

Town of Eclectic, Alabama  
Manufactured Home Plans Review Checklist

The following Schedule of Drawings, Specifications and Design Data are required from the Applicant in order for the Building Dept. to issue a Permit for Installation.

1. Site Plan: Building location shall be shown with dimensioned setbacks, Utility locations, Drainage - direction of flow of surface drainage, and planned landscape scheme.

(Two sets of Permit Documents are required along with a completed Application Form to implement the review process. The Town of Eclectic recognizes the International Building Code 2003 Edition as the Standard for Buildings to be placed in its jurisdiction.)

- A. **Exterior Finish.** Any material may be used for exterior finish that is generally used in areas near the location where the manufactured home is sited.
- B. **Installation.** Manufactured homes and mobile homes shall be installed in accordance with the manufacturer's installation instructions or the regulations published by the Alabama Manufactured Housing Commission.
- C. **Size & Appearance.** The general appearance and square footage of the home shall conform to housing in adjacent or nearby locations to insure compatibility of site-built homes and manufactured housing.
- D. **Site-orientation.** Manufactured homes and mobile homes shall be placed on lots in a manner compatible with and reasonably similar in orientation to other structures in the area.
- E. **Towing device.** All towing devices, wheels, axles and hitches must be removed.
- F. **Utilities.** The home must be connected to water and sewage systems (including well and septic tank, if applicable) approved by the Alabama Department of Public Health or the Alabama Department of Environmental Management.
- G. **Underpinning.** The type of material and method used for underpinning shall be consistent with and compatible to site-built homes in adjacent locations.
- H. **Installation requirements.** All manufactured homes shall be set up, installed, and anchored in full compliance with the requirements of the Alabama Manufactured Housing Commission.
- I. **Skirting required.** All manufactured homes shall be skirted with a weather-resistant material, which resembles a single-family dwelling. Skirting shall be adequately vented.
- J. **Axles and towing devices removed.** Once a manufactured home has been placed on an individual lot, all tow bars and axles shall be removed and either removed from the property or stored on the lot where they will not be visible.
- K. **Access to exterior entrances.** Immediately after installation and prior to occupation, a landing/porch/deck shall be installed on all front and back entrances. At least one of said landings shall be no narrower than five (5) feet in depth (as measured outward from the exterior of the structure) nor shorter than eight (8) feet in length and containing a railing along all exterior edges of the landing. Stairways leading to decks shall be no less than three (3) feet in width with exterior railing. All required stairways and landings/porches/decks shall be constructed of wood or brick materials or some combination of both. Required railing may be constructed of wood or metal material.
- L. **Additions.** Additions to manufactured housing must be compatible with the home and surrounding area.

**I understand the above requirements under the Zoning Ordinance of Eclectic.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

All inspections must be performed and the work accepted by the Building Official prior to release of the permanent utilities for connection.

Please call the Town office to request an inspection 24 hours prior to the inspection.

Town of Eclectic Building Office  
334-541-4429 Fax 334-541-2854.

Gary Davenport  
300-1253

Site Plan

**TOWN OF ECLECTIC, ALABAMA  
APPLICATION FOR MANUFACTURED  
HOME PERMIT**

PLACEMENT ADDRESS \_\_\_\_\_  
LOCATED BETWEEN \_\_\_\_\_ AND \_\_\_\_\_  
LEGAL DESCRIPTION LOT \_\_\_\_\_ BLK \_\_\_\_\_ PLAT \_\_\_\_\_  
IF NO RECORDED MAP: METES AND BOUNDS \_\_\_\_\_  
NEW ( ) REPLACEMENT ( ) ADDITION ( ) ALTERATIONS ( ) OTHER \_\_\_\_\_  
TYPE OF UNIT: SINGLE-WIDE ( ) DOUBLE-WIDE ( ) OTHER \_\_\_\_\_  
SIZE OF UNIT: FEET FRONT \_\_\_\_\_ FEET DEPTH \_\_\_\_\_  
TOTAL LIVING AREA (SQUARE FEET) \_\_\_\_\_  
OTHER STRUCTURES (SPECIFY) \_\_\_\_\_  
FOUNDATION (TYPE) \_\_\_\_\_  
ESTIMATED COST \$ \_\_\_\_\_ DEPT. ESTIMATED COST \$ \_\_\_\_\_  
(INCLUDE ALL LABOR AND MATERIALS AND SUB-CONTRACTORS)  
NAME OF OWNER \_\_\_\_\_ ADDRESS \_\_\_\_\_  
PHONE: \_\_\_\_\_  
NAME OF CONTRACTOR \_\_\_\_\_ ADDRESS \_\_\_\_\_  
PHONE: \_\_\_\_\_

