

Madawaska Board of Selectmen Meeting Minutes

Thursday, February 11, 2016 @ 4:00 PM

At the Madawaska Town Office

SELECTMEN PRESENT: Brian Thibeault; Chairman, Dave Morin, Vincent Frallicciardi, Chad Carter

TOWN MANAGER: Ryan D. Pelletier

RECORDING SECRETARY: Sarah Pelletier

OTHERS PRESENT: Andrew Dube, Tory Jones Bonenfant, Danny Chasse, Yves Dube

Chairman Thibeault calls the meeting to order at 4:00p.m. and a quorum of four members was established.

ARTICLE 1 To consider the meeting minutes of January 26, 2016.

Vincent Frallicciardi motions to accept the January 26, 2016 meeting Minutes; Dave Morin seconds the motion. All the Selectmen are in favor and the motion carries.

ARTICLE 2 To consider adjustments to the agenda.

ARTICLE 3 To consider the Treasurer Warrant(s).

Vincent Frallicciardi motions to accept the Treasurer Warrant as presented; Chad Carter seconds the motion. All the Selectmen are in favor and the motion carries.

ARTICLE 4 To consider a period of public participation.

ARTICLE 5 To consider further discussion regarding disposing of a municipal road off of Riverview Street.

ARTICLE 6 To consider review of the Ambulance Department position wage scale.

Ambulance Department Head, Dan Chasse, is requesting a fifty cent (\$.50) an hour increase to the Ambulance staff. Dan Chasse states that Madawaska's rates are the lowest in the valley and in order to retain the staff, they need to have competitive rates. The 2016-17 Ambulance Budget reflects the increase.

Vincent Frallicciardi motions to accept Article 6 as proposed, Dave Morin seconds the motion. All Board members are in favor and the motion carries.

ARTICLE 7 To review proposed budgets for 2016-2017.

- **Ambulance Department**
- **Farmer's Market**

The Selectmen discussed the 2016-17 Budget for the Ambulance Department and the Farmer's Market Budget. They discussed the changes regarding the Farmer's Market. In reference to Robert and Denise Hebert, who are local gardeners/farmers, they will have a system that enable customers to make payments with Debit/Credit cards and they will be set up for the EBT shop program. Town Manager, Ryan Pelletier, discussed the need for the town to buy a new tent to be placed at the farmer's market and replacement tables rather than using the Rec Department's equipment. Ryan verified that the parcel of land where the Farmer's Market is located, is owned by the U.S. Federal Government.

Vincent Frallicciardi motions to approve the Ambulance and Framer's Market Budget; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

- **Library**

Vincent Frallicciardi motions to accept the Library budget, Chad Carter seconds the motion. All Selectmen are in favor and the motion carries.

- **Public Works**

The Public Works Department Budget was discussed among the Town Manager, the Selectmen and Department Head, Yves Lizotte. Yves requested changing line item, *General Supplies*, from \$25,000 to \$27,000. Yves also informed the Board of two major items that needed to be budgeted for the 2016-17 Budget year. One, the replacement of the current sidewalk Bombadier Tractor and, second, a pick-up with a plow to replace the current 2005 GMC Silverado. He's concerned about the high mileage and the age of the current pick-up.

ARTICLE 8 To consider the following policies currently in effect:

- **Public Works Entry Level Pay Scale**

Vincent Frallicciardi motions to rescind Policy #5.5 regarding Public Works Entry Level Pay Scale; Dave Morin seconds the motion. All Selectmen are in favor and the motion carries.

- **Deceased Relatives**

Vincent Frallicciardi motions to rescind Policy 11.1 regarding Deceased Relatives (of Town Employees) and leave the decision at the discretion of the Town Manager; Chad Carter seconds the motion. All the Selectmen are in favor and the motion carries.

- **Snow Day**

Dave Morin motions to amend this policy excluding early closures to be decided by the Superintendent's office. Early closures will be at the discretion of the Town Manager and Chairman of the Selectmen; Vincent Frallicciardi seconds the motion. All Selectmen are in favor and the motion carries.

➤ MMA Legal Services

The Selectmen discussed the policy regarding communications with MMA. The Selectmen agreed that communications with MMA would be handled by the Chairman of the Board or the Town Manager. The remaining Selectmen will be able to view the questions and answers. The Board members agreed that this would be an agreement among themselves.

Vincent Frallicciardi motions to rescind Policy 11.12 regarding MMA Legal Services; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

ARTICLE OUT OF ORDER

ARTICLE 10 To consider any other business before the Board of Selectmen.

Town Manager, Ryan D. Pelletier, informs the public that the Business to Business event will take place at Chez Helen Restaurant at 5:00p.m. and is RSVP. Business to business intends to create networking opportunities between individual businesses and government entities to promote growth sales and general well-being of our local communities.

ARTICLE 9 To consider an executive session to conduct the Town Manager's Sixth Month Evaluation. Title 1 § 405(6)(A).

Vincent Frallicciardi motions to go into Executive Session at 5:13p.m.; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

Adjournment

Vincent Frallicciardi motions to adjourn at 6:20p.m.; Dave Morin seconds the motion. All Board members were in favor and the motion carries.