



## **Meeting Minutes September 13, 2021 7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday September 13, 2021, at 7:00 P.M. The following was discussed:

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. Commissioner Haygood was unable to attend.
2. Citizen Public Forum. No citizens chose to speak.
3. The approval of the minutes from the August 2, 2021, Board Meeting. Commissioner Lopez-Maddox motioned to approve the minutes from the August 2, 2021, Board Meeting. Commissioner Surratt seconded the motion. Motion carried by a 4/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. summarized and reviewed the following with the Board.
  - a. Mr. Costantino, LSVFD Treasurer, presented the July 2021 Run Report by the Service Provider.
  - b. Chief Hardenstine presented the LSVFD Chief's report. Department reports were provided by:
    - Community Health Paramedic, Captain Brown
    - Training, Captain Castaneda
    - EMS and personnel hiring, Captain Maldonado reported that LSVFD has received multiple applications for the three Captain and three Lieutenant positions that are being filled.
    - Operations, Assistant Chief Ramon – The reported on the recent plane crash that occurred near Station 134 and on three possible command vehicles that are available at a local dealership.
  - c. Mr. Costantino reviewed the LSVFD expenditures for August 2021.
  - d. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Rasmussen motioned to approve the reimbursement of the Service Providers expenses. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.

5. Discussion and appropriate action on the following:
  - a. The ESD 4 Board discussed and took action on the 2021 Ad Valorem tax rate. Commissioner Surratt proposed a tax rate of \$0.054790 per \$100 assessed valuation which will generate \$1,923,622.63 in tax revenue; the tax rate is a 7.59% increase over the No New Revenue tax rate of \$0.050927 per \$100 assessed valuation. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.
  - b. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 construction. Mr. Perez presented the discussion with LSVFD and the ESD 4 Administrator whereby the number of speakers and network connections for the new station.
  - c. Mr. Perez reviewed with the Board the Sabinal Group pay application 13 for \$201,253.71 and pay application 14 for \$101,334.14. Commissioner Lopez-Maddox motioned to approve pay application 13 and pay application 14 after Mr. Perez's documentation review. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
  - d. The Board discussed the retention of Mr. Perez for 80 hours of effort to investigation additional property along IH-10 near the Kendall County Line and along Toutant-Beauregard.
  - e. The Board discussed the retention of Avenu for monitoring of sales and use tax reporting compliance within the District. Commissioner Rasmussen motioned to retain Avenu for Sales and Use Tax Compliance monitoring. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.
  - f. Mr. Laljer reported to the Board that the interlocal agreement with Fair Oaks Ranch for supplying emergency services had been signed by both parties and will go into effect 1 October 2021.
6. Financial discussions and appropriate action:
  - a. The Board discussed the retention of Mr. John Schafer, CPA, to continue as the ESD 4 Accountant in 2022. Commissioner Rasmussen motioned to retain Mr. Schafer as the ESD 4 Accountant. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.
  - b. Mr. Laljer reviewed the September 2021 ESD 4 financial report.
  - c. The outstanding bills owed by ESD 4 were reviewed.
  - d. Action by the Board on approving payments by ESD 4. Commissioner Surratt motioned to approve the ESD 4 payment requests. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, October 4, 2021.
8. Adjourn. With no further business before the Board, Commissioner Rasmussen made a motion to adjourn. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting was adjourned at 8:40 P.M.

