



GOVERNMENT OF ARUNACHAL PRADESH  
ARUNACHAL STATE RURAL LIVELIHOODS MISSION  
ABOTANI COLONY ITANAGAR-791111

No. ArSRLM / Rectt. - 63/2015 -16

Dated Itanagar, the 18<sup>th</sup> Dec' 2015.

**ADVERTISEMENT**

Arunachal State Rural Livelihoods Mission (ArSRLM), an autonomous society under the Government of Arunachal Pradesh and supported by MoRD (RL) Government of India intends to recruit the following positions purely on contractual basis.

Sl. No.	Name of the positions	Position code	Level	Reservation	Vacancies
1	State Mission Manager (Institution Building & Capacity Building)	3A	State	Unreserved	1
2	State Mission Manager (Livelihoods and Skills)	3B	State	Unreserved	1
3	State Mission Manager (Monitoring and Evaluation, MIS)	3C	State	Unreserved	1
4	State Mission Manager (Financial Inclusion)	3D	state	Unreserved	1
5	Programme Manager (Livelihoods & Skills)	04	State	Unreserved	1
6	Mission Executive (MIS)	05	State	Reserved for APST	1
7	Assistant (Office Superintendent)	06	State		1
8	Assistant (PA to CEO)	07	State		1
9	Assistant (Accounts)	08	State		1
10	Block Mission Manager	09	Block	6 Reserved for APST	7
11	Cluster Coordinator	10	Block	8 Reserved for APST	11
12	Block Assistant (Account & MIS)	11	Block	6 Reserved for APST	7

For further details visit [www.arsrlm.in](http://www.arsrlm.in)

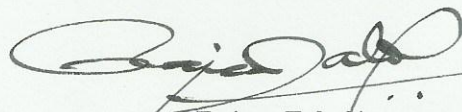
Sd/-  
Indra Mallo, IAS,  
Commissioner (Rural Development)  
Govt. of Arunachal Pradesh,  
Itanagar.

Dated Itanagar, the 24<sup>th</sup> Dec.' 2015.

Memo. No. ArSRLM / Rectt. - 63/2015 -16

Copy to:

1. The Editor, **Arunachal Times**, Itanagar with a request to publish the advertisement in of 8 sized font in one issue of your paper. There should be Asoka Emblem on the top middle and Aajeevika Logo on top left. Published Advertisement with cutting may be sent to the undersigned for payment.
2. The Editor, **Eastern Sentinel** Itanagar with a request to publish the advertisement in of 8 sized font in one issue of your paper. There should be Asoka Emblem on the top middle and Aajeevika Logo on top left. Published Advertisement with cutting may be sent to the undersigned for payment.
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4. Website: [www.arsrlm.in](http://www.arsrlm.in)
5. Notice Board
6. Office Copy

  
(Rajeev Takuk)  
Chief Executive Officer,  
Arunachal State Rural Livelihoods Mission  
Govt. of Arunachal Pradesh  
Itanagar.



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ARUNACHAL STATE RURAL LIVELIHOODS MISSION  
ABOTANI COLONY ITANAGAR-791111

**DETAIL ADVERTISEMENT**

**No. ArSRLM /Rectt. - 63/2015-16**

**Dated Itanagar, the 18<sup>th</sup> Dec' 2015.**

The Arunachal Pradesh State Rural Livelihoods Mission (ArSRLM) is an autonomous society under the Government of Arunachal Pradesh supported by National Mission Management Unit (Ministry of Rural Development) Govt. of India. The Mission is also designated as the State Nodal Agency for planning, implementation and monitoring and evaluation of all manner of interventions promoting rural livelihoods in the state including implementation of National Rural Livelihoods Mission (NRLM)/Aajeevika, a Centrally Sponsored. ArSRLM intends to recruit willing and competent personnel who are willing to put together their knowledge, passion and zeal to work with rural poor at the following posts for its State Mission Management Unit (SMMU), and seven intensive Block Mission Management Units (BMMU) on a purely contractual basis. **Applications are invited from the Indian citizens for filling up the following positions:**