**SUBCONTRACTORS**

CLASSIFICATION: \_\_\_\_\_ SITEWORK  
NAME \_\_\_\_\_ PHONE # \_\_\_\_\_  
ADDRESS \_\_\_\_\_

CLASSIFICATION: \_\_\_\_\_ CONCRETE  
NAME \_\_\_\_\_ PHONE # \_\_\_\_\_  
ADDRESS \_\_\_\_\_

CLASSIFICATION: \_\_\_\_\_ MASONRY  
NAME \_\_\_\_\_ PHONE # \_\_\_\_\_  
ADDRESS \_\_\_\_\_

CLASSIFICATION: \_\_\_\_\_ INSTALLER  
NAME \_\_\_\_\_ PHONE # \_\_\_\_\_  
ADDRESS \_\_\_\_\_

CLASSIFICATION: \_\_\_\_\_ HAULER  
NAME \_\_\_\_\_ PHONE # \_\_\_\_\_  
ADDRESS \_\_\_\_\_

CLASSIFICATION: \_\_\_\_\_ PLUMBING  
NAME \_\_\_\_\_ PHONE # \_\_\_\_\_  
ADDRESS \_\_\_\_\_

CLASSIFICATION: \_\_\_\_\_ H.V.A.C.  
NAME \_\_\_\_\_ PHONE # \_\_\_\_\_  
ADDRESS \_\_\_\_\_

CLASSIFICATION: \_\_\_\_\_ ELECTRICAL  
NAME \_\_\_\_\_ PHONE # \_\_\_\_\_  
ADDRESS \_\_\_\_\_

CLASSIFICATION: \_\_\_\_\_ CARPENTER  
NAME \_\_\_\_\_ PHONE # \_\_\_\_\_  
ADDRESS \_\_\_\_\_

APPLICANT HEREBY INDEMNIFIES AND SHALL HOLD HARMLESS THE TOWN OF ECLECTIC AGAINST ANY AND ALL CLAIMS RESULTING FROM THE CONSTRUCTION OF SUBJECT BUILDING/STRUCTURE. APPLICANT SHALL PROVIDE LIABILITY, PROPERTY DAMAGE, AUTO, FIRE AND STATUTORY WORKMANS COMPENSATION INSURANCE AS SPECIFIED ON APPROVAL OF PERMIT APPLICATION; INCLUDING INDEMNITY AND HOLD HARMLESS PROVISIONS NAMING THE TOWN OF ECLECTIC

I HEREBY CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT, AND THAT THE DRAWINGS SHOWN HEREON, ALTHOUGH NOT DRAWN TO SCALE, ARE DIMENSIONED APPROXIMATELY CORRECT AND DISTANCES SHOWN ARE ACCURATE. ALL PROVISIONS OF THE TOWN ZONING ORDINANCE, PLAT RESTRICTIONS, AND ANY OTHER STATE OR LOCAL LAWS COVERING THIS TYPE OF CONSTRUCTION WILL BE COMPLIED WITH, WHETHER OR NOT SPECIFIED HEREIN, AND I UNDERSTAND THAT GRANTING OF A PERMIT DOES NOT AUTHORIZE VIOLATION OF ANY OF THE ABOVE REGULATIONS, OR REMOVE THE REQUIREMENTS FOR PLUMBING, GAS, ELECTRICAL, OR ANY OTHER PERMITS AS APPLICABLE, OTHERWISE THIS PERMIT IS VOID.

SIGNATURE \_\_\_\_\_  
DATE \_\_\_\_\_  
ZONE \_\_\_\_\_  
BOARD OF ADJUSTMENTS \_\_\_\_\_  
DRAIN APPROVAL \_\_\_\_\_  
PLAT SHEET \_\_\_\_\_  
PERMIT NUMBER \_\_\_\_\_

APPROVED \_\_\_\_\_ DATE \_\_\_\_\_  
(BUILDING OFFICIAL)