

**MINUTES OF THE BOARD OF DIRECTORS MEETING
BRAEBURN VALLEY WEST CIVIC ASSOCIATION, INC.
March 10, 2016
10502 ½ Plainfield, Houston, Texas**

CALL TO ORDER AND ADOPT AGENDA

A quorum having been established, Ms. Dollahan called the meeting to order at 7:09p.m. Board members in attendance were Karen Dollahan, President, Pat Dorsey, Vice President, Angel Morin, Secretary, Claudia Hernandez, Director Sally Bercu, Jennifer Dewhurst and Rodney Clements, Secretary. Also in attendance, Ry Reid, PCAM, CMCA, AMS representing Sterling ASI.

Quests: Deputy Fountain, Ms. Leona Nelson and Mr. Jarrod Enriquez.

The Board reviewed the agenda and Ms. Bercu made a motion to approve the agenda as presented and Ms. Hernandez second and the Board approved.

CONSTABLE REPORT

Sgt Fountain reviewed the February 2016 Constable Report with the Board and residents. Sgt Fountain stated there will be a new supervisor replacing Sgt Basrailein. There was a recent car burglary and the resident was able to capture the Burglar on video tape and the tape was provided to Houston Police Department.

MINUTES REVIEW

The Board reviewed the February 14, 2016 meeting minutes. Ms. Bercu made a motion to approve the Meeting Minutes as presented and Ms. Hernandez second and the Board approved the minutes.

FINANCIAL REVIEW

The Board reviewed the February 2016 Financials.

COMMITTEES

ARC Committee

No report.

Safety Committee

No report.

Deed Violation Committee

Ms. Bercu stated the community is looking much better, but there are still those homeowners that will not follow the Covenants.

Newsletter

The Board discussed placing the newsletter on the new community site and only emailing the newsletter to those residents that sign up. The Board would also consider mailing newsletters to those residents that contact the Board due to not having a computer. The Board will place an article in the April/May Newsletter stating that this would be the last newsletter to be mailed and the newsletter would be placing future newsletters on the website.

OLD BUSINESS

Parking on Grass Ordinance

Ms. Dollahan informed the Board that the parking on the grass ordinance has passed and if residents are parking on the grass then the police should be notified and they will ticket the owner of the vehicle.

Pool Wristbands

The Board approved the red wristbands with white lettering for the 2016 pool season. The Board discussed the schedule to hand out the wristbands at the pool and that schedule follows:

May 7th 9am to 11am: Mr. Morin, Ms. Dollahan and Ms. Bercu. May 12th 5pm to 8pm; Ms. Dollahan and Mr.

Morin; May 14th 9am to 11am: Ms. Hernandez and Ms. Dewhurst. May 21st 9am – 11am: Ms. Hernandez and Ms. Dewhurst. May 28th 10am to 12pm; Mr. Morin and Ms. Dorsey. May 30th 10am to 12pm; Ms. Dewhurst, Ms. Dorsey and Ms. Hernandez. Annual General Meeting June 9th from 6:30pm until 8:30pm will be decided at the night of the meeting.

July 4th Pool Event

The Board reviewed plans to host a July 4th event at the pool. The Board agreed to have James Coney Island submit a bid to cater the event. Board will seek volunteers to possibly conduct a bicycle parade in the community and to help with the Pool Event.

New Open Carry Law

Mr. Reid informed the Board that he was having more than one Association order the new required signs to prohibit open carry in any of the amenities in the community. This way all Associations would share in the cost and be able to obtain a saving by order more signs.

NEW BUSINESS

No New Business

EXECUTIVE SESSION

The Board convened into executive session at 8:06pm.

The Board reviewed the March Attorney Status report and no action is required at this time.

The Board reviewed the Delinquency Report and no action was needed.

The Board reviewed the Compliance Report. There were three accounts that the Board directed to be sent to the Attorney for pursuit of Deed Restriction Violations. Account #: 209307; Failure to maintain gutters and fascia on home. Account #210026; Failure to remove items stored in driveway. Account #210064; Failure to prune palm trees.

At 8:45the Board adjourned from Executive Session and entered into General Business.

The next Board Meeting will be April 14, 2016, 7:00pm at 10502 ½ Plainfield, Houston Texas.

With no further business to come before the Board, Ms. Bercu moved that the meeting be properly adjourned at 8:45pm; with Ms. Hernandez second and the motion passed unanimously.

Angel Morin, Secretary