WORKSESSION MEETING

OCTOBER 15, 2020

# The Board of Trustees held the Worksession Meeting of October 15, 2020 at

#  the Village Municipal Building, 167 North Main Street, Liberty New York.

Mayor Ronald Stabak opened the meeting with the Pledge of Allegiance.

#

**PRESENT:** Mayor Ronald Stabak, Trustee Joan Stoddard, Trustee Daniel Wright and Trustee Victoria Ferguson Also Present: Gary Silver, Attorney for the Village and Judy Zurawski, Clerk/Treasurer.

**ABSENT:** Deputy Mayor/Trustee Robert Mir

**ALSO** David Ohman (Village Engineer)

**PRESENT:**

**APPROVAL** Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously

**OF** carried approving the following minutes:

**MINUTES:**

 ORGANIZATIONAL MEETING – October 1, 2020

Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously carried approving the following minutes:

 REGULAR MEETING - OCTOBER 1, 2020

**CORRES-** Mayor Stabak said the Village did not receive any correspondence during

**PONDENCE**: this time period.

**TABLED DELAWARE ENGINEERING – CONSIDER RESOLUTION - WASTEWATER**

**BUSINESS: TREATMENT PLANT SLUDGE HANDLING UPGRADE – CONTRACT FOR**

**PLANNING SERVICES**

**RESOL.**  Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously

**#39-2020** carried approving Resolution #39-2020.

Wastewater Treatment Plant Sludge Handling Upgrade

Contract for Planning Services

CWSRF Project No.: C3-5352-02-01

 WHEREAS, the Village of Liberty, Sullivan County, New York (hereinafter the “Village”) has established the public benefit to residents for the Wastewater Treatment Plant (WWTP) Upgrade (hereinafter the “Project”); and

 WHEREAS, the Village plans to upgrade the aging sludge handling process of its Wastewater Treatment Plant (WWTP) in order to ensure the plant is able to continue providing sustainable long-term handling, dewatering removal, and disposal of the solids generated during the wastewater treatment process in an environmentally responsible manner; and

 WHEREAS, the Village plans to submit the sludge handling upgrade work as a standalone project to be listed on the Intended Use Plan (IUO) in order to receive possible hardship determination and be eligible for possible Clean Water State Revolving Fund (CWSRF) interest free in federal fiscal year 2021, and when announced, the next round of Water Infrastructure Improvement Act (WIIA) 25% Grant; and

 WHEREAS, the total planning phase work set forth in the contract is $24,900; all work under this contract is anticipated to be eligible for reimbursement under the NYSEFC administered programs;

 THEREFORE, BE IT RESOLVED THAT

1. The Village has reviewed and accepted the Engineering Services Contract for Planning Services dated October 14, 2020 and
2. Ronald Stabak, Mayor of the Village of Liberty, is authorized to sign the Professional Services Agreement for the Waste Water Treatment Plant Sludge Hauling Upgrade Planning Services Agreement between the Village and Delaware Engineering;
3. Delaware Engineering is authorized to submit the Planning Services Agreement on behalf of the Village of Liberty.

 Resolution #39-2020 was put to a vote, which resulted as follows:

 MAYOR STABAK - YES

 TRUSTEE STODDARD - YES RESOLUTION #

 TRUSTEE FERGUSON - YES 39-2020 ADOPTED

 TRUSTEE WRIGHT - YES

 TRUSTEE MIR - ABSENT

**CONSIDER LOCAL LAW #1-2020 - CHAPTER 35/SANITATION**

 Consider Negative Declaration – Proposed Local Law #1-2020

 Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously carried to issue a Negative Declaration in the matter of Proposed Local Law #1-2020- to amend Chapter 35 of the Code of the Village of Liberty entitled “Garbage and Rubbish”, which contains Articles addressing Collection Rules, Recycling, Enforcement and Sanitation User Fees charged by the Village of Liberty.

 Consider Vote on Local Law #1-2020 – Chapter 35/Sanitation

 Motion by Trustee Ferguson, seconded by Trustee Stoddard and unanimously carried to adopt Local Law #1-2020 – to amend Chapter 35 of the Code of the Village of Liberty entitled “Garbage and Rubbish”, which contains Articles addressing Collection Rules, Recycling, Enforcement and Sanitation User Fees charged by the Village of Liberty.

