

**BELBROUGHTON AND FAIRFIELD PARISH COUNCIL
(BROMSGROVE DISTRICT)**

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To Members of Belbroughton and Fairfield Parish Council

Notice is hereby given that the next meeting of the Parish Council will be held on Monday 4th April 2022, 7.30pm at Belbroughton Church Hall

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

BUSINESS OF THE AGENDA

1. APOLOGIES

Council to receive apologies and to approve the reason for absence

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.

2. DECLARATIONS OF INTERESTS

- 2.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.
- 2.2 To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

- 2.3 To declare any Other Disclosable Interests in items on the agenda and their nature
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. **MINUTES OF THE PREVIOUS MEETING**

- 3.1 To approve the Minutes of meeting held on 7th March 2022 (**Attached**)

4. **REPORT – FOR INFORMATION ONLY**

- 4.1 To receive Chairman's Report
4.2 To receive Planning Committee Report from meeting held on 21st March 2022 (**Minutes attached**)
4.3 To receive Finance Committee Report from meeting held on 21st March 2022 (**Minutes attached**)

5. **TO APPROVE THE RECOMMENDATIONS OF THE FINANCE COMMITTEE**

- 5.1 To **RESOLVE** to agree reinvest of the Hampshire Trust Bond for one year at a rate of 1.21%
5.2 To **RESOLVE** to allocate £150.00 Minor Grant Application to Belbroughton PCC for maintenance of the church clock. Under Power to provide and maintain public clocks within the Council's area – Parish Councils Act 1957, s.2.

6. **DISTRICT COUNCILLOR'S**

- 6.1 To receive report of District Councillor's – Cllr. Mrs May and Cllr. Mrs Sherrey

7. **COUNTY COUNCILLOR'S**

- 7.1 To receive report of County Councillor's – Cllr. Mrs May and Cllr Mrs Webb

8. **TO RECEIVE CLERK'S REPORT AND URGENT DECISIONS**

- 8.1 To receive Clerk's Outstanding Actions List and provide update (**Attached**)
8.2 Reports for parish magazine – to agree article
8.3 To agree venue for June, July and September Full Council as Belbroughton Church Hall is being refurbished
8.4 To agree request to use Belbroughton Village Green on 23rd April 2022, 3.00pm – 5.00pm for a Community Day
8.5 To **RESOLVE** to remove James Bradley from bank mandate for the United Trust Bank Bond

9. **HIGHWAYS/MAINTENANCE**

- 9.1 To **RESOLVE** to agree purchase of new Christmas lights and to agree location (**Attached**)
9.2 To discuss/**RESOLVE** to recommend to the Finance Committee replacement heritage LED lantern on Belbroughton Village Green at a cost of £2,051.65
9.3 To receive update on Parking in Fairfield Working Party
9.4 To receive update on Fairfield Post Office closure
9.5 Smartwater signage
9.6 Residents request to consider more planting and village maintenance

10. **PARISH COUNCIL WEBSITE**

- 10.1 To discuss and **RESOLVE** to agree updating the council website

- 11. **TO RECEIVE REPORT OF PARISH COUNCILLORS**
Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise item for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- 12. **RECRUITMENT OF NEW CLERK AND RFO**
 - 12.1 To receive update on recruitment of new Clerk and Responsible Financial Officer

- 13. **DATE OF NEXT MEETING – 16th May 2022, 7.30pm**

- 14. To discuss/**RESOLVE** to agree that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting for the duration of the following item on the basis that the information disclosed will be prejudicial to the public interest by reason of the confidential nature of the business transacted: -
 - 14.1 **FAIRFIELD VILLA LEASE NEGOTIATIONS**
To receive update on proposed one year extension to the existing Fairfield Villa Lease



Signed.....
Ruth Mullett, Acting Clerk to the Council