

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
BRAEBURN VALLEY WEST CIVIC ASSOCIATION, INC.  
January 12, 2017  
10502 ½ Plainfield, Houston, Texas**

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**CALL TO ORDER AND ADOPT AGENDA**

A quorum having been established, Ms. Dollahan called the meeting to order at 7:00p.m. Board members in attendance were Karen Dollahan, President, Pat Dorsey, Vice President, Rodney Clements, Treasurer, Angel Morin, Secretary, Claudia Hernandez, Director, Jennifer Dewhurst, Director and Sally Bercu, Director. Also in attendance, Ry Reid, PCAM, CMCA, AMS representing Sterling ASI.

Quests: Sgt Meeks and Constable Rodriquez.

The Board reviewed the agenda and Ms. Bercue made a motion to approve the agenda as presented and Mr. Morin second and the Board approved.

**CONSTABLE REPORT**

The Board reviewed the January 2017 Constable Report with the Board and residents. Sgt Meek stated there has been very little criminal activity in the Braeburn Valley West contract. A few things mentioned were theft of an Air Conditioning Unit and warrant for a felony arrest. Ms. Dollahan reminded Sgt Meek that West Green is shown on the map of the contract, but West Green had removed themselves from the contract. Sgt Meek assured Ms. Dollahan the West Green neighborhood was not being patrolled by the Constables in the Braeburn Valley West contract.

**MINUTES REVIEW**

The Board reviewed the December 8, 2016 minutes as presented. Mr. Clements made a motion to approve the minutes as presented, Mr. Morin second and the Board approved the minutes.

**FINANCIAL REVIEW**

The Board reviewed the December Preliminary 2016 Financials. Ms. Dewhurst made a motion to move \$52,238.21 into the reserves and Mr. Morin second. The Board approved to move the excess monies of \$52,238.21 into the reserve account.

**COMMITTEES**

ARC Committee

No report.

Safety Committee

No Report

Deed Violation Committee

There were some properties that 311 was called concerning heavy trash at the curb. There are also several homes that are running businesses from their homes. There is also a sinkhole at Keegan and it is being repaired. There is a pack of dogs in the community and Mr. Lassiter's office should be notified of this as HPD would not respond.

Newsletter

No report

**OLD BUSINESS**

Pool Assist Chair

Mr. Reid stated he would be ordering this shortly and will be installed prior to the pool opening.

**NEW BUSINESS**

Keegan Bayou Trail Sign

The Board tabled this until further information was obtained on location and permits for the sign.

Meeting Signs

The Board agreed to have five (5) signs be made for announcing the Board Meetings. Also, need signs for Approved Garage Sale.

Mosquito Contract

The Board approved the Mosquito Spraying Contract for 2017.

Pest Control Contract

The Board approved the Pest Control Contract for 2017.

**EXECUTIVE SESSION**

The Board convened into executive session at 7:35pm.

No Attorney Report was available.

The Board reviewed the Delinquency Report and no action was needed.

The Board reviewed the Compliance Report. No action was needed.

At 7:55 the Board adjourned from Executive Session and entered into General Business.

The next Board Meeting will February 9, 2017, 7:00pm at 10502 ½ Plainfield, Houston Texas.

With no further business to come before the Board, Ms. Bercu moved that the meeting be properly adjourned at 7:55pm; with Ms. Hernandez second and the motion passed unanimously.

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Angel Morin, Secretary