Resolution #2-15

Closing of Meeting Pursuant to Open Public Meetings Act

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

- (1) The meeting of February 12, 2015 is closed and will be reopened at such time as the discussion in executive session has been completed.
- (2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on February 12, 2015.

Vincent Rubio, Secretary

The foregoing resolution was introduced by <u>Commissioner J. Poppe</u> and it was seconded by <u>Commissioner Wickham</u>.

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	1	1	1	1	1
No					
Not Voting					
Absent					

Resolution #3-15

Closing of Meeting Pursuant to Open Public Meetings Act

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

- (1) The meeting of March 2, 2015 is closed and will be reopened at such time as the discussion in executive session has been completed.
- (2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on March 2, 2015.

Vincent Rubio, Secretary

The foregoing resolution was introduced by <u>Commissioner J. Poppe</u> and it was seconded by <u>Commissioner Wickham.</u>

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	1	<u> </u>	1	1	1
No					
Not Voting					
Absent					

Resolution #4-15

Authorizing Appointment of Accountant for the 2015-2016 Year

WHEREAS, there exists a continuing need for certain accounting services to be provided to the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2015-2016 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

- (1) Oliver Walling is hereby appointed to provide accounting services to the Commissioners. This appointment is made pursuant to the proposal as submitted and attached hereto.
- (2) This resolution and the notice of award of contract shall be available for public inspection.

I, John Poppe, Acting Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on March 12, 2015.

John Poppe, Acting Secretary

The foregoing resolution was introduced by <u>Commissioner J. Poppe</u> and it was seconded by <u>Commissioner Ryan.</u>

T								
Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM			
Yes	1	/		1				
No								
Not Voting								
Absent			1		1			

Resolution #5-15

Authorizing Appointment of Attorney for the 2015-2016 Year

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2015-2016; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

- (1) Richard M. Braslow, Esq. is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.
- (2) This resolution and the notice of award of contract shall be available for public inspection.

I, John Poppe, Acting Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on March 12, 2015.

John Poppe,

Acting Secretary

The foregoing resolution was introduced by <u>Commissioner J. Poppe</u> and it was seconded by <u>Commissioner Ryan</u>.

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	1	1		1	
No					
Not Voting					
Absent			/		1

Resolution #6-15

Authorizing Appointment of Auditor for the 2015-2016 Year

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2015-2016 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

- (1) Martha C. Carroll is hereby appointed to provide auditing services to the Commissioners. This appointment is made pursuant to the proposal as submitted and attached hereto.
- (2) This resolution and the notice of award of contract shall be available for public inspection.

I, John Poppe, Acting Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on March 12, 2015.

John Poppe, Acting Secretary

The foregoing resolution was introduced by <u>Commissioner J. Poppe</u> and it was seconded by <u>Commissioner Ryan.</u>

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	1	1		1	
No					
Not Voting					
Absent			/		1

Resolution #7-15

Adoption of Cash Management Plan

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the Fire District is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan pursuant to the attached.

I, John Poppe, Acting Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on March 12, 2015.

John Poppe, Acting Secretary

The foregoing resolution was introduced by <u>Commissioner J. Poppe</u> and it was seconded by <u>Commissioner Ryan.</u>

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	1	√		1	
No					
Not Voting					
Absent			/		1

Resolution #8-15

Authorizing Approval and Payment of Claims

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganizational meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2, in the Township of Jackson, County of Ocean, as follows:

(1) The checks as issued by the Commissioners for payment of claims shall be signed by the President, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

- (2) No more than one stamp facsimile shall be used on any particular check in place of a handwritten signature.
- (3) The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by the Commissioners.

I, John Poppe, Acting Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on March 12, 2015.

John Poppe, Acting Secretary

The foregoing resolution was introduced by <u>Commissioner J. Poppe</u> and it was seconded by <u>Commissioner Ryan.</u>

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	1	√		1	
No					
Not Voting					
Absent			1		1

Resolution #9-15

Authorizing Regular Meeting Schedule for the 2015-2016 Year

WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) All regular meetings of the Commissioners shall take place on the second Thursday of each month at 7:00 p.m., unless otherwise noted below, at the Miller Avenue Firehouse, 785 Miller Avenue, Jackson, New Jersey as follows:

Thursday, April 9, 2015 Thursday, May 14, 2015 Thursday, June 11, 2015 Thursday, July 9, 2015 Thursday, August 13, 2015 Thursday, September 10, 2015 Thursday, October 8, 2015 Thursday, November 12, 2015 Thursday, December 10, 2015 Thursday, January 14, 2016 Thursday, February 11, 2016 Thursday, March 10, 2016 (reorganization meeting)

- (2) A summary of this resolution shall be mailed to the *Jackson Times* and the *Tri-Town News*.
- (3) A summary of this resolution shall be posted and shall be maintained on the official bulletin board of the Township of Jackson and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

I, John Poppe, Acting Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on March 12, 2015.

