



Desert Hills Fire District

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Desert Hills Fire District
Board Meeting Minutes
Regular Meeting, May 16, 2018

1. **Call to order**

Board Member Hayes called to order the Desert Hills Fire District Board meeting at **9:02 a.m. on Wednesday, May 16, 2018**, at the Desert Hills Fire Station SiMock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. **Pledge of Allegiance**

Pledge of Allegiance commenced by Board Member Hayes

3. **Roll Call**

The following Board Members were present:

John Hayes
Brad Shelton
Dolores Moscou
Tom Roger

Also in attendance:

Chief Pat Dennen
Administrative Specialist Lisa Harrison

4. **Call to the Public:** None

5. **Approval of Regular Meeting Minutes for April 18, 2018:** Motioned by Board Member Shelton to accept the April 18, 2018 Regular Meeting Minutes, seconded by Board Member Moscou; all in favor.

6. **Reports:**

a.) **Financial Report-April 2018:** Administrative Specialist Harrison stated that cash in the Grant Savings Account is \$56,535.60, Payroll Account \$6,438.77, Petty Cash \$100.00, Special Revenue Checking Account \$21,171.34, Special Revenue Savings Account \$55,287.65, Warrant Account \$526,745.27, with a total balance of \$666,278.63. Approval of Financial Report motioned by Board Member Hayes, seconded by Board Member Moscou; all in favor.

b.) **Chief's Report:**

- The brush engine that we surplused was sold to a Canadian fire department. It made it to Canada with no problems. We received \$18,000.00.
- Our wildland crew deployed to the Tinder Fire near Payson for a few days. They took the old water tinder and ran like a champ.
- Captain Stanec is in Emmetsburg, MD on a FEMA grant attending the National Fire Academy, and is the first employee that has attended academy.
- We were notified that the Homeland Security Grant Audit we had a couple weeks ago is in compliance with Homeland Security Grant procedures. Hats off to Captain Sayer and Lisa.
- I attended Wildland Urban Interface Summit with other wildland FF earlier this month.
- I'm still participating with the state mutual aid committee and making great progress. We are going to roll out the new state wide mutual aid policy at the July meeting in Glendale.
- I've been assisting Kingman Fire with the hiring process of captains and battalion chiefs. On Friday I'll be in Parker interviewing fire chiefs.
- Our Engineers completed the first year of being promoted to Engineer and are completing the first-years requirements to maintain the engineer promotion.
- We took delivery of the two new hand-held radios for our wildland fire program. We have an opportunity to get 20 additional hand-held radios that are surplus from the city of Phoenix and may potentially be a long-term loan to us.

c.) **DHFD Wildland Report:** Being red card certified for wildland fire has been voluntary, we are now making it mandatory for all firefighters to be red card certified. We will be putting on an S130, S190 & L180 training program and a physical fitness test to get the department 100% in compliance.

d.) **DHFD Auxiliary Report:** None

e.) **Correspondence:** None

7. **New Business:**

- a. Discussion and possible action to surplus outdated protective clothing – Resolution 2018-02. It was discussed last aboard meeting and posted on the website. We are looking to potentially donate them to a fire college program. Board Member Shelton motions to surplus outdated protective clothing, seconded by Board Member Roger; all in favor.
- b. Discussion and Accept donation form the Auxiliary for \$6000.00. We are very thankful to the Auxiliary. Board Member Mosco motions to accept the donation, seconded by Board Member Sheldon; all in favor.
- c. Discussion and possible action for FY18/19 budget work shop. Board Member Shelton motions to enter the budget workshop, seconded by Board Member Hayes; all in favor. Two sets of turnout gear are being added to the budget with the hopes to add 2 sets every year. Wildland is anticipated to be higher next FY. Grant income and expense is only if awarded. Physicals are high due to changing doctors. Board Member Shelton wants to go on recorded that he does not like depleting the reserves as result of hiring additional firefighters. That was a board decision and he supports it. Chief stated that even with the additional employees we have increased the reserves for FY1819. Board Member Shelton motions to accept purposed budget, seconded by Board Member Roger; all in favor.

8. **Board Member Comments:**

- a. New business to be considered on future agendas: Add to the June Board Meeting the Chief’s Selection Committee for discussion.
- b. Comments: Board Member Shelton would like to state a nice job on the budget. Move the next board meeting to Monday, June 11, 2018, 9:00am

9. **Call to the Public:** None

10. **Adjourn:** Motion to adjourn at 10:06 by Board Member Hayes, seconded by Board Member Sheldon, all in favor.