

**Recycling Coalition of West Virginia  
Committee Meeting Minutes  
March 29, 2019  
WVDEP Headquarters**

Present: Paul Hayes, Carol Throckmorton, Tom Aluise, Annette Hoskins, Lisa Facemyer, Mike Grunau, Gary Walker. On phone: Lisa Skeens, Lynn Lashley, Erica Young.

The meeting was called to order by Chairman Paul Hayes at 10:30 a.m.

**Approval of Minutes**

Chairman Hayes asked for a motion to approve the minutes from the Dec. 7, 2018, meeting. Lisa Facemyer made a motion to approve the minutes. Her motion was seconded by Annette Hoskins. The motion carried.

**Financial Statement**

Chairman Hayes reported that the Coalition had a General Operating Bank Balance of \$6,074.21 as of Feb. 28, 2019. He reported that Treasurer Kim Smith wrote a check for roughly \$22 in March for an item (sash) related to the Re-Fashion Show. Mike Grunau made a motion to accept the Statement of Condition. The motion was seconded by Carol Throckmorton. The motion carried.

**IRS Forms**

Chairman Hayes reported that he had completed the IRS 990 Form required of 501c3 organizations. Scott Norman of the Solid Waste Management Board is reviewing the form, which is due May 15.

**Newspaper Insert**

Lisa Skeens from the Charleston Newspapers advertising department stated that the Coalition will get more bang for its buck by accepting CN's bid to print and distribute the Coalition's Recycling Insert to 38 newspapers across the state. Chairman Hayes reported that two other newspapers contacted him about the insert but did not bid. He reported that the insert will appear in more newspapers than in the past. Carol Throckmorton said she will contact Lisa Skeens to discuss a timeline for the insert.

**Re-Fashion Show**

Chairman Hayes reported that he was considering bumping the award money for Re-Fashion Show winners back to \$250, \$200 and \$150. Last year, due to decreased funds, winners received \$150, \$100 and \$50. Carol Throckmorton stated that no one complained about the reduced prize money and therefore we should keep it at the same levels for 2019 for budget reasons. No one disagreed and Chairman Hayes said he would include the lower amounts when the 2019 budget is presented.

Erica Young, from Waste Management, which contributed \$2,000 last year to the Coalition, instructed Chairman Hayes to reapply for the grant this year.

Chairman Hayes said the Charleston Town Center is happy to host the Re-Fashion Show again in 2019, will offer \$50 to a category winner and will seek the support of Coke.

**Recycling Champions**

Chairman Hayes reported that Coalition had received nominations for Recycling Champions from Morgan and Berkeley counties. Mike Grunau made a motion to accept the nominations. Carol Throckmorton seconded the motion. The motion carried.

**Adult Contest**

Lisa Facemyer agreed to check with the Division of Natural Resources to see if that agency would consider donating a free one-night state at a state park as part of the Coalition's Adult Contest prize package.

**Youth Contest**

Annette Hoskins agreed to look into changing the pictures used for the youth Coloring Contest. Chairman Hayes stated that the prize money will remain the same -- \$25 to each winner.

**Adjournment**

Tom Aluise made a motion to adjourn. Mike Grunau seconded the motion. The motion carried.

Respectively submitted by Tom Aluise