

This Meeting was held in Person following all Covid Guidelines.

BOROUGH OF HAMPTON

REGULAR MEETING

August 9, 2021

Mayor Shaner called the Regular Meeting of the Hampton Borough Council to order at 7:30p.m. Mayor Shaner gave the Open Public Meetings Act Statement. The notice of this meeting was advertised in the Hunterdon Democrat on January 14, 2021. The notice was posted on the public bulletin board and is on file in the Office of the Municipal Clerk.

Roll Call:	Present:	Mayor Shaner Carroll Swenson	Doug Rega Rob Wotanowski
	Absent:	Rob Celentano Jeff Tampier	John Drummond

The following people were also present: Matt Lyons and Alan Brower, DPW Director.

Motion by Cm. Wotanowski, second by Cm. Swenson to approve the Regular Minutes of the July 12, 2021 Regular Meeting.

Voice Vote. All ayes, motion carried.

Comments and Questions from the Public:

Peter Bruton, 122 Main Street- Mr. Bruton strongly urged the Mayor and Borough Council Members to reconsider the relieving of his property from the 3 year moratorium that is placed on the cutting into of the newly paved road. The members of the Borough Council will bring Mr. Bruton's concerns to the Borough Engineer for consideration.

Rick Allen, Fire Chief – Chief Allen explained that the Fire Company is considering painting the bay doors red, but will paint the steel entry door red first to see how it looks.

Chief Allen also wanted to the give the Borough Council a heads up that next year the Fire Company will need to replace the rotting fire hose and the cost will be somewhere between \$12,000 and \$14,000 dollars.

The Captain Eddie Simpson Memorial will begin at 10:00am on Saturday. Roads around the Veteran's Park will be closed from 9am to noon.

Communications:

Motion by Cm. Swenson, second by Cm. Rega to approve the following:

Request from Robert Sanchis to continue the agreement with the Borough of Hampton allowing access to his woodlot located off of Orchard Lane.

Roll call: Aye: Rega, Swenson, Wotanowski, Mayor Shaner

All ayes: Motion carried.

Motion by Cm. Wotanowski, second by Cm. Swenson to approve the following:

Request from Earnestine Gagakis to place a bench in the Borough Park in memory of her son Kenny Ryan Van Camp.

The only condition is that this needs to be coordinated with Alan Brower, DPW Director.

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Roll call: Aye: Rega, Swenson, Wotanowski, Mayor Shaner
All ayes: Motion carried.

Municipal Court June 2021 Distribution – No discussion.

Parking Ordinance - No updates.

School Study – Letter sent to School Board Members and Administrators to invite them to take part in the Budget discussion planned for September 27, 2021.

Reports of Committees:

Cm. Celentano, Cm. Drummond, Cm. Tampier were absent.

Cm. Swenson deferred to Alan Brower who gave the Public Works and Water Company report.

Cm. Wotanowski, Cm. Rega had nothing to report.

Municipal Clerk’s Report – Reminder the Municipal Clerk’s Office will be closed from Thursday, August 19 through Friday, August 27

New Business:

Introduction of the following Ordinances:

Motion by Cm. Wotanowski, second by Cm. Rega to Introduce the following Ordinance by Title and setting the Public Hearing for September 13, 2021:

ORDINANCE NO. 09-2021 – AN ORDINANCE OF THE BOROUGH OF HAMPTON, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO AMEND THE CODE OF THE BOROUGH OF HAMPTON, AND SPECIFICALLY, CHAPTER 130 FEES AND CHARGES

Roll call: Aye: Rega, Swenson, Wotanowski, Mayor Shaner
All ayes: Motion carried

Borough Attorney Matt Lyons explained that an auction of 12 MacKenzie Road was advertised and held on August 3, 2021 at 11:00am and no one came. Mr. Lyons went on to explain that the Borough can try one more time by Public Auction and if the second auction fails then the Borough can sell privately.