John Poppe, Acting Secretary

The foregoing resolution was introduced by <u>Commissioner J. Poppe</u> and it was seconded by <u>Commissioner Ryan</u>.

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	1	√		1	
No					
Not Voting					
Absent			1		1

Resolution #10-15

Designation of Official Newspapers for Publications for the 2015-2016 Year

WHEREAS, the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2014-2015 year.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2, in the Township of Jackson, County of Ocean, as follows:

(1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2015-2016 year pursuant to New Jersey statutes shall be the *Jackson Times* and/or the *Tri-Town News*, unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

I, John Poppe, Acting Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on March 12, 2015.

Jøhn Poppe,

Acting Secretary

The foregoing resolution was introduced by <u>Commissioner J. Poppe</u> and it was seconded by <u>Commissioner Ryan.</u>

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	1	1		1	
No					
Not Voting					
Absent			1		/

Resolution #11-15

Designating Surety Bonding for Commissioners

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners deem it necessary to provide bonding for the Commissioners of the Fire District.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) All Commissioners shall be bonded in the amount of approximately \$300,000.

I, John Poppe, Acting Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on March 12, 2015.

John Poppe,
Acting Secretary

The foregoing resolution was introduced by <u>Commissioner J. Poppe</u> and it was seconded by <u>Commissioner Ryan</u>.

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	1	, ,		/	
No					
Not Voting					
Absent			1	·	1

Resolution #12-15

Closing of Meeting Pursuant to Open Public Meetings Act

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

- (1) The meeting of March 12, 2015 is closed and will be reopened at such time as the discussion in executive session has been completed.
- (2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on March 12, 2015.

Vincent Rubio, Secretary

The foregoing resolution was introduced by <u>Commissioner J. Poppe</u> and it was seconded by <u>Commissioner Rubio</u>.

	,				
Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	1	✓	1	1	`
No					
Not Voting					
Absent					✓

Resolution #13-15

Approving Agreement With American Tower

WHEREAS, an agreement has been negotiated with the above entity relative to an easement; and,

WHEREAS, the proposed agreement need be reviewed and approved by Fire District counsel.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) The proposed agreement is hereby approved subject to final review and approval by Fire District counsel and upon that approval the agreement may be executed.

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on March 12, 2015.

Vincent Rubio, Secretary

The foregoing resolution was introduced by <u>Commissioner J. Poppe</u> and it was seconded by <u>Commissioner Wickham.</u>

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	1	/	1	1	1
No					
Not Voting					
Absent					

Resolution #14-15

Authorizing and Approving Granting of Easements
And Execution of Documentation Relative to Same

WHEREAS, the parties have negotiated an agreement relative to the granting of easements relative to the communication facility; and

WHEREAS, the Fire District hereby approves of same and authorizes the execution of the appropriate documentation subject to the clear depiction on a survey or map of the easements and the continuation of the Fire District's use of the cell tower antenna and the Fire District's approval of the location.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) The granting of the easements is hereby approved subject to the above conditions and the appropriate documentation may be executed once the conditions are deemed satisfied.

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on April 9, 2015.

Vincent Rubio Secretary

The foregoing resolution was introduced by <u>Commissioner J. Poppe</u> and it was seconded by <u>Commissioner Ryan.</u>

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	√.	1	1	1	1
No					-
Not Voting					
Absent					

Resolution #15-15

Closing of Meeting Pursuant to Open Public Meetings Act

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

- (1) The meeting of April 9, 2015 is closed and will be reopened at such time as the discussion in executive session has been completed.
- (2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on April 9, 2015.

Vincent Rubio, Secretary

The foregoing resolution was introduced by <u>Commissioner J. Poppe</u> and it was seconded by <u>Commissioner Wickham.</u>

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	1	✓	1	1	1
No					
Not Voting					
Absent					

Resolution #16-15

Approving and Authorizing Execution of Amended Agreement Relative to Fire Safety Act Enforcement

WHEREAS, Jackson Fire Districts 1 and 2 previously entered into an agreement relative to Fire Safety Act enforcement; and

WHEREAS, the State Division of Fire Safety has requested various amendments to the agreement.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) The attached agreement is hereby approved and may be executed by the appropriate Commissioners.

I, John Poppe, Acting Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on May 14, 2015.

John Poppe, Acting Secretary

The foregoing resolution was introduced by <u>Commissioner J. Poppe</u> and it was seconded by <u>Commissioner Wickham.</u>

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	1			1	/
No					
Not Voting					
Absent		1	/		

Resolution #17-15

Closing of Meeting Pursuant to Open Public Meetings Act

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

- (1) The meeting of May 14, 2015 is closed and will be reopened at such time as the discussion in executive session has been completed.
- (2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on May 14, 2015.

Vincent Rubio, Secretary

The foregoing resolution was introduced by <u>Commissioner Rubio</u> and it was seconded by <u>Commissioner J. Poppe.</u>

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	1		1	1	1
No					
Not Voting					
Absent		1			