

# Edinburg Township Trustees Meeting

At Edinburg Town Hall

September 30th

2021

CALL MEETING TO ORDER BY: Jeffrey@ 7:30 p.m. Pledge of Allegiance

Roll Call

Bixler: Chair, present, Diehl Vice chair: Present, Trustee Pfile: present. Bill McCluskey, Fiscal officer present,

Guests: no guests

## **I. MOTION TO APPROVE AGENDA FOR 9/30/2021**

Moved By:Tim

Second:Chris

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: Yes

## **II. MOTION TO APPROVE MINUTES:**

### **a. work session Trustee Meeting 9/9/2021**

Moved By:Tim

Second: Chris

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: Yes

### **b. Trustee Meeting 9/9/2021**

Moved By:Tim

Second: Chris

Mr. Pfile: Yes

Mr. Diehl: yes

Mr. Bixler: Yes

## **III. CORRESPONDENCE:**

Tim presented letter from Portage County Health District, asking for update any new storm water maps.

Tim: Ohio Department of Transportation Grant information presented. Comment made about exhaustive detail required for completion. Due November 15th. Chip seal suggested, some sections of paving on Porter road (worst shape road presented) also suggested but wanted Kevin input as well. Tim said Kevin would have to work with Bill on this as well, as there is mostly online application.

**IV. Old Business:** Jeffrey discussed follow-up Bob Houser Moody and Nolin (awaiting call). Phase 1, not to exceed \$15,000 dollars. Trustees reviewed feelings regarding moving forward with this company. i.e. experience with Fire Stations, reviews, presentation.

Tim asked for update on township roof. Chris said roofer would be starting 1st week in October. Bill asked if ice guards would be installed as well, Chris said yes.

## **V. Trustee Reports**

Tim reviewed road department report. Discussed 700 bill for beds. Trustees said was approved already. Alternator for the Back Hoe discussed. Stroup road chip and seal finished, hot box repaired, radiator repaired also on back ho. Spindle needs repaired on mower belt.

## **VI. Department Reports.**

### **1. Road: see above**

**2. Fire department.** Jeffery asked for clarification of Nathan Huhn information of Bill. Reviewing Payroll reports.

Clarification of Trunk or treat. Oct. 31st. Sunday. Discussed need of date for Grant from NOPEC. Bill mentioned it may have been decided at Parks Board meeting, but not at Trustee meeting. Prob 1-3 pm.

Jeffrey discussed need to address holiday pay and overtime which Bill had questioned needing clarification, regarding Overtime being paid if earned on a Holiday, what hourly rate?

Motion: **Resolution 2021-035A** Employees Overtime pay will be paid at Normal pay

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rate, regardless if earned on a Holiday.

Moved By: Jeffrey

Second: Chris

Mr. Pfile: Yes

Mr. Diehl: yes

Mr. Bixler: Yes

Community Facilities Grant, opened for discussion. Bill printed out two grants, one for the community grant loan guarantee, and another for the loan funder guarantee.

Jeffery stated he is still awaiting contact information call.

Tim asked for parks meeting update. Discussed communications not reaching members.

Chris confirmed Hay rides for Trunk or treat.

Fire cont. Vehicle 18 taken for service testing and repair. 13 goes in for service and pump testing next week.

**3. Zoning Department:** Written permits for storage building on 14, Wolf road, House on Knowle Lane, Working on organizing information on zoning board, looking for new zoning board members, working on other permits on phone and email calls. Jeffery would like follow up and Chris said he would follow up with present members reports.

**4. Fiscal Officer:** FO provided financials, Payroll, PO, Payments, EFT's, BC. Bill reported Financials do not include Covid ARP funds of 135024.00 deposit, but has not had time to set up the UAN Fund. This was not on the Auditor certificate, but he could not identify how to enter until after training. Chris asked for clarification of spending, Bill state he had no new information other than the 3 categories available for project has different spending opportunity. Bill said Census tract information for township shows no low income hardship area breakout, so only 2 categories remain, loss income from covid, or minimal financial impact. He did say A ventilation system in town hall for covid filtration and road office as an example. Shared he got grant of \$1000.00 for trunk or treat from NOPEC and awaiting deposit of \$1000.00 grant for indigent burial, and Energy Grant from NOPEC for \$4330 for roof on Administration building approved and needs receipts for reimbursement.

Bill reviewed previously distributed Official Certificate estimated resource discussed need to approve but forward for amended as the ARP grant money was not on the certificate. Trustees Approved. **Motion: (Addendum: Added resolution number 2021-035B)**

Moved By: Tim

Second: Chris

Mr. Pfile: Yes

Mr. Diehl: yes

Mr. Bixler: Yes

\$19000 property tax rollback also not on financials as not entered in UAN yet so not in financials. Bill mentioned will need to send in new budget including the new grant moneys for an amended certificate from County auditor. Bill present Fire department donations, stating he will deposit in fire Department Fund. Trustees reviewed, asked for one for 200 to go to fire department fund, and others (250.00 and 100.00) to Fire Fighters association. Bill mentioned reminder to have payroll completed by Sunday before meeting as he cannot complete late payroll. Reported needed information from fire department runs for 2020 for OTARMA insurance reports.

Motion to pay EFT' and warrants 42373-42387

Moved By: Tim

Second: Chris

Mr. Pfile: Yes

Mr. Diehl: yes

Mr. Bixler: Yes

Motion to adjourn at 8:10 pm.

Moved By: Tim

Second: Chris

Mr. Pfile: Yes

Mr. Diehl: yes

Mr. Bixler: Yes

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Jeffrey Bixler, Chairman

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Chris Diehl, Vice Chairman

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Tim Pfile Trustee

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William McCluskey, Fiscal Officer