Motion by Cm. Rega, second by Cm. Wotanowski to Introduce the following Ordinance by Title, setting the Public Hearing for September 13, 2021.

ORDINANCE NO. 10-2021 - ORDINANCE AUTHORIZING THE SALE OF A BOROUGH OWNED PROPERTY LOCATED AT 12 MacKENZIE ROAD

Roll call: Aye: Rega, Swenson, Wotanowski, Mayor Shaner
All ayes: Motion carried.

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Motion by Cm. Wotanowski, second by Cm. Rega to adopt the following Resolution:

RESOLUTION NO. 58-2021 – GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE MUNICIPAL ALLIANCE FISCAL GRANT CYCLE JULY 2020-JUNE 2025

. RESOLUTION NO. 58-2021

FORM 1B

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Hampton, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Hampton, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Voorhees Municipal Alliance grant for fiscal year 2022 in the amount of:

DEDR	\$ <u>7,306.00</u>
Cash Match	\$ <u>1,826.50</u>
In-Kind	\$ <u>5,479.50</u>

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
3. The Borough Council further acknowledges that the Hunterdon County Educational Services Commission shall act as Fiscal Agent to all Hunterdon County Municipal Alliance Consortiums to provide a streamlined process for the reimbursement of expenditures.

Roll call: Aye: Rega, Swenson, Wotanowski, Mayor Shaner
All ayes: Motion carried.

Motion by Cm. Swenson, second by Cm. Wotanowski to adopt the following Resolution:

**RESOLUTION NO. 59-2021 - GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
RESOLUTION NO. 59-2021**

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WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2020 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C 5:30-6.5, and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Hampton, hereby states that it has complied with N.J.A.C. 5:30-6.5, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Roll call: Aye: Rega, Swenson, Wotanowski, Mayor Shaner
All ayes: Motion carried.

Motion by Cm. Wotanowski, second by Cm. Rega to adopt the following Resolution:

**RESOLUTION NO. 60-2021 RESOLUTION RECINDING AND REPLACING RESOLUTION NO. 56A-2021
APPOINTMENT OF TAX ASSESSOR**

RESOLUTION NO. 60-2021

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RESOLUTION RECINDING AND REPLACING RESOLUTION NO. 56A-2021
APPOINTMENT OF TAX ASSESSOR

WHEREAS, the Borough of Hampton, Hunterdon County, New Jersey, is in need of a Tax Assessor due to retirement; and

WHEREAS the Hampton Borough Personnel Committee conducted the appropriate interviews; and

WHEREAS, the Hampton Borough Personnel Committee recommends the appointment of Jeffrey Ward to the position; and

WHEREAS, N.J.S.A. 40A:9-148 states, "Every municipal Tax Assessor...shall hold his office for a term of 4 years from the first day of July, next following their appointment therefore, the term of appointment for Jeffrey Ward will be effective from July 1, 2021 through June 30, 2025.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Hampton, Hunterdon County, New Jersey, hereby appoints Jeffrey Ward as Tax Assessor at a salary of \$10,071.45 for a 4 year term effective from July 1, 2021 and ending on June 30, 2025.

Roll call: Aye: Rega, Swenson, Wotanowski, Mayor Shaner
All ayes: Motion carried.

Motion by Cm. Wotanowski, second by Cm. Rega to adopt the following Resolution:

RESOLUTION NO. 61-2021 – RESOLUTION AUTHORIZING THE BOROUGH OF HAMPTON, HUNTERDON COUNTY, NEW JERSEY TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH PASSAIC COUNTY FOR MEMBERSHIP PARTICIPATION IN PASSAIC COUNTY COOPERATIVE ID#38PCCP

RESOLUTION NO. 61-2021

RESOLUTION AUTHORIZING THE BOROUGH OF HAMPTON, HUNTERDON COUNTY, NEW JERSEY TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH PASSAIC COUNTY FOR MEMBERSHIP PARTICIPATION IN PASSAIC COUNTY COOPERATIVE ID#38PCCP

WHEREAS, N.J.S.A.11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the County of Passaic, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, the Borough of Hampton, Hunterdon County is desirous of participating in said Passaic County Cooperative Pricing System ID# 38PCCP which will give the Borough another option to State Contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF HAMPTON, HUNTERDON COUNTY, NEW JERSEY, as follows:

1. Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the County's Purchasing Agent is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

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2. The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.
3. This resolution shall take effect immediately upon passage.

