

South Dakota Diabetes Coalition

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AADE Continuing Education Credits (1.5) Instructions

Please provide the following code and instructions to each of the individuals who will be participating in this AADE online learning activity. The codes are for your organization's use only. Please let us know if you have any questions.

===== CODES =====

GE Code (access code): GKHKMHCK?

Video Password: shake

===== INSTRUCTIONS FOR INDIVIDUALS TO USE CODE TO RECEIVE THEIR CREDIT =====

DO THE FOLLOWING **within two weeks** (by April 19th, 2017) after you watch this webinar at your meeting:

Summary: To get your CEs -- you will login to the AADE website and: (1) enter a code to access the activity you attended, (2) enter a password so you can skip watching the video again, and (3) take any quizzes and the evaluation survey to get your CE statement of credit.

Detailed Steps:

1. Go to the AADE home page at www.diabeteseducator.org
2. Click the "My Learning" link - found under the 'Sign In' drop-down menu near the upper right:
3. Login, or if you are new to AADE, sign-up.
4. You will be directed to the AADE "My Online Learning" portal:

5. SCROLL down to the bottom of that page. On the bottom-right, submit your GE CODE.

YOUR GE CODE: GKHKMHCK?

(You will only need this access code this once.)

6. You can click "go" to enter the learning activity, or refresh the My Online Learning page, to see the activity listed in your ENROLLMENTS list. Click the title to begin.

Simply click in each of the items listed within the activity page. No need to download the PDF unless you want to. When you get to "Complete 1 of the following," you can SKIP rewatching the video by entering this password instead: shake

7. Be sure to take any quiz and the SURVEY, and then you will be able to access your CE statement of credit.

8. You can return to the "My Learning" link at www.diabeteseducator.org whenever you want to log back in to your learning activity. (No need to use the activation code again.)