

May 26, 2015
Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session May 26, 2015 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Smith, Commissioners Grayson, Griggs, Mattmiller, and Slade and Attorney Lair.

Mayor Smith called the meeting to order and recognized Cindy Warr of Refuge for Women invocation before the start of the Commission meeting.

INVOCATION

Mayor Smith recognized Aaron Hopper of Legacy Carting. Mr. Hopper was in attendance to report that Legacy Carting, the company that has the contract with the City to collect the garbage has sold their company to Central Kentucky Hauling. Mr. Hopper informed the Commission that Central Kentucky Hauling was purchasing their trucks and the residents of Cynthiana should not notice any difference in service. Legacy will be in place to advise and insure that there is a smooth transition for 6 months. Legacy plans to close on the deal between June 15th -30th, 2015. Attorney Lair will work with Legacy and Central Kentucky Hauling regarding contracts.

AARON HOPPER
LEGACY CARTING

Mayor Smith recognized Kevin Rush and David Rutger from the Kentucky Department of Transportation. They are in attendance to request water service from the City. Gary Royalty is also in attendance. He has been in contact with the state on this project. The State has plans to build a new maintenance barn by the northeast quadrant of the bypass on 36 West. It is to be located on 8 acres of property remaining from Joe Fitzgerald property that was acquired for the bypass. Harrison County Water Association has declined to provide the water service. The state is requesting that the City provide the water service to the state barn and that the state will reimburse the city for the cost. The state would also be interested in connecting to the city sewer in the future if it becomes available. Attorney Lair asked if the property is in the city limits. It is not. Attorney Lair suggested that annexation should be addressed first. The State would be interested in being annexed and have been in contact with the adjacent property owners who would be in agreement to annexation. Attorney Lair said that in similar situations that a memorandum of understanding was executed. Mayor stated that the City will look into this and would like to see if the City and the State can work something out. Commissioner Mattmiller will contact the adjacent property owners Brad Marshall and Bob Ammerman.

KENTUCKY DEPT OF
TRANSPORTATION

Mayor Smith recognized Phillip Kelly and Larry Jones. Mr. Kelly is here to ask for permission to use the City Hall Gym for wrestling events. They have had events in the past with no problems. They went to the Recreation Board for permission and were told no. They informed the Commission that they are insured and licensed. They have done many fund raisers. Mayor Smith wants to check and see if there is a policy on the gym. Mayor Smith asked could it be set up as a fund raiser for the Recreation Department. Commissioner Mattmiller is on the Recreation Board. He is going to check into this and thinks possibly the Board should reconsider.

PHILLIP KELLY
WRESTLING IN GYM

Mayor Smith thanked Mr. Kelly and Mr. Jones for coming and told them they made a good presentation.

Mayor Smith reported that there are minutes to approve.

APPROVE 5/12/15
MEETING MINUTES

Commissioner Slade made a motion to accept the minutes of the May 12, 2015 meeting. Commissioner Grayson seconded. Vote: Commissioner Slade : yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs:yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Attorney Lair.

LEGALS

Attorney Lair read the second reading of Ordinance #1533 on the annexation of property on Connersville Pike belonging to William Horn.

Commissioner Grayson made a motion to approve the second reading of Ordinance #1533. Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

APPROVE 2nd
READING ORD#1533-
ANNEXATION HORN
PROPERTY
CONNERSVILLE PIK

Attorney Lair read the first reading of Ordinance #1534 on changing commission meeting from 2nd and 4th Tuesdays to 1st and 3rd Tuesdays of the month effective July 1, 2015.

Commissioner Slade made a motion to approve the first reading of Ordinance #1534. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

APPROVE 1st READING
ORD#1534-CHANGE
COMMISSION
MEETING

Mayor Smith recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT

General Fund	\$ 10,583.97
Water & Sewer Fund	\$ 81,421.01

Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Grayson reported cash in bank:

General Fund	\$ 593,582.03
Water & Sewer Fund	\$ 293,271.79
Municipal Road Aid Fund	\$.82

Commissioner Grayson requests to go into executive session to discuss possible property acquisition.

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY

Commissioner Slade made a motion to advertise for part-time Telecommunicator. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.

ADVERTISE FOR PART TIME TELECOMMUNICATOR

Commissioner Slade made a motion to advertise for full-time certified police officer/ police officer recruit. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.

ADVERTISE FOR FULL TIME POLICE OFFICER

Chief Sanders reported that State Fire School will be June 3-7, 2015. He also reported that the SCBA's(Self- Contained Breathing Apparatus) that the department has are 2007 models. These units do not meet the new NFPA standards. Chief Sanders reported that the ones we have will need to be replaced. He is working on getting quotes and trade in values. We need (20) units. Commissioner Slade asked Chief Sanders if he had any other news he would like to report on a personal nature. Chief Sander's son Jacob was named national champion in dramatic performance at the National Catholic Forensics League Grand National Tournament in Fort Lauderdale.