Roll call: Aye: Rega, Swenson, Wotanowski, Mayor Shaner
All ayes: Motion carried.

Motion by Cm. Swenson, second by Cm. Rega to adopt the following Resolution:

RESOLUTION NO. 62-2021 - RESOLUTION TO EXTEND THE GRACE PERIOD FOR THE THIRD QUARTER TAXES DUE AUGUST 1, 2021

RESOLUTION NO. 62-2021

RESOLUTION TO EXTEND THE GRACE PERIOD FOR THE THIRD QUARTER TAXES DUE AUGUST 1, 2021

WHEREAS, N.J.S.A. 54:4-66.3 provides that the third installment of the current year taxes shall not be subject to interest until the twenty-fifth calendar day after the date that the tax bill was mailed or otherwise delivered, and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Hampton, County of Hunterdon and State of New Jersey that the third quarter installment of real estate taxes for 2021 have an extended grace period until September 3, 2021. If payment is not received by September 3, 2021, interest on the third quarter installment will be charged interest from August 1, 2021.

Roll call vote: Rega, Swenson, Wotanowski, Mayor Shaner
All ayes: Motion carried.

Park Rental Applications:

Motion by Cm. Wotanowski, second by Cm. Swenson to approve the following Park Rental Application:

Application received from Ashley Robbins to use the Borough Park on September 25, 2021 for a Birthday Party, approx. 60 guests. Fees paid.

Voice Vote. All ayes, motion carried.

Motion by Cm. Wotanowski, second by Cm. Rega to approve the following Park Rental Application

Application received from the Hampton Fire Company to use the Hampton Borough Park for a Barrel Fight on Saturday, October 9, 2021. One Day Social Affair Liquor License has been applied for through NJABC. Proof of Event General Liability Insurance Quote has been received.

Voice Vote. All ayes, motion carried.

Raffle License Applications:

Motion by Cm. Wotanowski, second by Cm. Rega to approve the following Park Rental Application

Application was received Hampton Fire Department Ladies Auxiliary for a Duck Race being held by Fire Company and 50/50 both to be held on Saturday, October 9, 2021.

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Roll call: Aye: Rega, Swenson, Wotanowski, Mayor Shaner
All ayes: Motion carried.

Bills and Claims: Motion by Cm Rega, second by Cm. Wotanowski to approve the request from the Chief Financial Officer to pay the bills on the bill list of August 10, 2021 and to authorize the CFO to pay bills between meetings.

Roll call vote: Rega, Swenson, Wotanowski, Mayor Shaner
All ayes: Motion carried.

Prior to the meeting adjournment Father Michael from St. Anne's Church entered the meeting. The Mayor and Borough Council Members reopened the Comment and Questions from the Public portion of the meeting.

Father Michael was concerned about the Planning Board process and fees involved for him to have an existing parking lot on the church property paved. Father Michael asked if the fees could be waived since it was for a church and their income is limited. Matt Lyons, Borough Attorney explained that he will contact the Planning board Attorney to see if there is anything that can be done.

Adjournment: Motion by Cm Swenson second by Cm Wotanowski to adjourn the Regular Meeting of the Hampton Borough Council. Voice Vote: All ayes, motion carried. The meeting adjourned at 8:51p.m.

Respectfully submitted,

Linda Leidner, RMC
Municipal Clerk