



## Forest Grove Board of Fire Commissioners December 26, 2019 - Meeting Minutes

### 1. Call to Order: 19:00

#### 1. Members Present

- \_ Andrew Bellone Jr. - Chairman
- X Samuel Scapellato - Vice Chairman
- X Mykola "Nick" Myronowskyj - Secretary
- X Joseph Scapellato - Treasurer
- X Thomas Bellone Sr. - Commissioner

#### Public Present & Others:

None.

### 2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Joseph Scapellato and seconded by Thomas Bellone Sr. No changes to be made.

### 3. Communications

All communications will be discussed under old and new business.

### 4. Treasurers Report & Bills against the Commission

Joseph Scapellato reported that the bank statement showed that there were 2 deposits made for the 4<sup>th</sup> quarter tax payment. The amount of each was \$130,679.25. Joseph will go to the bank and the township ASAP to look into the matter.

The Workman's Compensation insurance payment for the next period was made.

Refer to the attached files for list of all bills paid.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and was seconded by Samuel Scapellato.

### 5. Old Business

The Commissioners were reminded to check and clear their mailboxes each month.

Mykola Myronowskyj continues to review the package regarding the laws governing the retention of documents. Once the review has been completed, we can purge unneeded files from the new filing system. We will go through the document and determine what applies to our Board.



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### **5. Old Business continued**

On September 8, 2019 utility truck 43-57 was involved in a minor traffic incident in a parking lot. There was no damage to 43-57 and minor damage to the front of the other driver's vehicle. Our Claim number NJCM19100641-00001. To date there has not been any additional correspondence regarding this matter. Mykola Myronowskyj reached out to the claims adjuster and she advised that they have also not received anything from the other driver's insurance company and that we can consider this matter closed. She further advised that if we or any of the members involved receive anything from the other driver or the other driver's insurance company, to contact he immediately and she would handle the issue.

The Board received a notice from VFIS notifying us that the insurance policies will now be transitioning from American Alternative Insurance Corporation (AAIC) to National Union Fire Insurance Company as they renew. See attached.

The Board received another invoice from the Courier Post. This invoice was paid, and the check has cleared the bank. Mykola Myronowskyj will reach out to the Courier Post and look into the matter ASAP.

### **6. New Business**

The 2020 budget was approved by the DCA. A copy of the approved budget was returned.

The 2020 budget public review was completed today. No public members arrived to review the budget. The board held the final budget approval vote. All voted "Aye", with the exception of Andrew Bellone Jr., who was absent from the meeting.

The Board received a letter from ARI notifying us that they will be performing the annual audit for the Workman's Compensation insurance.

Election petitions for the 2 positions for the 2020 election were received by the Board Secretary, these petitions were filed in the Board of Fire Commissioners Office. Petitions were received from Thomas Bellone Sr, and Samuel Scapellato. The petitions were properly completed and notarized as required. Their names will be placed on the ballot for the February 2020 Fire District elections.

Ballots for the 2020 Fire District Elections will be prepared. Mykola Myronowskyj will send the ballot proof to the printer.

The Board approved a temporary budget of \$89,832.50 to cover bills and expenses until the February 2020 Fire District Elections. All voted "Aye", with the exception of Andrew Bellone Jr., who was absent from the meeting.



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**7. Public Comments**

**Chief of the Fire Department:** Not Present

**President of the Fire Department:** Not Present

**Others:** Not Present

**8. Adjournment**

A motion to adjourn the meeting was made by Samuel Scapellato and seconded by Joseph Scapellato.

Meeting was adjourned at 19:15 hours.

*Respectfully Submitted,  
Mykola "Nick" Myronowskyj  
Secretary of the Board  
Board of Fire Commissioners, District 4  
Township of Franklin, Gloucester County NJ*



