipal Requisition amounts for your Community.

As per the Lac Ste. Anne Foundation Municipal Requisition Policy;

The municipalities for which the organization provides supportive living accommodation shall be requisitioned annually based on the current year's approved budget. The total requisition shall be shared on the basis of the proportion that a municipality's equalized assessment bears to the total of the equalized assessments of all the municipalities to be requisitioned. Payments shall be made in quarterly installments the 1st banking day of January, April, July and October. Contributing Municipalities with total requisition in the annual amount less than \$20,000 shall pay on the 1st banking day of July. January and April quarterly payments will be equal to the previous year's quarterly payment. By April 1st the current year Equalized Assessment and approved current year's operating/capital deficit will be calculated and a balancing invoice will be issued.

Your total requisition amount is **\$3799.33** based on the 2020 Provincial Equalized Assessment Report and will be invoiced for payment July 1, 2020.

Thank you for your ongoing support of the Lac Ste. Anne Foundation and its seniors.

If you have any questions or concerns, please contact me at 780-786-3167.

Yours truly,

*For* Dena Krysik  
Chief Administrative Officer

48



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Edmonton-South West*

AR100003

March 31, 2020

His Worship Bernie Poulin  
Mayor  
Summer Village of Silver Sands  
PO Box 8  
Alberta Beach AB T0E 0A0

Dear Mayor Poulin,

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and cooperative approaches to service delivery. By working in partnership with our neighbours, we create opportunities that support economic development and job creation. Together, we help build vibrant, resilient communities for the benefit of all Albertans.

I am pleased to inform you that the Summer Village of Silver Sands has been approved for a grant of \$200,000 under the 2019/20 ACP Intermunicipal Collaboration component in support of your Sturgeon River Watershed Alliance Intermunicipal Watershed Planning project. This approval does not signify broader support for any recommendation or outcome that might result from your project.

The conditional grant agreement will be sent shortly to your chief administrative officer to obtain the appropriate signatures.

The provincial government looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to send invitations for these milestone events to my office. We ask you advise Municipal Affairs a minimum of 15 working days prior to the proposed event. If you would like to discuss possible activities or events to recognize your ACP achievements, please contact a grant advisor, toll-free at 310-0000, then 780-422-7125, or at [acp.grants@gov.ab.ca](mailto:acp.grants@gov.ab.ca).

.../2

49

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,



Hon. Kaycee Madu  
Minister of Municipal Affairs

cc: Honourable Dale Nally, MLA, Morinville-St. Albert  
Glenn van Dijken, MLA, Athabasca-Barrhead-Westlock  
Shane Getson, MLA, Lac Ste. Anne-Parkland  
Mark Smith, MLA, Drayton Valley-Devon  
Searle Turton, MLA, Spruce Grove-Stony Plain  
Stuart Houston, Mayor, City of Spruce Grove  
Cathy Heron, Mayor, City of St. Albert  
Dan Deck, Mayor, Town of Gibbons  
Barry Turner, Mayor, Town of Morinville  
Judith Tracy, Mayor, Town of Onoway  
William Choy, Mayor, Town of Stony Plain  
Jim Benedict, Mayor, Alberta Beach  
Sandra Benford, Mayor, Summer Village of South View  
Glen Usselman, Mayor, Summer Village of Sunrise Beach  
Larry St.Amand, Mayor, Summer Village of West Cove  
Brenda Shewaga, Mayor, Summer Village of Yellowstone  
Joe Blakeman, Reeve, Lac St. Anne County  
Rodney Shaigec, Mayor, Parkand County  
Alanna Hnatiw, Mayor, Sturgeon County  
Simon Farbrother, City Manager, City of Spruce Grove  
Kevin Scoble, Chief Administrative Officer, City of St. Albert  
Farrell O'Malley, Chief Administrative Officer, Town of Gibbons  
Stephane Labonne, Chief Administrative Officer, Town of Morinville  
Wendy Wildman, Chief Administrative Officer, Summer Villages of Silver Sands,  
South View, Sunrise Beach, West Cove, Yellowstone, Town of Onoway  
Tom Goulden, Town Manager, Town of Stony Plain  
Kathy Skwarchuk, Chief Administrative Officer, Alberta Beach  
Mike Heck, Chief Administrative Officer, Parkand County  
Reegan McCullough, Chief Administrative Officer, Sturgeon County  
Mike Primeau, County Manager, Lac St. Anne County

50