

Approved Minutes

EVERETT TOWNSHIP

BOARD MEETING

July 21, 2020

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:12 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, Trustee Long, and Trustee Chaffee. Absent: none. Also in attendance: Jill & Keith Leslie
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Long with support by Trustee Chaffee to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of 6/16/20** - Motion by Trustee Chaffee with support by Supervisor Maike to approve the minutes as presented. Ayes all. So passed.
6. **Public Comment:** The Leslie's, residents of Goodwell Township, commented that they were just observing. They also asked to be notified if there was a Planning Commission meeting with adjoining townships attending. They left their contact information with Clerk Chaffee.
7. **Bills & Financials:**
 - A. **Treasurer's Financial Report** - \$450,007.28 total in the general checking account and \$700.55 in the tax account for a total in Bank Accounts of \$450,707.83 as of 6/30/20.
 - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$76,188.66 (ck #11547 – 11572 & E444 – E450) plus an additional \$326.28 for a Staples bill received after the checks were printed bringing the total to be approved to \$76,514.94. Trustee Long made the motion to pay the Township's bills as presented and was supported by Treasurer Fleming. Ayes all, motion passed. (The Clerk will ask for an energy audit from Consumer's as the electric bill has gone up substantially).
 - C. **Budget Review:** Reports distributed and reviewed. July is 34% of our fiscal year.
8. **Unfinished Business:**
 - A. **Resolution to move forward with the Master Plan** - The Clerk will prepare and have published a public hearing scheduled for August 18th at 1 pm.
 - B. **Drop Box key for Zoning Admin** – tabled.
9. **New Business:**
 - A. **WC Area Fire Dept (approval to sell used pagers & radios)** – Trustee Long made a motion that the Everett Township Board approve the sale of pagers and radios which have been replaced by WC Area Fire Department. The motion was supported by Clerk Chaffee. Ayes all. Motion passed.
 - B. **Expired Planning Commission Terms** – Supervisor Maike, supported by Trustee Long, moved to reappoint Planning Commission members Zimmerman, Bailey, and Mirkle to 3, 2, and 1 terms respectively. Ayes all. So moved.
 - C. **Library Board Term** – Clerk Chaffee, with support by Treasurer Fleming, moved to reappoint Supervisor Maike to the Library Board for another four year term. Ayes: Clerk Chaffee, Treasurer Fleming, Trustee Chaffee, & Trustee Long. Abstain: Supervisor Maike. Motion Passed.

10. Officer's Reports

- a. Zoning Official/Planning Co/ZBA** – Update by Planning Commission Secretary Curt Chaffee: The Planning Commission will resume meeting twice a month in August. (Regularly scheduled Monday and the following Thursday).
- b. County Commissioner** – absent & dearly missed.
- c. Transfer Station** – The clerk will contact Republic to have a roll-off delivered to the Transfer Station to be used for cleaning up the large items that have accumulated there as well as any more that come in prior to the October 17th date set for Fall Clean-Up. She will also reserve 3 roll-offs for that date. The Board discussed updates to the price list as the large items have become a problem.
- d. Supervisor** – none.
- e. Clerk** – none.
- f. Treasurer** – none.
- g. Trustees** – Supervisor Maike asked if there was a specific plan in place by the Fire Board in the case of a fire at a marijuana facility. Trustee Long will get an answer.

11. Public Comment: none

12. Adjournment: Trustee Chaffee with support by Trustee Long moved to adjourn at 2:05 pm. Ayes all. Meeting declared adjourned.

Respectfully submitted by Clerk Pam Chaffee