

Virginia Association of Federal Education Program Administrators Board of Directors' Meeting

February 14, 2019

Cheryl Bostick, President
Ernestine Scott, Past President

Malora Horn, President Elect
Carl McDaniel, Treasurer

Valdivia Hall, Secretary

Randall Johnson, Region 1
Candy Llewellyn, Region 1
Carolyn Taylor, Region 2
Vacant, Region 2
Lori Harper, Region 3
Roxana McCarthy, Region 3

Kathi Sheffel, Region 4
Megan Moore, Region 4
Jane Wright, Region 5
Sandra McKenzie, Region 5
Diane Washenberger, Region 6
Emily Altizer, Region 6
Wilbert Ware, Retired

Jennifer Hurt, Region 7
Amber Boggs, Region 7
Pamela Eakes, Region 8
Chip Jones, Region 8
Pat Popp, VDOE
Lynn Sodat, VDOE

Meeting Called to Order at 9:35 a.m.

In Attendance: Ernestine Scott, Cheryl Bostick, Valdivia Hall, Carl McDaniel, Amber Boggs, Lori Harper, Diane Washenberger, Pat Popp, Malora Horn, Randall Johnson, Candy Llewellyn, Carolyn Taylor, Jennifer Hurt, Roxana McCarthy, Kathi Sheffel, Jane Wright, Sandra McKenzie, and Lynn Sodat.

The meeting was called to order at 9:35 am by the President who presented the agenda. A motion was made by Roxana McCarthy, to approve the agenda, and the motion was seconded by Diane Washenberger. The motion passed.

Minutes – Valdivia Hall

The minutes from the January 10, 2019 meeting were emailed to the president by the secretary for dissemination. A motion was made by Lori Harper to approve the minutes, and the motion was seconded by Carolyn Taylor. The motion passed.

President's Report – Cheryl Bostick

- The president greeted everyone "Happy Valentine's Day"
- There are now two Region 2 vacant seats on the board with Dr. Carolyn Taylor announcing her March 2019 retirement.
- The treasurer has submitted the list of subscribers to NAFEPA to secure enrollment at the national level. There are 114 VAFEPA subscribers. Additional names may be submitted and payments made accordingly to NAFEPA as needed.
- The president reminded the board of the upcoming NAFEPA Spring Conference to be held at the Omni Shoreham Hotel in Washington DC on March 18 – 20, 2019 and to register by March 1st to avoid late registration.
- NAFEPA conference call was held on January 25, 2019. During the call, updates on conference participation, status of scholarship application, and the state leadership award were discussed. There were 29 applications for the State Leadership Award. Carl McDaniel has been selected to receive the 2019 State Leadership Award.
- There was a meeting with VDOE to discuss the feasibility of Drive-In Regional Workshops.

Treasurer's Report – Carl McDaniel

The treasurer's report was received. An amount of \$2,000.00 was moved from the money market account to the checking account to cover additional expenses. A motion was made by Malora Horn to approve the treasurer's report. The motion was seconded by Jane Wright. The motion passed.

January BALANCES 2019

February BALANCES 2019

2018 Checking Balance	\$ 5,489.74	2018 Checking Balance	\$ 1,844.74
2018 Money Market Balance	\$ 18,000.00	2018 Money Market Balance	\$ 16,011.72
2018 Business Primary Balance	\$ 50.00	2018 Business Primary Balance	\$ 50.00
GRAND TOTAL:	\$ 55,114.99	GRAND TOTAL:	\$ 17,906.46

Committee Reports

Scholarship – Ernestine Scott

- Nineteen applications were received. VAFEPA winners whose applications have already been sent to NAFEPA are Kara Hilleman from Rye Cove High School and Rebecca Button from Caroline High School. An award of \$500 will be sent to winners' school of choice once attendance has been confirmed. Jennifer Hurt will notify the counselors of the scholarship recipients for division recognition. A motion was made by Diane Washenberger to accept the scholarship report and seconded by Randall Johnson. The motion passed.

Conference Planning – The President

- Although there has been an effort to seek other venues for the 2020 conference, Doubletree Williamsburg and Doubletree Richmond Koger Center have inquired about hosting the conference. A presenter, Dave Webber has reached out to VAFEPA interested in serving as a keynote speaker for the conference. Several board members recently attended an event and found Webber's presentation to be engaging and relevant. The board was reminded that Malora will step down as president elect at the end of the 2018 -2019 academic year and that the president elect who serves as the conference chairman needs to be named soon.

Nomination – Ernestine Scott

- President Elect remains open. The president, Cheryl Bostick will actively seek to fill the position. It has been advised that current members who have served for at least one year be considered for the position.

VDOE Report – Pat Popp

- No Report

VDOE Report - Lynn Sodat

- The board was reminded of The Office of ESEA Programs training sessions through July. Tentative dates and locations for the training sessions are below:
 - 21st CCLC Spring Training
 - March 12-13 – Roanoke
 - Family Engagement Training
 - April 29 and 30 – Harrisonburg
 - May 2 and 3 – Portsmouth
 - Application Workshop – Title I, II, III, IV
 - May 7 – Richmond
 - May 9 – Roanoke
 - Coordinators' Academy
 - June 17-19 – Blacksburg
 - July 15-17 – Norfolk
- Preliminary allocations for Title I will be released on Friday, February 15, 2019. Keep in mind, state set asides have not been accounted for in the preliminary figures.

Regional Reports

Region 1 - No report

Region 2 – There was a meeting on Friday, February 8th and the discussion centered on preparation for monitoring and the National ESSA conference. Taylor shared that face to face meetings occur every other month unless an event warrants additional meetings. The region is considering adding virtual meetings as an option.

Region 3 - No report

Region 4 - No report

Region 5 – There is a meeting scheduled for March 27th. There will be a representative from the VDOE and the topic for discussion will be strengthening family engagement.

Region 6 - No report

Region 7 - No report

Region 8 - No report

Old Business

- There was a discussion on VAFEPA providing two regional workshops. In a recent meeting with Dr. Sodat, it was determined that VDOE will provide financial support for keynote speakers for the regional workshops. There was a recommendation that one workshop be held in October in the eastern part of the state and one workshop be held in the western part of the state. Suggested Richmond locations included Chesterfield Hull Street, J Sergeant Reynolds College - Parham, Piedmont Community College and within school districts. Possible topics to compliment the VDOE workshops and training sessions include monitoring, application tips, school wide plans and family engagement. The president, Cheryl Bostick indicated she would reach out to board members for help in securing venues and presenters. Several board members volunteered to help with the regional workshops Roxanna McCarthy, Candy Llewelyn, and Randall Johnson. The president also emphasized the importance of disseminating information about upcoming VAFEPA activities.

New Business

There is Region 3 vacancy on the board due to Lori Harper being named the New Superintendent for Amelia County. A Region 6 seat on the board will be vacant with Diane Washenberger's retirement.

A motion was made by Lori Harper to adjourn the meeting. Roxanna McCarthy seconded the motion. The motion was passed and the meeting was adjourned at 10:24 am.

The next VAFEPA board of directors' meeting will be held at 9:30 am on March 14, 2019.

Respectfully Submitted,
Valdivia Hall
VAFEPA Secretary

