

Western Ada Recreation District
Meeting Minutes

March 15, 2022 Regular Business Meeting

In Attendance:

Shaun Wardle, Chairman

Colin Moss, Director

Ema Brenneman, Secretary-Treasurer

Willow Spurlock

Garrett White, City of Meridian Parks and Recreation

The meeting was called to order by Director Wardle at 12:00 pm

1. Approve the Agenda

Director Moss moved to approve the agenda; Director Wardle seconded. The agenda was approved.

2. Consent Agenda

Director Moss moved to approve the consent agenda; Director Wardle seconded. The consent agenda was approved.

3. Pool Update from Garrett White, Recreation Manager, City of Meridian Parks and Recreation Department

Garrett gave an update on pool inspections and upcoming season planning.

4. Discussion of WARD Financial Accounts

Ema discussed the current WARD financial accounts and needed accounts going forward.

5. Action Items

a. Approval to close First Interstate Bank PCard accounts

b. Approval to close Charles Schwab Investment Accounts ending in *791 and *455

*Director Moss moved to approve the closure of the First Interstate Bank PCard account and to close the Charles Schwab accounts ending in *791 and *455; Director Wardle seconded. The account closures were approved.*

6. Discussion of Ongoing WARD Meetings and Location

Ema discussed ongoing board meeting needs.

7. Action Items

a. Set Remaining 2022 Calendar Year Board Meetings

b. August 2022 Budget Hearing Date

The board set August 23rd at noon for the August 2022 budget hearing date. The board will call special meetings as needed outside of the required budget hearing date.

8. Secretary Treasurer Report

Emma gave an update on the audit, all records are now located at Idaho Records Management, WARD equipment checked out will be emailed to the board of directors.

9. Discussion of WARD Ongoing Administrative Needs

Emma provided a detailed list of WARD's administrative needs.

10. Discussion of WARD Employees

Emma requested a motion to terminate WARD employees.

11. Action Item

a. Approval to terminate employees and retain Secretary-Treasurer as independent contractor

Director Wardle moved that as of March 15 at 5:00 pm Western Ada Recreation District terminate all employees; Director Moss Seconded.

Hearing no other business, Chairman Wardle adjourned the meeting at 12:57 pm

Respectfully submitted,

Emma Brenneman
Secretary Treasurer, Western Ada Recreation District.