**A. State Mission Management Unit (SMMU)**

Sl. No.	Name of the post	No. of posts	Minimum Qualification, Experience & upper age limit	Age limit	Roles and Responsibilities (indicative & not exhaustive)	Monthly Gross Remuneration
1.	State Mission Manager- Institution Building & Capacity Building (SMM-IB&CB)	1 (one) (UR-1)	Post Graduate degree or equivalent preferably in Social Work / Sociology/Development Studies / Veterinary Science / Agro Economics / Agriculture and allied disciplines from recognized University or Graduate with PG Diploma in Rural Development Management from nationally reputed Institution with minimum 5 years experience in the thematic area in Social / Community development sector.	21-45 years	Partnership management with public and private service providers; coordinating relationship with project stakeholders and external resource agencies; convergence with Government department, building capacity of NGOs and civil society organization; facilitating setting up of SHG federations; awareness generation for social mobilization, etc. The job involves intense touring within and outside the State and also visits to field.	55000/-
2.	State Mission Manager- Livelihoods (SMM-LH)	1 (one) (UR-1)	<b>As same as Sl. No. 1.</b>	21-45 years	Design and implement policy framework on livelihoods; manage projects; lead single or multiple livelihood intervention projects, etc. The job involves intense touring within and outside the State including filed visit.	55000/-
3.	State Mission Manager- Financial Inclusion (SMM-FI)	1 (one) (UR-1)	Post Graduate in Commerce / Business Management / Economics / Development studies/ Social Work/ rural development management or equivalent from a recognized university with at least 5 years' experience in SHG Bank linkage/ MFI/NGO. OR A retired/working banker with a graduate degree and 5 years experience in banking and micro finance at the level of at least a manager of a public/public sector /cooperative bank.	21-45 years Relaxable for retired bankers up to 60 years	Constant interface with the banking sector for facilitating bank linkage of SHG members and SHG federations and achieving annual bank linkage targets, etc. Ensuring protocols and disbursal of Community funds, Lead training & capacity building in Financial Inclusion for staffs and SHGs/Federations. The job involves intense touring within and outside the State including filed visit.	55000/-

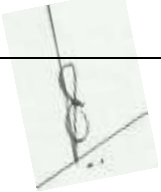


4.	State Mission Manager-Monitoring & Evaluation and Management Information System (SMM-M&E –MIS)	1 (one)  (UR-1)	Post Graduate degree or equivalent preferably in the Development arena, such as social work, development studies, rural development/management, economics, agriculture, agribusiness, statistics, information technology from any recognized institute. A minimum of 5 years experience in monitoring & evaluation, program impact assessment, research techniques and methodologies, documentation and reporting and proficiency in use of MS Spreadsheets is desirable. A candidate with knowledge of local language and proficiency in Statistical Package for Social Science (SPSS) and various IT/MIS approaches/software will be given due preference.	21-45 years	Monitor, analyze and review targets and achievements; plan, organize and conduct training for stakeholders on MIS, conduct periodic evaluation; coordinate & anchor project-based evaluation studies and research assignment, etc. The job involves intense touring within and outside the State and also visits to field.	55000/-
5.	Programme Manager-Livelihoods (PM-LH and Skills)	1 (one)  (UR-1)	Post Graduate degree with PG diploma or equivalent preferably in Social Work / Development Studies / Rural Management/ Veterinary Science / Agro Economics / Agriculture and other allied disciplines from recognized University /institution with minimum 2 years experience in the thematic area in Social / Community development.	21-35 years	Assist in design and implement policy framework on livelihoods; manage projects; lead single or multiple skills and livelihood intervention projects, etc. The job involves intense touring within and outside the State and also visits to field.	46000/-
6	Mission Executive-MIS (ME-MIS)	01  (one) (Reserved)	Graduate in any discipline with knowledge of Computer Applications from a recognized University, Certificate / Diploma in Office Applications. Preference shall be given to candidates with having BCA/ MCA. Experience in MIS work, in NIC project / assessment involving applications developed or coordinated by NIC.	21- 28 years		30000/-
7	<b>Assistants : State Level</b>		Graduate in any discipline from a recognized university. (However competent authority may relax minimum qualification criteria for candidates with desirable experience and professional aptitude).	21-28 years		22000/-
	A) PA to CEO	01	Candidates with one year Diploma in Office Applications shall be preferred for PA and Asstt. Account. Candidate with knowledge /	Age relaxable 60 years for retired employees		
	B) Asstt. Account	01	Experience of Office Establishment shall be preferred for Office Superintend			
	D) Office Superintend	01				