 This local law was put to a vote, which resulted as follows:

 MAYOR STABAK - YES

 TRUSTEE WRIGHT - YES

 TRUSTEE STODDARD - YES **ADOPTED**

 TRUSTEE FERGUSON - YES

 The fees for this Chapter will be set at the next Village Board Meeting scheduled for November 5, 2020

 **CONTINUE DISCUSSIONS CODE ENFORCEMENT FEES**

 Mayor Stabak started the discussion by stating he likes fees because everyone pays fees and they are paying for a service. He acknowledged that these are hard times. He continued by stating he is not in favor of a fee for single family owner occupied tragedy reconstruction (such as a fire).

 Mayor Stabak said the vote on the proposed fees to be considered will be tabled until Trustee Mir is in attendance.

 **CONSIDER PANDEMIC OPERATIONS PLAN**

Mayor Stabak said he has received a template of a plan developed by the Village of Hilton as well as some NYCOM links.

He also stated he has had dialogue with the CSEA regarding the required plan.

Work will continue on this plan.

**NEW CONSIDER BINGO LICENSE FOR LIBERTY ELKS LODGE 1545**

**BUSINESS:**

Motion by Trustee Stoddard, seconded by Trustee Wright approving the Bingo License for Liberty Elks BPOE.

Trustee Stabak abstained from entertaining this motion as he disclosed that he is a member of the Liberty Elks. He also stated that he does not volunteer with Bingo at the Elks; however his wife is involved in the Bingo aspect of the organization.

This license is for the period of October 4, 2020 – December 19, 2021.

 **CONSIDER CONTRACT WITH MIDDLETOWN MEDICAL – HEPATITIS B VACCINATIONS**

 Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously carried approving the Industrial Medicine Contract with Middletown Medical for the purpose of Hepatitis B Vaccinations for Village employees and authorizing Mayor Stabak to execute said contract.

 The cost for the vaccinations will be $65.00 for 2020 through 2021.

 **DISCUSSION – RISK CONTROL RECOMMENDATIONS**

 Mayor Stabak discussed the letter from Tokio Marine HCC and the existing and potential liability exposures they determined in the day to day operations.

 Mayor Stabak said Lynn Barry will take care of the signage that was recommended.

 Clerk/Treasurer said she would review all the policies that have been approved and address making sure that each employee signs that they have received them.

 **CONSIDER INTER-MUNICIPAL MODIFICATION AGREEMENT BETWEEN COUNTY OF SULLIVAN AND VILLAGE**

 Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously carried approving the Inter-Municipal Modification Agreement between the Village of Liberty and the County of Sullivan and authorize Mayor Stabak to execute said agreement.

 The County and the Village are authorized to enter into this Agreement pursuant to General Municipal Law Article 5-G. This Agreement shall permit the County to continue to act as an agent for the Village and Enforce the Village’s authority and powers under Article 11 of the Real Property Tax Law and the County’s local Laws and Article11.

 The pertinent points of the Original Agreement are:

1. The Village pays for County’s administrative expenses in connection with the sale of Village properties.
2. Upon sale or redemption the first monies (after paying the County’s administrative expenses) go to pay the outstanding Village taxes, interest and penalties. Any surplus is split equally between the County and the Village.
3. The Original Agreement was for three years (11/1/17 – 10/31/20) and is now being extended for two additional one year terms.

**APPROVAL** **BILLS FOR PAYMENT**

**OF BILLS**

**FOR PYMT:** Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously carried approving Voucher #310 to Voucher #387in the amount of $148,916.71.

 DISTRICT ATTORNEY ACCOUNT

 Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously carried approving the following bill for payment from the District Attorney Account:

 Sirchie - $807.86

**EXECUTIVE** Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously

**SESSION:** carried to go into Executive Session at 8:10 p.m. to discuss a personnel matter of a former employee and to receive attorney advice.

 Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously carried to leave Executive Session at 8:25 p.m.

**ADJOURN:** Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously carried to adjourn the meeting.

 **THE MEETING WAS ADJOURNED AT 8:25 P.M.**

 **RESPECTFULLY SUBMITTED,**

 **JUDY H. ZURAWSKI**

 **CLERK-TREASURER**

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