

TOWN OF DIX  
REGULAR MEETING  
MAY 08, 2023

PRESENT: Supervisor Dominic Smith  
Deputy Supervisor F. Joe Hammond  
Councilman Brian Ervay  
Councilman David Hertel  
Councilman Jeff Meehan  
Town Clerk Naomi Kingsley  
Highway Superintendent Scott Yaw  
Code Enforcement Officer Dennis Tremblay

Superintendent Smith called the Public Hearing to order at 6:00 PM followed by the Pledge of Allegiance.

There being no public a motion was made by Brian Ervay to close the public hearing at 6:26 pm. Seconded by Joe Hammond, all in favor.

Superintendent Smith called the regular meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Public be heard - Three members of the public were in attendance to discuss the Beaver Dams-Moreland Road Solar Farm.

Reports.

- a. Supervisor – 2020 AUD has been completed, report received from the State Comptroller, corrective action response is due by the 25<sup>th</sup>. The KOA may be connecting to water and sewer next year. It would be their project, they are looking for grants.
- b. Deputy Supervisor – none
- c. Bookkeeper – none
- d. Supt. Of Highway – 1. Ditching and prepping road project roads. 2. Installed culvert pipes where needed for projects. 3. Pulling shoulders and repairing drainage issues on town roads. 4. Dropped mowing tractor off to Jim’s Fix It to be repaired. 5. Graded all dirt roads and rolled with roller. 6. Osh Kosh sold for \$3250 through Auctions International. 7. Soil and Water hydro seeded a few areas for Town Highway after shoulder repairs.
- e. Code Officer – 4 building permits issued, 38 building permits of all types now open, 1 demolition permit issues, many building permit inspections completed, 3 commercial property fire prevention & property maintenance inspections, 2 violation notices issued, 1 unlawful building, 0 violations corrected, 0 fire calls. Total fees collected \$210.00. Working on Junkyard permits and inspections, created a more user-friendly permit and inspection checklist. Mobile home park permits will be sent out asap, corrected permit application to state that no permit will be given without an inspection of the property.
- f. Planning Board – none
- g. ZBA – none
- h. Town Court – none
- i. Dog Shelter – one dog on report is not from the Town of Dix
- j. Committee Reports
  - a. EMC – none
  - b. Fire Dept – none
  - c. Landfill – passed the budget, still trying after 30 years to close the landfill. Will be moving the file cabinet to the Town of Reading.
  - d. Short Term Rental – next month

RESOLUTION #53 – offered by Hammond, seconded by Hertel  
Resolve to accept the Minutes from March 2023 and April 2023, Clerk’s report for April 2023 as well as the Audit. Ayes 4, Nays 0

AUDIT 05/08/23

General Fund-Town Wide	2727-2742	\$22,831.27
General Fund-Outside Village	2729, 2738-2741	\$404.51
Highway Fund-Town Wide	1794-1808	\$20,214.97
Highway Fund Outside Village	1809	\$4,079.40
Special Water Fund	501-502	\$1,169.33
Special Sewer Fund		
Trust & Agency		

Supervisors Reports for December 2022, January, February, March and April 2023 tabled for now.

Correspondence – none

Old Business:

Allen Road – the highway committee will be taking over from here on out and will do a final response. A car count is being done.

New Business:

Court audit still not done, haven’t been able to meet with her.

Dave heard from Attorney Halpin regarding changing the Clerk from elected to appointed, needs to contact the Board of Elections.

RESOLUTION #54 – offered by Hammond, seconded by Ervay

WHEREAS, The Town of Dix Highway Superintendent has recommended to the Town of Dix Board that certain town roads e posted with a weight limit due to the condition of the roads and other factors;

WHEREAS, The Town Board, having considered these recommendations, desire to adopt an order establishing a weight limit on certain town roads pursuant to New York State Vehicle and Traffic Law section 1660(a)(28)(the “Law”), hereby resolves as follows:

RESOLVED, that the Town Board hereby orders that vehicles described in the law having a weight of eight tons or more are prohibited from traveling on Beaver Dams – Moreland Road and Cronk Road, local deliveries excluded; and

RESOLVED, that the Town of Dix Highway Superintendent shall post notice of such order.

Date: May 8, 2023

Ayes 4, Nays 0

Getting closer to the 2022 year end closing

RESOLUTION #55 – offered by Hamond, seconded by Ervay

Resolved that the New Town Hall will open for business May 30<sup>th</sup>. We will close for the week of May 22<sup>nd</sup> to get everything moved. Temporary interior doors will be in place until the new ones arrive.

Ayes 4, Nays 0

RESOLUTION #56 – offered by Hammond, seconded by Hertel

Resolved to accept the offer for the Osk Kosh sold through Auctions International. Ayes 4, Nays 0

There will be a Public Hearing June 12, 2023 at 6:15 PM for the signing of the Fire Department Contracts

RESOLUTION #57 – offered by Ervay, seconded by Hammond

Resolve to authorized spending funds up to the amount of the quote for repairs to the Lift Station at the top of the Hill. Quote amount \$5,463.51 Ayes 4, Nays 0

RESOLUTION #58 – offered by Hammond, seconded by Ervay

Resolved to accept the Water and Sewer Policy for the Town of Dix.

Any account that is 60 days past due will be notified of a delinquent amount owed to the Town. Once this household has received notice, they have 15 days to pay the entire amount owed to the Town or shut off process will be started and completed within 20 days of receipt of past due notice. Each household will be notified of the date that services will be terminated.

All services terminated to a residence will have the past due amount re-levyed to their property tax in the coming year. This will take place every November before property tax preparation is underway.

Service will not be restored to any property until all fees owed to the Town are current.  
Ayes 4, Nays 0

RESOLUTION #59 – offered by Hammond, seconded by Hertel

Resolved to move older records to the county records management facility and update the listing. Ayes 4, Nays 0.

RESOLUTION #60 – offered by Hertel, seconded by Ervay

Resolved to make the stipend for the Deputy Highway Supervisor .85/hour. Ayes 3, Nays 1

RESOLUTION #62 – offered by Hertel, seconded by Ervay

Resolve to accept surplus items offered by NYS DOT. Ayes 4, Nays 0

Supervisor Smith adjourned the meeting at 8:03 pm.

Respectfully Submitted,

Naomi C. Kingsley  
Clerk