**B. Block Mission Management Unit (BMMU):**

Sl..No		No. of posts	Qualification, Experience & Upper age limit	Age Limit	Roles and Responsibilities (indicative & not exhaustive)	Monthly Remuneration
1	Block Mission Manager (BMM)	07 (4 posts reserved for APST) (1 each per Block)	Post Graduate Degree or equivalent in Social work / Rural Dev. / Veterinary Science / Development Studies/ Dairy / Agro Economics / Agriculture from recognized University/ Graduate with PG Diploma in Rural Development Management from nationally reputed Institution with minimum of 2 Years experience in Social/Community Development sector preferably on Livelihoods Promotion and poverty reduction. Preference would also given to officers with minimum 3 years working experience as BDOs/APOs/ EOs/ in the Department of Rural Development.	22-35 years	Lead and steer the project implementation unit at the block level. Liaise with government departments, banks and CSOs, etc. The job involves intense touring within and outside the State and also visits to field.	46000/-
2	Cluster Coordinator	11 (8 Reserved for APST)	Graduate in any discipline from a recognised university / PG in any discipline. Preference shall also be given to candidates with certificate / Diploma in Office applications. Candidates with graduation in Agriculture and RD or related disciplines from recognised university shall be preferred. <b><i>Preference may be given to local candidate of the intensive block/ district concerned.</i></b>	21-28 Years		22000/-
3	Assistant – BMMU	07 (6 reserved for APST)	Graduate in Commerce from a recognised university with Certificate / Diploma / Degree in Office and Internet applications. Candidates with good academic record with knowledge / experience / Tally, MIS updating shall be preferred.	21-28 Years		22000/-



Sd/-  
**Indra Mallo, IAS,**  
**Commissioner (Rural Development)**  
**Govt. of Arunachal Pradesh,**  
**Itanagar.**



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ARUNACHAL STATE RURAL LIVELIHOODS MISSION  
ABOTANI COLONY ITANAGAR-791111

No. ArSRLM / Rectt. - 63/2015 -16

Dated Itanagar, the 18th Dec.' 2015.

**Process of Recruitment:**

**1.1 SELECTION PROCESS:**

NRLM being a process intensive program to be implemented in mission mode with dedicated and sensitive support structure requires a rigorous selection process to tap the best possible candidate especially for the vertical heads and field functionaries.

- a) **Aptitude Test:** An Aptitude Test of 45 minutes duration will be administered to ascertain abstract and non-verbal intelligence, logical reasoning data interpretation and basic numerical abilities etc. There will be different tests-Type 1 for SMM/PM/BMM and Type 2 for ME and Assistants. The test shall include basic thematic questions as well. This will be a qualifying test for elimination of those candidates who do not meet the minimum cut off mark.
- b) **Bio-Data Form (BDF):** The candidates will fill Bio-Data Forms at the onset of the recruitment process. The time taken would be around 30-40 minutes. Besides basic information about the educational background and other details, it will also contain certain descriptive questions to understand his/ her background, aspirations and skills of writing and expression. The Bio-Data Forms of only selected candidates shall be referred to at the interview stage.
- c) **Group Discussion (GD):** Based on the results of the Aptitude Test, and BDF the candidates would be shortlisted for Group Discussion. Depending on the number of positions and the number of candidates applying for the specific position, generally 30-40% candidates get shortlisted to participate in the GD round. Each group will have 5-8 members who will take approximately 40 minutes per GD. The objective of GD is to assess the intellectual, social and emotional maturity of the candidates.
- d) **Thematic and Personal Interview:** Based on the result of the Group Discussion round, the candidates would be further shortlisted for Thematic and Personal Interview. The Interview rounds would be used to assess the thematic knowledge on the specific subject/ sector and functional roles, in addition to understanding the personal motivations, aspirations etc. of the applicant.
- e) **Field Attachment & Presentation:** In tune with the job profile, a Field Attachment Test (FAT) for about 7-10 days on best proactive sites in Arunachal Pradesh shall be conducted. All the shortlisted candidates shall undergo this as part of the selection process. The details of the field attachment test must be designed in such a manner so that it brings out the candidate's working relationship with the poor, interest and understanding of the rural areas, local area specific possibilities and constraints, capability to empathize, facilitate, and communicate to rural people. Field Report (FR) has to be submitted and a Presentation of about 15-20 minutes has to be made by each candidate on the field experience/ findings in the debriefing to the recruitment panel.

