



ARCHITECTURAL CONTROL AUTHORITY (ACA) APPROVAL APPLICATION

Applicant Name: _____

Hm Ph: _____

Address: _____

Wk Ph: _____

Email: _____

Cell Ph: _____

1. Approval Requested (*Please check one*) _____

- | | |
|--|---|
| <input type="checkbox"/> Fence Replacement (Exact) | <input type="checkbox"/> Landscape, Walkways, Beds |
| <input type="checkbox"/> Fence - NEW | <input type="checkbox"/> Irrigation |
| <input type="checkbox"/> Deck or Patio | <input type="checkbox"/> Pool or Spa |
| <input type="checkbox"/> Room/Garage Addition | <input type="checkbox"/> Playscape |
| <input type="checkbox"/> Rain barrels | <input type="checkbox"/> Satellite Dish (please locate on the rear of home) |
| <input type="checkbox"/> Solar panels | <input type="checkbox"/> Flagpole |
| <input type="checkbox"/> Other: _____ | |

2. Please Describe Project - Attached additional pages, if necessary

3. Provide plans and specifications to depict the work to be undertaken (*Submit all, as applicable*):

- A plot plan showing the location and dimensions of the existing and proposed improvements; plans & specs; footprint of location on property survey; copy of contractor proposal, if applicable
- Structural design, exterior elevations, exterior materials, colors, textures, and shapes of all improvements to be made
- All exterior illumination including location and method of illumination - No "wash over" of lighting to adjoining property or common areas is permitted
- Existing and finished grades at lot corners and at corners of proposed improvements
- Provision for drainage with cut and fill detail if change in lot contour is involved

4. Notice to Applicant:

The authority of the Architectural Review Committee ("ARC") is derived from the Declaration of Covenants, Conditions and Restrictions ("CCRs").

IMPORTANT: No work should be commenced until written approval is received from the ARC.

NOTE: Unapproved variations from approved plans will be subject to fines.

Applicant acknowledges that all improvements must be constructed in accordance with the design guidelines contained in the CCRs in addition to any guidelines or rules adopted by the Association or ARC from time to time. All improvements must be constructed in accordance with the laws, rules, regulations, and building codes of governmental authorities having jurisdiction. Approval of this

application does not constitute approval by any governmental authority, nor does it constitute a building permit.

Approval of this application does not give Applicant the right to enter upon the property of any other owner or the common area in order to perform the construction contemplated by this application.

Applicant certifies that the information contained herein is true and correct to the best knowledge and belief of Applicant.

Applicant Signature

Date

SUBMIT THIS APPLICATION TO:
Royal Pointe HOA
c/o PS Property Management
1490 Rusk Road, Bldg 3
Round Rock, TX 78664
Phone: 512-251-6122
Fax: 512-251-3470 or
email to: admin@psprop.net

The application will be routed to the
Royal Pointe HOA Architectural Review Committee for consideration
Please allow 2-4 weeks for processing applications. If you are not contacted within 5 working days
from submittal, an email follow-up to the property manager is recommended.

For ARC Use Only :

Signed

Print Name

_____ Application **Approved** Date: _____

_____ Application **Approved with the following conditions:** Date: _____

_____ Application **Disapproved at this time** with the following comments: Date: _____

