



BOROUGH OF SMITHTON
Established in 1901

**PERMIT
APPLICATION**

615 Center Street, PO Box 374 | Smithton PA 15479 | smithtonboro@hotmail.com | Phone/Fax (724) 872-6406

APPLICANT'S NAME: _____ DATE: _____

APPLICANT'S MAILING ADDRESS: _____ STATE: _____ ZIP: _____

PHONE # _____ EMAIL: _____

PROPERTY OWNER'S NAME: _____

PROPERTY ADDRESS: _____ SMITHTON, PA 15479

CONTRACTOR/BUILDER'S NAME (if applicable): _____

PHONE # _____ EMAIL: _____

CONSTRUCTION INFORMATION

TYPE OF CONSTRUCTION (check all that apply)

- | | | | |
|--|---------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Renovation | <input type="checkbox"/> Alteration | <input type="checkbox"/> Demolition |
| <input type="checkbox"/> Single Family | <input type="checkbox"/> Multi-Family | <input type="checkbox"/> Addition | <input type="checkbox"/> Shed |
| <input type="checkbox"/> Deck | <input type="checkbox"/> Fence | <input type="checkbox"/> Patio | <input type="checkbox"/> Garage |
| <input type="checkbox"/> Other (description) _____ | | | |

ESTIMATED COST OF PROJECT: _____ GROSS LOT FOOTAGE AREA: _____

PROPERTY LINE SET BACKS: FRONT _____ ft REAR _____ ft SIDE'S _____ ft _____ ft

DESCRIPTION OF PROJECT: _____

Drawings are required and must show existing and new structures location within the property boundaries with dimensions of lot, structures, set back distances, line of sight, and any additional information that may be required for approval.

Incomplete applications WILL NOT be processed and will be returned to the applicant which will delay the issuance of a permit.

Please note, that once a fence permit has been approved, the individual or party to whom the permit has been awarded has thirty (30) days to begin the work approved in the permit or the permit will expire due to lack of activity. All work must be completed within six (5) months of the date of approval or the permit will likewise expire and the property owner may be held liable and cited for improper fencing. Additionally, if the property is located in a flood plain, the fence must allow water to flow through. You can find out if your property is located in a flood plain, by visiting <https://www.wcgis.us/apps/public/>.

SKETCH OF PROPOSED LOCATION OF CONSTRUCTION (SHOW LOCATION OF BUILDINGS, STREETS, AND CURBS)

PA ONE CALL *(when applicable)*

Safe digging is no accident! If you are installing a fence or deck, or digging for a mailbox post, patio or other excavation project, it is important to "Know What's Below". Dial 8-1-1 or 1-800-242-1776 a minimum of three (3) days before you dig. The utility companies do not want an accident, either. The best way to learn where underground utility lines are located is to call before you dig. If you plan to disturb the earth with powered equipment, you are required by Pennsylvania law to notify the underground utility companies of your intent to do so. Notification occurs by calling 8-1-1 or 1-800-242-1776, 24 hours a day, every day of the year.

PA ONE CALL SERIAL # _____

PENNSYLVANIA UNIFORM CONSTRUCTION CODE *(when applicable)*

The Borough of Smithton opted out of the enforcement of the Uniform Construction Code, 34 Pa. Code 401 et seq. as authorities by the Pennsylvania Construction Code Act 35 P.S. @7210.101 et seq. on July 8, 2004. If a municipality has "opted out", The Department is responsible for all commercial code enforcement in that municipality. Certified third party agencies hired by property owners (or their contractors) enforce the residential requirements of the UCC in all opt-out municipalities. Therefore, it is the responsibility of the Property Owner to obtain all necessary permits and inspections as required by the Pennsylvania Construction Code. Note, the PA Department of Labor is the state agency responsible for enforcement of the act. Information can be found at http://www.dli.state.pa.us/landi/lib/landi/bois/asb_lead_ucc_updates/uccmun.htm or you can call the Bureau of Occupational and Industrial Safety who oversees the UCC at 717-787-3806. All applicants initial that they have read and understand their responsibility of meeting the PA UCC Cod.

INITIAL _____ **INITIAL** _____

APPLICANT(S) SIGNATURES

I hereby certify that all of the above statement and the statement contained in any papers or plans submitted herewith are true to the best of my knowledge and belief.

SIGNATURE(S): _____

APPROVAL and VALIDATION (DO NOT WRITE BELOW THIS LINE)

Date _____ This application is hereby () **APPROVED** or () **DENIED**

PERMIT # _____ FEE \$ _____ DATE PAID _____ () CASH () CK# _____ RECEV'D BY _____

SIGNATURE OF SMITHTON BOROUGH AGENT _____

Call or stop in the Borough office (724-872-6406) for Permits, Inspections, and forms. You can also visit our website at www.smithtonboro.us. Permitting may take 30 days for approval and must be issued prior to the start of construction. All violations will be processed according to regulatory codes.