



## **JOB ANNOUNCEMENT**

Hamilton-Madison House seeks a full-time Certified Recovery Peer Advocate-Provisional (CRPA-P) who will provide peer support services as part of a multi-disciplinary team to clients with substance use disorder problems and/or mental illness. Service provision will focus on working with clients to enhance their recovery. Service is provided to individuals or groups.

The Certified Recovery Peer Advocate-Provisional role is to support others in recovery from a substance use disorder. The CRPA-P will serve as a role model, mentor, advocate and motivator to recovering individuals in order to help prevent relapse and promote long-term recovery. The CRPA-P must demonstrate an ability to share personal recovery experiences and to develop authentic peer-to-peer relationships.

### **Minimum Qualifications:**

- High School Diploma or GED
- Certified Recovery Peer Advocate Provisional (CRPA-P) or Certified Addiction Recovery Coach (CARC) or Peer Specialist and lived with addiction
- Certified Recovery Peer Advocate (CRPA) or CRPA-Provisional certification preferred; may self-identify as a person in recovery
- Bilingual English/Spanish or Asian Language preferred
- Ability to work well and interact with various types of individuals
- A sound understanding of substance use disorder and/or mental health problems and treatments
- EHR documentation skills
- Past or present consumer substance use disorder services and/or mental health illness with a history of managing one's own illness experience
- Awareness of the importance of recovery in living with an addiction and/or mental illness problem
- Past experience working directly with individuals in a service oriented field is beneficial
- Active membership in a consumer advocacy or self-help group

### **Responsibilities:**

- Provide individualized, ongoing guidance, coaching and support
- Engaging with an individual to consider entering treatment
- Engaging a client to attend treatment or other healthcare services

- Engaging an individual in continuing care services post-discharge
- Assist in developing formal and informal community supports
- Assist clients served in increasing social support networks of family members and/or significant others
- Work in cooperation with other providers, family members or significant others involved in the client's recovery plan
- Offer encouragement in times of crisis
- Offer modeling coping skills
- Assist clients with applying for social benefits
- Observe all rules of confidentiality relating to clinical information and treatment both internally and externally
- Responsible for understanding client's rights & obligation, policy and procedures
- Maintain professional standards and observe the guidelines established within the Code of Ethics and Conduct
- Attain established standards of productivity and administrative tasks/assignments

Compensation: Commensurate with qualifications and experience

Hours: Monday to Friday, 37.5 hours per week

To Apply: Submit your cover letter and resume to:  
Human Resources  
Fax: 212-349-2793  
Email: [hrdept@hmhonline.org](mailto:hrdept@hmhonline.org)

Posting Date: July 14, 2021      Application Deadline: Until filled

**Hamilton-Madison House is an Equal Opportunity Employer**