FIRE CHIEF REPORT

Commissioner Slade made a motion to offer employment to Tyler Johnson as a part-time Telecommunicator effective 5/28/2015. Salary commiserate with position. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

OFFER EMPLOYMENT PART-TIME TELECOMMUNICATOR TYLER JOHNSON

Commissioner Slade made a motion to offer employment to Shannon Clem as a full-time Certified Police Officer. Salary commiserate with position. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

OFFER EMPLOYMENT FULL TIME CERTIFIED POLIC OFFICER SHANNON CLEM

Commissioner Slade requested executive session to discuss possible litigation and personnel issue.

Mayor Smith recognized Commissioner Griggs.

PUBLIC WORKS REPORT

Commissioner Griggs made a motion to authorize the Mayor to sign a contract for salt with Detroit Salt for 200 tons at the cost of \$76.50 per ton. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

AUTHORIZE MAYOR TO SIGN SALT CONTRACT

Commissioner Griggs made a motion to re-advertise for seasonal worker in Public Works. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

RE-ADVERTISE FOR
SEASONAL WORKER
PUBLIC WORKS

Commissioner Griggs reported that the Safe Routes to School Project is going great. The drain structures are complete. Sidewalks are complete. Grading is 30% complete. Pavement patching remains to be completed.

SRTS UPDATE

Mayor Smith recognized Commissioner Mattmiller.

PUBLIC UTILITIES
REPORT

Commissioner Mattmiller reported on progress of Sewer Rehab Project.

SEWER REHAB
PROJECT

- Main is complete from E Pleasant to Church, Wilson Avenue and St. Clair, across Pleasant to Pike Street
- All sewer service lines are reconnected
- Man holes are being tested
- Pavement patching is in progress
- Milling and pavement overlay is scheduled

Chemical feed building at Devils Backbone is purchased and placed. Electrical service is scheduled for later this week. Still working on electrical upgrades to Water Treatment Plant.

Commissioner Mattmiller suggested that the City Commissioner give some thought about the Handy House. The County voted to have it torn down. Commissioner Mattmiller stated that it is reasonable that we take some kind of action. He stated he would like to make a site visit. Commissioner Griggs would also like to make a site visit.

Mia Williams was present. She is interested in the historical preservation of the Handy House. She handed out packets to the Mayor and Commissioners. Mayor Smith thanked Mia for her interest.

MAYORS REPORT

Mayor Smith made a motion to re-appointment Joseph Ammerman to Board of Adjustments for a four year term. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

REAPPOINT BOARD OF
ADJUSTMENTS
AMMERMAN

Mayor Smith made a motion to re-appointment Charlie Biancke to Board of Adjustments for a four year term. Commissioner Grayson seconded. Vote: Mayor Smith: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

REAPPOINT BOARD OF
ADJUSTMENTS
BIANCKE

Mayor Smith reported that the City needs to sign an agreement to extend the deadline for the Westside Redevelopment Project until December 31, 2015. There are funds available in the amount of \$190,000.

AUTHORIZE MAYOR
TO SIGN EXTENSION
FOR WESTSIDE
REDEVLOPMENT PROJ

Commissioner Mattmiller made a motion to authorize Mayor Smith to sign the extension on the Westside Redevelopment Project. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Mayor Smith discussed the progress on his 100 day plan. Mayor Smith handed out a proposed employee evaluation form. He wants feedback from the Commissioners.

Mayor asked the Commission that since Emily Ammerman has resigned as Main Street Director he would like to go ahead and advertise for a new director. Commissioner Grayson would like for it to be a full-time position with focus on the whole town.

MAIN ST PROGRAM

Mayor Smith made a motion to advertise for a part-time Main Street Director. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO
ADVERTISE FOR PART
TIME MAIN ST
DIRECTOR

Mayor Smith made a motion to go into executive session to discuss acquisition of property and possible litigation under KRS 61.810 (1)(b) (c). Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

EXECUTIVE SESSION

Commissioner Slade made a motion to return to regular session. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

RETURN TO REG
SESSION

Commissioner Mattmiller made a motion to authorize Mayor Smith to bid to a certain amount on a piece of property. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

AUTHORIZE MAYOR
TO BID TO A CERTAIN
AMOUNT ON A PIECE
OF PROPERTY

Mayor Smith made a motion to authorize Attorney Lair to write a letter to an individual to return to work. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

AUTHORIZE
ATTORNEY LAIR TO
WRITE LETTERS

Mayor Smith made a motion to authorize Attorney Lair to write a letter to an individual to return to work. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

Mayor Smith made a motion to authorize Attorney Lair to write a letter to an individual about payment of a debt. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

Mayor Smith reported no action taken on other item.

Commissioner Slade made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie Hutchison,
City Clerk

James Smith, Mayor