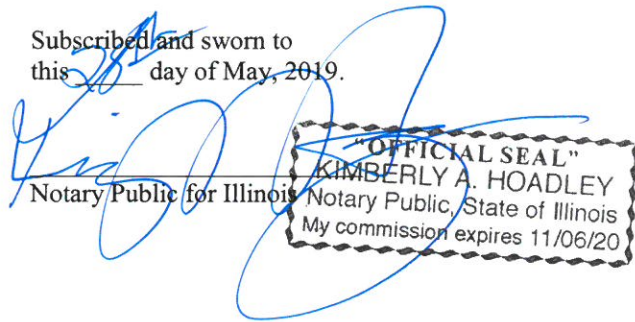


CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING FOR APRIL 23, 2019

I hereby certify that the attached minutes were reviewed and approved at the May 28, 2019 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


MARK HAMMOND
DISTRICT CLERK

Subscribed and sworn to
this 28th day of May, 2019.


Notary Public for Illinois
"OFFICIAL SEAL"
KIMBERLY A. HOADLEY
Notary Public, State of Illinois
My commission expires 11/06/20

**MINUTES OF THE APRIL 24, 2019 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, April 23, 2019
Place: SSA Office in the Mill Creek Village Center,
39W250 Herrington Boulevard, Suite R-1
Blackberry Township, IL
Time: 7:00 p.m.
Attendance: Trustees: James Dougherty, Ben D'Andrea and Mark Hammond
Others: Charles Radovich, James Hare, Kim Hoadley, Jason
Fowler, Jennifer Martinson

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 7:00 p.m. at the SSA Office in the Mill Creek Village Center, Blackberry Township, Illinois on Tuesday, April 23, 2019 by Trustee Dougherty. Trustees present were Mark Hammond, Ben D'Andrea and James Dougherty.

3. ANNOUNCEMENTS AND PUBLIC COMMENT. No announcements were made and no members of the public was present.

4. LONG RANGE PLAN SUBCOMMITTEE REPORT. Tabled to May Meeting.

5. OLD BUSINESS

5.a. Approval of the Minutes of the March 26, 2019 Board of Trustees' meeting. Motion by Trustee Hammond to approve the meeting minutes of the March 26, 2019 Board of Trustees' meeting; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

6. NEW BUSINESS

6.a. Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer's Report, financial statements, past due account payment plans, and outstanding invoices.

Discussion regarding the current financial reports.

Motion by Trustee Hammond to approve the financial reports including accounts payable list, Treasurer's Report, financial statements, past due account payment plans and outstanding invoices as presented; second by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

6.b Presentation and Acceptance of Financial Audit (2018) from Lauterbach & Amen, LLC.

The audit result was presented by Jennifer Martinson of Lauterbach & Amen, LLP. Ms. Martinson stated the financial practices of the District received an unmodified opinion, which is the highest audit rating an entity may receive. The report only contained one (1) suggestion of change. The change suggested was that the District implement an investment policy to document procedures for investment. Ms. Martinson left the meeting at 7:20 p.m.

Motion by Trustee Dougherty to accept receipt of the Financial Audit for 2018 and seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved.

6.c. Consideration and Approval of Proposals for Sand Filter Air Compressor Replacement.

Motion by Trustee Hammond to approve proposal from Harris Equipment for \$5,873.00 for compressor replacement; second by Trustee D'Andrea.

6.d. Operations Report from Sheaffer & Roland and Discussion Regarding the Same.

The Operations Report was presented by Jason Fowler of Sheaffer & Roland. Discussion was had regarding equipment failure at lift station number 3. Radovich suggested that a claim be made under insurance coverage.

Motion by Trustee Dougherty, to accept the Operations Report as presented, seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved.

6.e. *Renewal of 2019 General Mowing Contract with cornerstone Landscaping.*

The Trustees agreed to wait for the SSA to award it's mowing contract and then obtain a bid from the vendor awarded the SSA contract.

6.f. *Consideration Lift Station 3 Level Control System Upgrade from Metropolitan Industries (waiver for bid process).*

Fowler advised the Board that a high water alarm was given at 4:15 p.m. On site the controller screen was blank and there should always be a level showing. Fowler contacted Metropolitan Industries to obtain quotes for replacement of equipment and contacted Attorney Radovich. Radovich relayed the information for the emergency replacement to the trustees who in turn provided their approval to install the equipment as an emergency repair.

Motion by Trustee Hammond, to ratify the installation of replacement Level Control System at lift station number 3 due to an emergency situation bypassing the bid process, seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

6.g *Consideration of Proposal to Clear Cut/Field mowing of District Property Adjacent to Wellington Way to Address Drainage Issue.*

Motion by Trustee Dougherty to approve the proposal from Cornerstone Partners in the amount of \$2,701.36; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

7. Closed Session.

Motion by Trustee Dougherty, to adjourn to closed session for the consideration of anticipated and/or pending litigation, seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

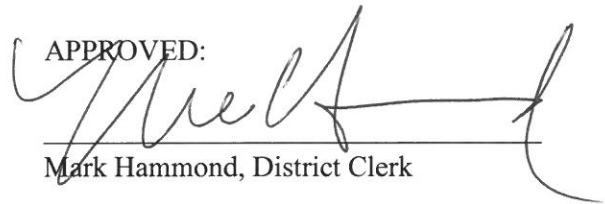
8. *Consideration of Pending Litigation, Subject to Closed Session Consideration.*

No action taken.

Upon motion duly made by Trustee Hammond to adjourn until the next regular meeting of May 28, 2019, seconded by Trustee D'Andrea and unanimously carried. The Meeting of the Board of Trustees was adjourned at 8:48 p.m.

Roll Call Vote: AYES: 3 NAYS: 0

Motion approved.

APPROVED:


Mark Hammond, District Clerk