

MANAGER'S REPORT

March 27, 2017

- A. **POOL AREA:** The pool heater has been repaired and we sincerely apologize for the upset to our residents and their guests. We did have another company come out however they were unable to repair it; it is a unique system so we are limited on repair companies. The front of the Clubhouse, pool deck and eating area were pressure washed and pool pavers sprayed for weeds. The mulch was removed from the large planter at the pool and replaced with white marble chips to prevent the mulch run off onto the pool deck after rain.
- B. **LANDSCAPING:** The landscapers trimmed the sea grapes in front of buildings 3 & 4; we have applied for a permit to trim the mangroves. Once that has been approved we will trim the Mangroves. The pavers were sprayed for weeds. Royal Green treated the grass and planters for pest control.
- C. **GARAGE AREA:** The exterior of the garage area was pressure washed; we will continue this on an as needed basis.
- D. **ELEVATORS:** Repairs were made to Elevators 8 & 37
- E. **LIGHTS IN CLUBHOUSE:** All 34 fluorescent lights in the clubhouse have been replaced with dimmable LED fixtures.
- F. **INSURANCE WORKSHOP MEETING:** Several members of the Board and myself met with Tequesta Insurance to discuss our Insurance needs and renew the Insurance policies expiring on 03/31/2017.
- G. **SALES AND RENTAL REPORT MARCH 2017:**

7-202 \$215,000.00

38-106 \$196,000.00

2-304 \$225,000.00

2-106 Annual lease \$1300.00/month

Amy Richards is our new part time office assistant, Amy will typically work Mondays, Tuesdays and Fridays from 10:00AM to 3:00PM.