

July 19, 2016
Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session July 19, 2016 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Smith, Commissioners Grayson, Mattmiller, Slade and Griggs, Attorney Lair was absent.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith recognized Earl Litman with First Church of God to present the invocation.

EARL LITMAN
INVOCATION

Mayor Smith recognized Dwayne Florence with Cynthiana Harrison County Housing Assistance.

VISITORS

Mr. Florence is in attendance to ask the Commission for approval to park vehicles in the city lots in the Westside Redevelopment for a fund raiser during Walking Dead Day.

DWAYNE FLORENCE
CYN/HARR HOUSING
ASSISTANCE

Commissioner Mattmiller made a motion to give Cynthiana Harrison County Home Assistance permission to use city lots in Westside Redevelopment Area to park cars on Walking Dead Day as a fund raiser. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION CYN/HARR CO
HOME ASSISTANCE USE
LOTS FOR FUND
RAISER WALKING DEAD
DAY

Mayor Smith recognized Kathleen McCreary and Wendall Beculheimer with Legal Shield. Ms. McCreary made a presentation on identity theft and legal assistant for city employees on as a payroll deduction. The Commission agreed to take this under advisement and decide by the next meeting whether to offer this to employees.

LEGAL SHIELD

Mayor Smith recognized Mike Aldridge with Code Enforcement.

MIKE ALDRIDGE CODE
ENFORCEMENT UPDATE

Mr. Aldridge is before the Commission with an update on Code Enforcement since he took over in April 2016. Mr. Aldridge reported that the biggest issue in grass cutting. Other issues are rubbish and trash, cars and boats, furniture in yards and uninhabitable dwellings. Most issues are being resolved. The City has mowed 11 lots for Code Enforcement. Mr. Aldridge asked for the possibility of an informational brochure with highlights for citizens. It seems that most people are trying to fix what they are asked to fix. The vast majority of the people who don't cut their grass are renters.

Mayor Smith recognized Garnett Furnish with Economic Development Authority.

Mr. Furnish gave an update on Economic Development Authority. A copy of the update is hereto made a part of these minutes.

GARNETT FURNISH
EDA UPDATE

Mayor Smith reported that there are minutes to approve.

Commissioner Slade made a motion to accept the minutes of the July 5, 2016 Regular Commission meeting. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

APPROVE 7/5/2016
MEETING MINUTES

Commissioner Griggs reported that two parking lots downtown have been newly striped. This is to make our city look better.

Commissioner Griggs made a motion to authorize to advertise for uniform service for the Public Utilities and Maintenance Departments. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

MOTION TO
ADVERTISE FOR BIDS
FOR UNIFORM SERVICE

Mayor Smith recognized Commissioner Mattmiller.

PUBLIC UTILITIES
REPORT

Commissioner Mattmiller made a motion to authorize to advertise for bids for Automated Meter Reading System that is a budgeted item. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.

MOTION TO
ADVERTISE FOR BIDS
FOR AUTOMATED
METER READING
SYSTEM

Commissioner Mattmiller made a motion to offer employment to Jody Whitaker as a part-time Rental housing inspector/assistant to the Mayor and Board of Commissioners after having successfully completing all pre-employment requirements. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.

MOTION TO HIRE JODY
WHITAKER RENTAL
HOUSING INSPECTOR

Commissioner Mattmiller reported that we are ready to move on to the next list of rental property inspections. This will be done by using our 7 Health & Safety issues.

Commissioner Mattmiller reported that the disc golf equipment is in. Commissioner Mattmiller announced that he has been asked about the Splash Pad at the FRVP. He hopes to hear something on the grant by the end of the year.

MAYOR'S REPORT

Mayor Smith made a motion to authorize the Mayor to sign a lease with Dorothy and Garry Robertson to maintain a FEMA lot at 313 W. Penn Street. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO
AUTHORIZE MAYOR TO
SIGN LEASE
AGREEMENT FEMA LOT
313 W PENN

Mayor Smith announced that you can pay water and property tax bills online.

Mayor Smith asked that we look into vendor permits for events such as the Rod Run & Walking Dead Day.

Mayor Smith reported that he has received a letter and application requesting a loan from the City's UDAG fund. Commissioner Mattmiller asked do we have this money. Clerk Hutchison stated yes there is approximately \$48,000 in a savings account. Clerk Hutchison stated that she called BGADD and to the best of her understanding this money is now the City's money to do with as they wish.

UDAG SMALL BUSINESS
LOAN FUNDS

Mayor Smith will work on this and the requirements by the next Commission meeting.

Mayor Smith read a proclamation to declare July, General Aviation Month in Cynthiana.

Commissioner Griggs made a motion to approve the General Aviation Proclamation. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

GENERAL AVIATION
MONTH
PROCLAMATION

Commissioner Mattmiller made a motion to adjourn. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie Hutchison, City Clerk

James Smith, Mayor

7/19/2016