

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: March 14, 2016

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, present; Mr. Greg Iiams, present; Chairperson, Ms. Pat Cochenour, present.

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Jason Richter, Street/Water Laborer
Mr. Mike Vasquez, Street/Water Laborer
Ms. Staci Clawson, Water Clerk
Mr. Dave Wallace, Council Member
Mr. Dale Albert, Contracted Water License Holder

Minutes: February 22, 2016 Meeting

Mr. Greg Iiams moved to approve the February 22, 2016 minutes as submitted.

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Ms. Ann Elleman moved to approve the bills that were paid for the board.*

Mr. Greg Iiams seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. Annual Water Loss Report

The board was provided a copy of the Annual Water Loss Report showing a loss of 32.5% for 2015.

B. January & February Water Loss Reports

The board was provided a copy of the January and February Water Loss Reports showing a loss of 47.5% for January and 39.7% for February.

C. Water Contingency Plan

Mr. Albert presented the board with an updated copy of the water contingency plan.

ADJUSTMENTS:

A. Alana Moore (renter), Acct. 1075-2-2 and Carol McGowan (owner), Acct. 1075-2-ROC.

Water bill has been in the owner's name, renter has been living in the property for several months. They asked that the bill be put in the renters name and the remaining balance of \$37.62 on the owners account, be removed and placed on the renter's account.

B. Richard Shape, Acct. 0261-RO and Jerry Shape, Acct. 0261-1

Mr. Richard Shape passed away and Jerry Shape will be taking over the account. The remaining balance of \$42.42 was removed from Richard's account and placed on Jerry's account.

C. Nicole Boltz (renter), Acct. 1075-2-1 and Carol McGowan (owner), Acct. 1075-2-ROB.

Water bill has been in the owner's name, renter has been living in the property for an unknown amount of time. They asked that the bill be put in the renters name and the remaining balance of \$73.33 on the owners account, be removed and placed on the renter's account.

D. James Hunter, Acct. 3455-RO, (-\$65.00)

A payment of \$65.00 was applied on the account twice by mistake. The account was adjusted to remove one of the payments.

Ms. Pat Cochenour made a motion to approve the above adjustments. Mr. Greg Iiams seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. Sump Pit Repairs

These repairs are currently on hold due to the iron filter repairs that need immediate attention.

B. Miscellaneous Repairs

The leak on third street, as previous reported, has been repaired. The Burkhart fire hydrant has not yet been scheduled for repair. The fire hydrant on Fantasy Island that was thought to be an issue, is not leaking and no repairs are needed.

NEW BUSINESS:

A. 2001 Blue Pickup Truck

The pickup truck has had all extra installed equipment removed. Since the purchase of the Yukon, street & water workers do not have a need for the truck. The board has no objections with selling the truck on GovDeals.

B. Ohio EPA – Lead Notification and Action Level Exceedance Letter

The board was provided a copy of the letter from the Ohio EPA in regards to a lead compliance program. Mr. Albert is aware of the requirements and will act on the issue accordingly.

C. Office Renovations

Mr. Weidner informed the board that Ms. Karen Beasley, Architect quoted a significantly lower cost to draw up the plans required for the office renovations. Once the drawings are completed, he will provide a copy to the board for approval.

D. Iron Filter Repairs

Mr. Albert reported that filtration material in tank #2 has been removed. It appears that a cap in the base piping had come off allowing gravel & filtration material to backup into the lines. It is estimated to cost \$40,000-\$45,000 to rebed the filters. A notice has been issued to let residents know, though it is not harmful, they may notice some discoloration in their water.

Ms. Ann Elleman moved to adjourn the meeting. Mr. Greg Iiams seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays.

The Meeting was adjourned at 5:56 p.m.

Next Meeting Date: **Monday, March 28, 2016**

Next Resolution No.: **16-17**

Fiscal Officer Jeff Weidner

BPA Chairperson Pat Cochenour

Date Accepted _____