**1.2. WEIGHTAGE:** The selection process and weightage (for total of 100 marks) is proposed as follows:

Name of Post	Written	BDF	GD	PI	Field Attachment	
					Report	Presentation
SMMs	Qualifying	20	30	20	10	20
PMs	Qualifying	20	30	20	10	20
BMMs	Qualifying	15	25	20	15	25
ME and CCs	Qualifying	10	25	20	15	30
Assistants	40	10	NA	25	10	15

### 1.3. **HOW TO APPLY:**

Interested candidates may send their application in prescribed format. The prescribed format is uploaded in website [www.arsrlm.in](http://www.arsrlm.in) Candidates are advised to download the format and fill the required details in CAPITAL LETTERS. Applications duly filled can be sent /delivered in person during office hours or by post or courier at the following Address:

**The Chief Executive Officer,  
Arunachal State Rural Livelihoods Mission,  
E-Sector, Abotani Colony,  
Itanagar-791111  
Arunachal Pradesh.**

**Age:** Candidates should be of minimum 21 years as on 01.01.2016. Upper age limit is relaxable for APST and deserving candidates as per standing Govt. order/ or as indicated in the age limit column.

- i. Candidates applying for more than one post may use separate application form.
- ii. Application should invariably be superscribed "APPLICATION FOR ....." on top of the envelope.
- iii. The candidates who qualify for Thematic and Personal Interview should compulsorily produce original certificates from matriculation onwards on the day of the test failing which they will not be allowed to participate in selection process.
- iv. Those candidates who are currently employed are required to send their applications through proper channel with NOC from their employers, prior to the start of selection process.

Along with the duly filled up application, candidates should enclose the following self attested documents Otherwise the application will be rejected.

- i. 2 (Two) copies of recent colour pass-port size photographs with self attestation in the front side and one of them should be pasted on the space provided in the application form.
- ii. Self Attested copies of certificates and mark sheets issued by the University/ Board concerned.
- iii. Self Attested copy of Matriculation Certificate for proof of age issued by the Board only will be accepted.
- iv. Self Attested copy of APST Certificate/ Caste Certificate and Permanent Residential Certificate (PRC).

***The last date for receiving the complete application is 27/01/2016 up to 4.00 PM***

The selection of the Professionals will be based purely on track record and eligibility for the Mission.

Incomplete application in any manner shall not be considered. No application will be entertained after the prescribed last date for the receipt of application.

The list of shortlisted candidates will be floated on the said website. Applicants are requested to start visiting the said website after 3 days from the last date for receiving application. Shortlisted candidates shall be informed about further selection process through, E-mail and SMS. Therefore, it is important that email ID and mobile no. is properly mentioned.

#### **N.B: there shall be No online- Submission of Application.**

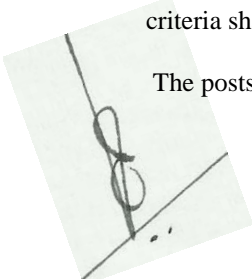
Eligible applicants shall be called for a selection process which may consist of written examination, Group Discussion and Personal Interview. The posts involve a Field Attachment of 7-10 days before the final selection. Candidates applying for more than one post would need to submit separate applications. Proficiency in computers and command on MS Office is essential for all positions.

Extensive field visit will be required in case of all positions. All the professionals engaged through this recruitment will have to work extensively in villages of Arunachal Pradesh.

No TA/ DA will be paid for appearing in selection process.

Any discrepancy in certificate or testimonials will lead to disqualification of candidature immediately. In the event misrepresentation of facts pertaining to eligibility and experience criteria shall also lead to disqualification and / or termination.

The posts are transferable anywhere within the State of Arunachal Pradesh.





The ArSRLM reserves the right to cancel or postpone the recruitment process without assigning any reason thereof. Canvassing in any form shall lead to disqualification. The selection of professional shall be purely on track record and eligibility for the mission.

***P.S: Vacancies shown may vary depending upon actual requirement and corresponding fund position.***

**N.B: The application form should be procured in the name of the candidate only**

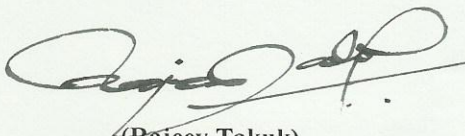
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Indra Mallo, IAS,  
Commissioner (Rural Development)  
Govt. of Arunachal Pradesh,  
Itanagar.

