

Instructions for registration and entering summer meets

To enter a meet complete the following instructions, it should not take more than 5 minutes if you do it correctly, there are deadlines on entering meets and if you miss them you will not be able to run. A link will be provided on the club website also if you are not able to find those websites.

1. Go to www.usatf.com go to products and services and scroll down to individual membership
2. Go to Register or renew online. Go down to new membership and fill out all the information and choose the club you will be a member of. (The club number is 27-0361). Name, birth date, address, etc... sign up for as many years as you want (It gets cheaper the more years you select.) Select athlete in category and make your password
3. It will then show all your information and ask for your signature and a parent's signature. Then click checkout.
4. It will then take you to a payment screen where you or your parent can enter the information and pay online. It will then tell you that you are now a member of USATF and give you information you can print. Once you become a member you must prove your athlete's age. You will need to fax a copy of their birth certificate to the USATF Oklahoma association (918-289-0728)
5. Now to enter summer meets go to www.coacho.com
6. Go to Calendar and click it. Scroll all the way down until you find the meets on the schedule. Click on it, then click on enter meet.
7. You will then be prompted to create a username and password that will serve you for the entire summer. After you enter all the information it will give you a pin number (right it down). Now you are ready to enter events, make sure you select the **club** when entering events.
8. Go back to the main page and hit enter athletes in events. It will have you select your gender and have you put your name and birth date in again (make sure your entering the meet as a youth every time). It will then give you a list of events to choose from. Pick the appropriate race.
9. After you select everything it will take you to a pay screen. The cost of each meet will vary and depend on how many events you compete in. After you pay it will give you a receipt as well as send it to an email address that you provide. "make sure you print it out so you have some proof just in case something goes wrong.
10. Now you are finished! You can do this for every meet on the schedule