## Forest Grove Board of Fire Commissioners December 26, 2019 - Meeting Minutes

3:30 PM  
12/26/19  
Accrual Basis

### Franklin Township Fire District No 4 Transactions This Month As of December 31, 2019

Type	Date	Num	Name	Amount
<b>Newfield Na Bk 0505</b>				
Check	12/11/2019	12212	Gloucester County chief Assoc	-280.00
Bill Pmt -Check	12/26/2019	12228	Comcast (Xfinity)	-16.97
Bill Pmt -Check	12/26/2019	12227	Comcast 569	-206.67
Bill Pmt -Check	12/26/2019	12226	Courier Post	-64.64
Bill Pmt -Check	12/26/2019	12225	Dennis Allonnardo	-85.29
Bill Pmt -Check	12/26/2019	12224	DTA Solutions LLC	-110.00
Bill Pmt -Check	12/26/2019	12223	Forest Grove Fire Co	-2,334.50
Bill Pmt -Check	12/26/2019	12222	Glenn Insurance, Inc.	-10,906.00
Bill Pmt -Check	12/26/2019	12221	Hydra-Ram Unlimited, Inc.	-299.64
Bill Pmt -Check	12/26/2019	12220	Major Petroleum Ind.	-706.62
Bill Pmt -Check	12/26/2019	12219	Mykola Myronowskyj	-294.99
Bill Pmt -Check	12/26/2019	12218	Nat Alexander Company, Inc.	-2,521.00
Bill Pmt -Check	12/26/2019	12217	Staples	-232.42
Bill Pmt -Check	12/26/2019	12216	TransUnion	-50.00
Bill Pmt -Check	12/26/2019	12215	Verizon Wireless 197	-60.32
Bill Pmt -Check	12/26/2019	12214	Vineland Ace Hardware	-252.10
Bill Pmt -Check	12/26/2019	12213	Vineland Auto Electric	-683.80
Total Newfield Na Bk 0505				-19,104.96
<b>Newfield Savings 9924</b>				
Total Newfield Savings 9924				
<b>TOTAL</b>				<b>-19,104.96</b>



## Forest Grove Board of Fire Commissioners December 26, 2019 - Meeting Minutes

3:32 PM  
12/26/19  
Accrual Basis

### Franklin Township Fire District No 4 Balance Sheet As of December 31, 2019

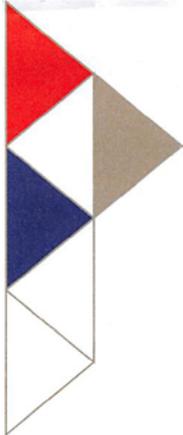
	Dec 31, 19
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Newfield Na Bk 0505	-13,311.34
Newfield Savings 9924	662,308.96
<b>Total Checking/Savings</b>	648,997.62
<b>Total Current Assets</b>	648,997.62
<b>Fixed Assets</b>	
Amnt Provide Retire Gen LTD	35,000.00
Due From Capital Fund	14,500.00
Due From General Operating Fund	38,454.00
<b>Fixed Assets</b>	
Accumalated Deprec	-1,198,294.00
Assets Equipment	802,651.00
Vehicles	1,297,831.00
<b>Total Fixed Assets</b>	902,188.00
<b>Total Fixed Assets</b>	990,142.00
<b>TOTAL ASSETS</b>	<b>1,639,139.62</b>
<b>LIABILITIES &amp; EQUITY</b>	1,639,139.62



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183 Leader Heights Road | P.O. Box 2726 | York, PA 17405 | 717.741.0911 | 800.233.1957 | vfis.com



Dear Valued VFIS Client:

In order to keep you fully informed and up to date, we are providing advanced notice of important news regarding a change in the insurance carrier supporting VFIS for your Property & Casualty insurance. Starting with policies effective and renewing January 1, 2020 and later, all Property & Casualty insurance policies for VFIS will be transitioning from American Alternative Insurance Corporation (AAIC) to National Union Fire Insurance Company of Pittsburgh, PA. (an AIG company) as they renew.

Enclosed with this letter you will find a Notice of Non-Renewal for your current Property & Casualty insurance policy issued through AAIC.

The official notice of the change uses language that spurs questions. Rest assured, although we are moving coverage to a new insurance company, we will maintain our best in class coverage, claims management and client solution services. The change in insurance companies is being managed to be as non-disruptive to you as possible.

Please note that we will maintain your existing retroactive dates on any claims-made policies/coverages on your new policy, thus avoiding the need for you to purchase extended reporting period coverage assuming you renew with us.

**There is no action required of you in this transition.** Your independent insurance agent is receiving a copy of the official notice and this letter. Your agent will continue to work with VFIS to assure continuity in your current insurance program.

We look forward to continuing to provide industry tailored protection, efficient and fair claims service and informative client solutions. We are committed to continuously earning your trust.

Sincerely,

Troy A. Markel, CIC, CRM  
President  
VFIS  
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tmarkel@vfis.com