Memo. No. ArSRLM / Rectt / 63 / 2015 -16 /Pt-2

Dated Itanagar, the \_\_\_ Dec' 2015

Copy to :

1. The Secretary to Governor, Arunachal Pradesh, Itanagar
2. The PPS to Chief Minister, Arunachal Pradesh
3. PS to All Ministers, /Speaker/Deputy Speaker/ Parliamentary Secretaries Arunachal Pradesh
4. PS to Chief Secretary , Govt. of Arunachal Pradesh
5. All Commissioners/Secretaries, Govt. of Arunachal Pradesh
6. The Secretary (Gazetteers), Govt. of Arunachal Pradesh.
7. The Director, Admin. & Finance(NRLP), MoRD.GOI, New Delhi.
8. The State Anchor –Arunachal Pradesh, NMMU, MoRD, GOI, New Delhi.
9. All HoOs, Govt. of Arunachal Pradesh.
10. All Deputy Commissioners/Additional Deputy Commissioners, Govt. of Arunachal Pradesh
11. The Station Director (AIR), Itanagar
12. The Resident Commissioner/Deputy Resident commissioners, New Delhi/Shillong/Guwahati /Kolkata/Tezpur
13. The Editor, **Arunachal Times**, Itanagar with a request to publish the advertisement in of 8 sized font in one issue of your paper. There should be Asoka Emblem on the top middle and Aajeevika Logo on top left published Advertisement with cutting may be sent to the undersigned for payment.
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16. Website: www.arsrlm.in
17. Notice Board
18. Office Copy

  
(Rajeev Takuk)  
Chief Executive Officer,  
Arunachal State Rural Livelihoods Mission  
Itanagar

### Application Form

Please read instructions carefully before filling the application

Paste recent pass port size colour photograph of size 3.5 cm X 4.5 cm should not be more than 3 month old.  
  
Please put your signature across the photo

PLEASE FILL UP THE APPLICATION IN CAPITAL LETTERS IN OWN HANDWRITING

NAME OF POST APPLIED FOR:

Code No.

1 NAME OF CANDIDATE:

FIRST NAME:

MIDDLE NAME:

SURNAME:

2 FATHER'S NAME:

3 MOTHER'S NAME:

4 RESERVATION CATEGORY (Tick)

Gen

SC

ST

OBC

5 GENDER:

MALE

FEMALE

6 DATE OF BIRTH (DD/MM/YYYY)




7 AGE (As on 01.01.2016 )

Years

Month

Days

8 PERMANENT ADDRESS:

Village/ Town:

P.O/ PS

District:

State

Pin Code:



**9. ADDRESS FOR CORRESPONDENCE:**

Village/Town:

P.O/PS

District:

State

Pin Code:

10. MOBILE NO:

11. EMAIL ID

**12. EDUCATIONAL QUALIFICATIONS.**

SL. NO.	ACADEMIC	QUALIFICATION/ NAME OF COURSE	UNIVERSITY/ BOARD	SUBJECTS	YEAR OF PASSING
i)	Matriculation				
ii)	Higher Secondary/ XII				
iii)	Graduation				
iv)	Post Graduation				
v)	Any others.				

**13. PROFESSIONAL EXPERIENCE:**

Employment details (Post Qualification only)

SL. NO.	DESIGNATION	ORGANISATION	DURATION		
			FROM	TO	TOTAL (In Month) TOTAL Exp.

**14. TRAINING AND OTHER COURSES ATTENDED.**

SL. NO.	NAME OF TRAINING/OTHER COURSES ATTENDED	NAME OF INSTITUTITE	Duration		
			FROM	TO	TOTAL in Month

**Declaration:**

I hereby declare that all the statements made by me in the application form and information sheet are true and complete to the best of my knowledge and belief and nothing has been concealed or suppressed. I also understand that in case, any of my statements is found untrue during any stage of recruitment and thereafter, I shall be disqualified for the post applied for and I shall be liable for any penal action.

Date:

Place:

Signature of the Candidate

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**Note: Candidates need to submit self attested copies of mark sheets, Certificates, experience certificates and testimonials along with the application form.**