

Minutes
Godwin Choral Boosters Meeting
December 4, 2017

Alice called the meeting to order at 7:03pm.

In attendance: Georgia Barbee, Alice Key, Debbie Moncure, Judi Ohde, Trish Palmer, Berenice Stewart, Matt Stewart, Laurie Welch, Michelle West, Kim Wohltmann

The minutes from the November 2017 meeting were approved as written.

Reports from the Executive Board:

Membership: Alice reported for Debbie. Debbie will be setting up the reserved area for members before the concert begins. If you are available to come early the day of the concert to help set up the reserved seating area, food tables, silent auction tables, etc., that would be great. We will begin setting up at 2pm (which is when the boys arrive to rehearse).

Communications: Berenice & Matt – The choir lists on the website have been updated to include the District Chorus and Sr. Honors Choir participants. Photos from recent events & the Shout-Out form have also been added to the website.

Treasurer: Judi Ohde – Judi's Treasurer's Report is attached. The bulk of the deposit was from Virginia Diner sales and Membership.

Reports from Committee Chairs:

Programs: Alice reported for Lauren - The Choral Boosters received a \$500 donation from Wegman's so they were given an ad on the back page. Lauren received quite a few shout-outs. The deadline to submit shout-outs has passed. There is no more room in the program for shout-outs (unless we add 4 more pages) so we will not accept any more of them. Thor Macht will take pictures during the concert. Because he is taking pictures, he paid ½ price for his ad.

- Alice will take a program to Wegman's.
- There was discussion on how many programs to print. 500? Alice will talk with Lauren and Mr. Clatterbuck.
- Kim will purchase 25 poinsettias. She will take them to Godwin Friday afternoon around 4pm.

Hospitality: Trish Palmer – Trish and Michelle decorated the stage today. Trish has people lined up to serve punch after the concert. She met with Thomas today to discuss the room/tables set-up.

VA Diner: Debbie Moncure – Peanuts should be delivered next Monday, Tuesday or Wednesday. Profit from sales was \$2,821.45, with \$1150 of that coming from online sales. Our profit is 45% from sales made by students and 40% from the online sales. Sales were down from last year because the law firm did not purchase peanuts this year.

Spirit Nights: Judi reported that we received \$37 from our recent Spirit Night at Bertucci's. Kim mentioned that Ray's closes each year on the 2nd Sunday of December and that that might be a good night for a Spirit Night next year.

Winter Raffle & Silent Auction: Georgia Barbee & Laurie Welch –

Silent Auction: The Silent Auction will close after intermission. Winners will be announced in the Commons after the concert while cookies are being eaten.

- Laurie will bring a mic and an amp to use to announce the winners.
- Alice will include a description of the process for the auction in her announcements
- Georgia will print the bid sheets
- Laurie will bring clipboards

Raffle Baskets: All class raffle baskets are covered by Student Directors and an adult volunteer. JC Penney's donated a \$25 gift card. Laurie & Georgia used it to purchase a virtual reality game that will be given to the student who sells the most raffle tickets.

- Laurie will make signs for raffle ticket sales.
- Laurie will pick up the raffle ticket money on Friday afternoon and she & Georgia will count it. They will set aside some of the money to use as start-up cash for the raffle ticket sales on Sunday. They will make arrangements to get the rest of the money to Judi.
- Judi has a cash drawer
- Debbie M., Alice & Michelle will use the Square for credit card sales. Alice will set that up prior to the concert.
- Trish will ask Thomas for a total of 4 tables for the Silent Auction / Raffle.
- Georgia, Laurie, Alice, Debbie M. & Michelle will sell tickets prior to the concert. Bernie and Matt are available to sell tickets at intermission.
- Alice will announce the winners of the class baskets and raffle prizes. She will ask someone to draw the tickets.
- Georgia and Laurie will send specific instructions for the baskets to Alice. She will forward them to Mr. Clatterbuck so that he can forward them to his Student Directors. Instructions will include guidelines such as when the baskets are due, giving the receipts & the items to the adult helper so that she can create a list of all of the items in the basket & include the value of each item, etc.

The meeting was adjourned at 7:41pm.

Submitted by Michelle West, 12-05-17

Dec. Director's Report

1. We placed 52 students into District I Chorus at auditions on Nov. 11th! We had by far the most students make it into Districts again this year.
2. Payment for District Chorus \$32.00 and permission forms are due Dec. 8th. Students in Madrigals also have to audition for All VA Chorus which is \$5.50.
3. Acapella and Madrigals did a nice job in their performance at Maymont Park yesterday. It was a beautiful day and we had a big audience! It's great practice for the upcoming Winter Concert.
4. The concert is this coming Sunday at 3 p.m. Boys will meet to rehearse on stage at 2 p.m. Girls need to be here by 2:30 p.m. Students have been reminded to bring 2 dozen home baked cookies on a disposable plate.
5. All students will perform in the Winter Assembly on Friday, Dec. 15th. They should wear their formals to school and bring a change of clothes.
6. Acapella will perform The National Anthem at the home basketball game on Friday, Dec. 8th and at the University of Richmond men's basketball game on Jan. 9th. More details to come.