



# Township of Hampshire

County Of Kane

State Of Illinois

## Regular Meeting of the Board of Trustee Minutes

January 14, 2020

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 14<sup>th</sup> day of January, 2020 at 7:00pm.

Jody Remakel, Supervisor;  
Stan Walker, Hwy Commissioner;  
Rose Letheby, Assessor; Absent  
Lori Marwig, Clerk;

Evelyn Bicknese, Trustee;  
Jim Feld, Trustee;  
Steven Gustafson, Trustee;  
Roger Paddock, Trustee

Also in attendance was Deputy Jamie Gartland – KCSO and Mr. Fred Rackow – Cemetery Board Member

1) The meeting opened with the pledge to the flag. Mrs. Remakel asked for any additions or corrections to the agenda. Mrs. Remakel noted that Discussion and Approval of a Raise for a Cemetery Employee will be moved to Old Business as it was on the agenda last month.

2) Minutes. The Board reviewed the Regular Meeting of the Board of Trustee Minutes from December 10, 2019. After reviewing the minutes, a motion was made by Trustee Gustafson to accept the minutes as presented. Trustee Bicknese seconded the motion and it was approved unanimously by all those present.

3) Treasurer’s Report. Mrs. Remakel reviewed the Treasurer’s Report. After reviewing the Treasurer’s Report, a motion was made by Trustee Paddock to approve the Treasurer’s Report as presented. Trustee Feld seconded the motion and it was approved unanimously by all those present. A roll call vote was taken.  
Trustee Gustafson Aye Trustee Bicknese Aye Trustee Paddock Aye Trustee Feld Aye  
Supervisor Remakel Aye

#### 4) Reports:

Assessor. Mrs. Letheby was not in attendance. A report was not provided. Supervisor Remakel mentioned that she received a call from Assessor Letheby stating that Clerk Marwig needs to sign something in order for Becky to receive compensation for getting certified. At this time it is not clear what it is. If it is a signed oath, Clerk Marwig has never swore anyone into the Assessor office besides Assessor Letheby. Mrs. Remakel will contact Assessor Letheby to have her leave paper on Clerk Marwigs’ desk.

Cemetery. Mr. Rackow provided the Cemetery report. The Cemetery Board is meeting January 27<sup>th</sup> and hope to have the rules and regulations book to the Township Board soon after. They are continuing to work on improving the turf at the cemeteries and will be spraying for crabgrass again this spring. Having some issues with cars cutting the corner at Ketchum and Allen Road and driving on the grass of the cemetery. Cemetery Board is looking into getting some heavier pipe to put up to protect the corner. The Crown fence has been completed. Bill Howe has shown interest in purchasing the old fence for \$350. The Township Board is ok with countering for \$250 because he provided storage and this will prevent us from having to pay for it to be moved. Mrs. Remakel reported that after speaking to the attorney, we will not gain anything by annexing the cemetery into the Village. Looking into the future, the Village could request things to be up to code. The Township Board does not want to continue pursuing this.

Highway Commissioner. Mr. Walker reported that there has been 4 snowfalls since we last met. The Township has received 4 inches of snow. The Highway Department has been out 4 times either plowing or salting. In the down time, Mr. Walker has been busy with shop work. He has also been insulating the

Township of Hampshire Minutes (Cont'd)

Warrington garage. At this time, there is 300 tons of salt on hand. We have received 200 of the 500 we are expected to take for the year.

Supervisor. Mrs. Remakel reported that the P1 (Pace Van) passed its safety inspection. The Senior budget for next year is in a deficit. She is looking into charging fees for next year and also if an ordinance is required for this. Heartland Bank donated \$100 to the Seniors. The AED has been installed in the hallway. There will be training on this if anyone is interested. Mrs. Remakel also reported that she received a call from Kane County looking for the Road District Levy. She scanned over the copy we have along with the receipt of them receiving it. They notified her that they eventually found the original. Mrs. Remakel provided the Trustees with different intergovernmental agreements with Burlington to look over. Mrs. Remakel gave these to the Burlington Township Supervisor to look over and get back to her by January 20<sup>th</sup>. The agreements are broken out to medical, social, and Walmart runs. Mrs. Remakel then reported on the damage that was done to the meeting room. It looks like someone repainted the green wall in spots and drywall dust was found on the floor. The renters that were using the building right before it was noticed, tried to get into the building multiple times after their key code expired and the back door was found unlocked.

Kane County Rep. Deputy Gartland reported that there have been multiple burglaries in the surrounding area. They are both in the rural and in town areas. Asking to have everyone keep their eyes open and report anything suspicious.

5) Public Comment. No public comment.

6) Old Business.

Discussion and Approval of raise for Cemetery Employee. Cemetery Board member Fred Rackow provided handouts to the Township Board showing what other maintenance workers from the Village make. He also provided a help wanted ad with the requirements for this job. It was noted that the current maintenance person brings their own equipment while on the job. After a very long discussion, Trustee Gustafson motioned to approve the raise for the Cemetery employee from \$12 to \$14. Trustee Gustafson had to leave the meeting and left at 7:56pm. There was no second to the motion. The motion failed. Discussion was then brought up on who actually approve the cemetery wages. In the past it was always the Cemetery Board and they would notify the Township Board. Trustee Paddock attended a meeting and found out the Township Board is the one who approve the raises for any employee who falls under the Township. It was recommended to allow the Cemetery Board to establish rate of pay for the Cemetery employees until 3/1/2020 as this will be looked into on who approves employee wages. A motion was made by Supervisor Remakel to approve the Cemetery Board's raise recommendation for the Cemetery maintenance worker from \$12 to \$14/hr. The motion was seconded by Trustee Feld and approved by all those present.

7) New Business.

Approval of Transfer of Appropriation R-20-03. A motion was made by Trustee Feld to approve the Transfer of Appropriation R-20-03 in the amount of \$3600 from contingency to rent. The motion was seconded by Trustee Bicknese and approved unanimously by all those present. A roll call vote was taken. Trustee Paddock Aye Trustee Bicknese Aye Trustee Feld Aye Supervisor Remakel Aye Trustee Gustafson Absent.

Approval of Warranty Deed for Center Cemetery. This will be tabled till next month.

8) Correspondence. Supervisor Remakel read a Christmas card that was received from the Carl Brooks family.

9) Board of Trustee Comments. There was none at this time.

10) Hampshire Township Development. Mr. Walker reported that new signs were put up on the garage and administration building.

11) Closed Minutes. There was none at this time



# Township of Hampshire

County Of Kane

State Of Illinois

## Regular Meeting of the Board of Trustee Minutes

January 14, 2020

12) Approval of Current bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A motion was made by Trustee Paddock to pay the January bills. Trustee Bicknese seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken and it was approved by all.

Trustee Feld Aye Trustee Paddock Aye Trustee Bicknese Aye Supervisor Remakel Aye  
Trustee Gustafson Absent.

There were some expense reports for the elected officials.

For Highway Commissioner Walker, there was an expense report of \$240.12 for mileage reimbursement.

For Assessor Letheby, there was an expense report of \$39.01 for Christmas decorations.

A motion was made by Supervisor Remakel to approve the expense reports. Trustee Bicknese seconded the motion. A roll call vote was taken and it was approved by all.

Trustee Paddock Aye Trustee Bicknese Aye Trustee Feld Aye Supervisor Remakel Aye  
Trustee Gustafson Absent

12) There being no further business, a motion was made by Trustee Feld to adjourn the meeting. The motion was seconded by Trustee Bicknese, and then carried unanimously. The meeting was adjourned at 8:24 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig  
Township Clerk