

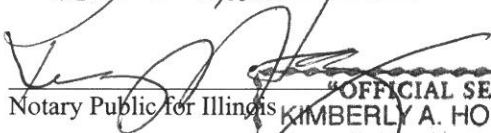
CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING OF NOVEMBER 17, 2020

I hereby certify that the attached minutes were reviewed and approved at the Dec 5, 2020 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND  
DISTRICT CLERK

Subscribed and sworn to  
this 15<sup>th</sup> day of December, 2020.



Notary Public for Illinois



**MINUTES OF THE NOVEMBER 17, 2020 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, November 17, 2020  
Place: Mill Creek Water Reclamation District Treatment Facility, 39W889 WELLINGTON WAY  
Blackberry Township, Kane County, IL  
Time: 7:00 p.m.  
Attendance: Trustees: James Dougherty, Mark Hammond and Ben D’Andrea (*Mark Hammond attended via telephone*)  
Others: Charles Radovich, James Hare, Kim Hoadley  
Jason Fowler

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:00 p.m. at the Mill Creek Water Reclamation District Treatment Facility, Blackberry Township, Kane County, Illinois on Tuesday, November 13, 2020 by Trustee D’Andrea. Trustee Mark Hammond who was on a business trip attended by telephone.

**ANNOUNCEMENTS AND PUBLIC COMMENT.** Trustee D’Andrea stated that due to the COVID 19 pandemic the Board is still operating under the temporary rules that were ratified at the April meeting and posted on the agenda. Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and there were no members of the public on the conference call. No members of the public were physically in attendance.

Attorney Radovich stated that Trustee D’Andrea is presiding as chairman of the meeting. No members of the Public were present, no persons were on the teleconference and there are no emails from the public received prior to 5:00 p.m.

3. **PUBLIC HEARING ON 2021 BUDGET AND APPROPRIATION ORDINANCE.**

Motion by Trustee D'Andrea to open the public hearing on the 2021 Budget and Appropriation Ordinance, second by Trustee Dougherty.

Roll Call Vote: Ayes 3 Nays: 0 Absent: 0

Motion Approved

Attorney Radovich stated there were no residents present and the trustees stated they were not contacted by anyone with questions about the budget. Radovich advised the Board that the notice of hearing was published on October 7, 2020 as required by statute, that the proposed 2021 budget was posted on the District's website and had been available for inspection at the office of Sheaffer & Roland.

Motion by Trustee Dougherty to close the public hearing on the 2021 Budget and Appropriation Ordinance, second by Trustee D'Andrea.

Roll Call Vote: Ayes 3 Nays: 0 Absent: 0

Motion Approved

4. **LONG RANGE SUBCOMMITTEE REPORT.** No discussion.

5. **OLD BUSINESS.**

a. **Approval of the minutes of the October 13, 2020.**

Motion by Trustee Hammond to approve the meeting minutes of the October 13, 2020; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

6. **NEW BUSINESS**

a. **Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Two additional payables were added to the package; payment to Michael Pitstick in the sum of \$14,350 for seed and planting; and Suburban Laboratories, Inc. in the sum of \$150.00. Hare also asked for permission to wire transfer excess depreciation funds to the IMET account. Trustee Dougherty requested that the payment be made after a resolution authorizing the transfer is approved next month.

Motion by Trustee Hammond to approve the financial reports, including accounts payable, including the additional accounts payable in the sum of \$14,500.00; Treasurer’s Report; financial statements; and, discussion of past due accounts; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**b. Operations Report from Sheaffer & Rolland and discussion regarding the same.** Jason Fowler of Sheaffer & Rolland presented the report.

Motion by Trustee Dougherty to accept the operations report as presented, seconded by Trustee Hammond.

Roll Call Vote: Ayes 3 Nays: 0 Absent: 0

Motion Approved

**c. Consideration and Approval of Ordinance No. 2020-03 (2021 Budget and Appropriation Ordinance).**

Motion by Trustee D’Andrea to authorize execution of Ordinance No. 2020-03 (2021 Budget and Appropriation Ordinance).

Roll Call Vote: Ayes 3 Nays: 0 Absent: 0

Motion Approved

**d. Consideration and Approval of Ordinance No. 2020-04 (Tax Levy Ordinance in the amount of \$33,200.00).**

Upon motion duly made by Trustee Hammond to authorize the execution of Ordinance No. 2020-04 (Tax Levy Ordinance in the amount of \$33,200.00), seconded by Trustee Dougherty and unanimously carried.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

**e. Consideration and Approval of 2021 Estimated Revenues.**

Upon motion duly made by Trustee Hammond to Approve the 2021 Estimated Revenues in the sum of \$7,491,900, seconded by Trustee Dougherty and unanimously carried.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

**f. Consideration and Approval of Truth in Taxation Certificate.**

Upon motion duly made by Trustee Hammond to authorize the execution of the Truth in Taxation Certificate, seconded by Trustee Dougherty and unanimously carried.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

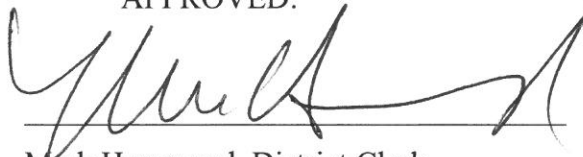
Motion approved.

Upon motion duly made by Trustee Hammond to adjourn until the December 15, 2020 Board of Trustees Meeting, seconded by Trustee Dougherty and unanimously carried. The meeting of the Board of Trustees was adjourned at 7:50 p.m.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', written over a horizontal line.

Mark Hammond, District Clerk

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