

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of September 18, 2013

CALL TO ORDER: The meeting was called to order by Trustee Maureen Elliott at 7:04 PM at the historic Murphys School at 65 Jones Street, Murphys, CA. Present were Trustees Maureen Elliott; Jeff St. Louis; Kelly Wright and caretaker Robert Yeadon. Trustees Alan Armstrong and Louise Carniglia were absent.

QUORUM: A quorum of three board members was present when the meeting was called to order.

CLOSED SESSION: 7:06 PM. Review of Caretaker job and employee compensation

OPEN SESSION: 7:13PM. Elliott reported that during the closed session a motion was approved to pay a one time bonus of \$1,000 to caretaker Robert Yeadon.

AGENDA APPROVAL: St. Louis moved to accept the Agenda as presented. The motion was seconded by Wright and passed 3/0.

MINUTES: Wright moved to accept the Minutes of August 21, 2013 as presented. Elliott seconded the motion. The motion passed 3/0.

PUBLIC COMMENTS: None

CORRESPONDENCE:

1. Letter from Charles Ayers thanking the district for taking care of transfer of a plot he owned.
2. A letter from CA State Controller on a survey about cost of districts implementing items of the Brown Act. No action needed.

OLD BUSINESS:

1. County Ordinance: Assistant County Council expects to have a draft ordinance for the district to review by next week.
2. Entry Gate repairs. Still no bids but Elliott will keep contacting electricians.
3. All the 288 flags have been donated to the cemetery by Ebbetts Pass Veteran's Memorial District have been placed and we need more. Elliott to find out if EPVMD will order more flags and if they will agree that the flags should be taken down during the winter months.
4. Bob Yeadon reported that the tree pruning went very well and they did a good job. There are still 4-5 trees that are dead and will need removal. Elliott will get bids on removal.
5. Armstrong was not at the meeting so the maps of the new cemetery section were not at the meeting.

NEW BUSINESS:

1. The proposed 2013-14 budget reviewed. St. Louis moved to send the budget to the county as presented to the district. Wright seconded the motion and it passed 3/0

FINANCIAL REPORTS:

1. Plot Sales: No cemetery plots were sold in September.
2. Invoices: An invoice to reimburse Keith's Automotive \$159.72 for 2 tractor tires and an invoice to pay Proper Pruning \$2,500 for the tree pruning were presented. St. Louis moved to pay both invoices. Wright seconded the motion and it passed 3/0.
3. YTD July 31, 2013 financial report from the County Auditor was presented.
4. Elliott reported that the annual State Controller Government Compensation Report was submitted and a receipt received.

CARETAKER REPORT: There was no report from the caretaker.

TRUSTEE REPORTS: None

DATE OF NEXT MEETING: The date of the next board meeting will be October 16, 2013 at 7PM at the Historic Murphys School

ADJOURNMENT: Wright moved that the meeting be adjourned. Elliott seconded the motion. The motion passed 3/0 and the meeting was adjourned at 8:07 PM