**LANDER COUNTY CONSERVATION DISTRICT**

NOTICE AND AGENDA OF MEETING

Tuesday August 8th, 2023, 5:30pm

Location: 815 North 2nd Street Battle Mountain, NV 89820

AGENDA

1. CALL TO ORDER AND DETERMINATION OF QUORUM
* Quorum determined, meeting called to order at 5:45pm.
1. Introduction of those in attendance
* In person: LCCD Secretary Anna Vinogradova. LCCD board members Wayne Nebeker, Dennis Cawrse, Paul Tomera. BLM Robert Burdick. Saval Ranch Jerry Annis. USFWS Cheryl Mandich.
* Online/phone: NACD Outreach Analyst Dr. Staley. NRCS Jamie Gottlieb. NCDP Melany Aten. LCCD co-chairman Suzann Lemaire.
1. PUBLIC COMMENTS
2. REVIEW AND APPROVAL OF 08/08/2023 AGENDA- *FOR POSSIBLE ACTION*
* Motion to approve amended agenda with Items VII. A, B; VIII. A, C, E moved forward in agenda while board has quorum Dennis, 2nd Wayne. None opposed.
1. REVIEW, AMEND AND/OR APPROVE MINUTES FROM 07/11/2023 MEETING- *FOR POSSIBLE ACTION*
* Motion to approve 07/11/2023 meeting minutes Wayne, 2nd Dennis. None opposed.
* AGENDA TAKEN OUT OF ORDER, PROCEED TO ITEM VII. A
1. OPEN BUSINESS
2. Discussion with Dr. Loutrina Staley National Association of Conservation Districts Equity and Outreach Program Analyst regarding outreach and diversification within conservation districts- *FOR POSSIBLE ACTION*
* Dr. Staley unable to stay online to give presentation.
1. Discussion and possible approval of native seed purchase for Indian Creek landowners- *FOR POSSIBLE ACTION*
* BLM scheduled to tour project site with NDOW on August 22nd. Anna to follow up with Rob and add to next agenda.
1. Discussion and possible approval of native seed purchase and application on Ferris Creek Weed Abatement Project site- *FOR POSSIBLE ACTION*
* BLM scheduled to tour project site with NDOW on August 22nd. Anna to follow up with Rob and add to next agenda.
1. REPORTS TO THE DISTRICT
2. Correspondences
* Informational hand out on behalf of NDA regarding annual parasitic plant Dodder.
* NCSRM Summer Meeting and Tour August 14th and 15th.
1. Agency and Partner Updates
* USFWS (Cheryl): will hear about grant approval/denial in September.
* BLM (Rob): recent fuels projects in Boone Creek in Iowa Canyon, fuel break project on HWY 305, pinyon juniper removal project coming up, herbicide contract possible, in house crews coming to Harry Canyon, possible fencing projects. Gave update on BLM weed grant application, Anna to work with Rob to answer questions from finance department.
* AGENDA TAKEN OUT OF ORDER, PROCEED TO ITEM VIII. B
1. NEW BUSINESS
2. Discussion and possible approval of Steve Steinmetz cost share application for $119.99- *FOR POSSIBLE ACTION*
* Motion to approve Steven Steinmetz cost share application for $119.99 Suzann, 2nd Wayne. None opposed.
1. Discussion and possible approval of Local Work Group natural resource concerns form- *FOR POSSIBLE ACTION*
* Discussion and approval on changing horse concerns as #1 priority and then leave the rest in order, and change wording from cattle to livestock in #2 concern. Motion to approve Local Work Group concerns form as amended Dennis, 2nd Suzann. None opposed.
1. TREASURER’S REPORT
2. Financial updates- *FOR POSSIBLE ACTION*
3. Bookkeeping/audit of last 5 years of LCCD fiscal records quotes:
4. Rogene Hill, available mid-September, $25/hour
	* Motion to approve bookkeeping services of last 5 years of LCCD fiscal records to be done by Rogene Hill at $25/hour, cap at 100 hours ($2,500) and report submitted to board by LCCD secretary, then 2nd option for bookkeeping maintenance needs in the future, Anna to use QuickBooks assistance Suzann, 2nd Wayne. None opposed.
5. QuickBooks, online assistance, starting at $200/month
	* Correction: starting at $50/month assisted services, $200/month full service.
6. Eide Bailly Elko CPAs, in office, $100-$150/hour, minimum $5,000
7. Bills to be paid- *FOR POSSIBLE ACTION*
	* No bills to be paid at this time.
	* AGENDA TAKEN OUT OF ORDER, PROCEED TO ITEM VIII. D
8. Wages/timesheet approval for Anna for July 2023 for $1,050.00 - *FOR POSSIBLE ACTION*
	* Motion to approve Anna’s wages for $1,050 Wayne, 2nd Dennis. None opposed.
9. Grant updates- *FOR POSSIBLE ACTION*
	* No updates at this time.
	* AGENDA TAKEN OUT OF ORDER, PROCEED TO ITEM IX.
10. Staff Training/Travel approval- *FOR POSSIBLE ACTION*
	* Motion to approve LCCD payment to NVSRM for board member Wayne Nebeker to attend SRM Summer Meeting and Tour ($100) and secretary Anna to attend tour ($50), including travel expense and mileage reimbursement for secretary, to come out of CD checking balance Suzann, 2nd Dennis. None opposed. Motion to approve as
	* AGENDA TAKEN OUT OF ORDER, PROCEED TO ITEM V. B
11. SUPERVISOR COMMENTS, FUTURE AGENDA ITEMS
* Anna mentioned yard sale, commissioner meeting to give update. Paul said bring edited project portfolio to next meeting for board to review, to give update at next commissioner meeting once approved. School district awarded NDOR grant to restore Duck Pond, LCCD to continue to offer available assistance as needed.
* Mill Creek weed spraying
1. PUBLIC COMMENTS
* Jerry Annis: will be at LWG meeting. Mentioned wild horse debate taking place, governor Ira Hanson vs. horse advocate from Portland, OR in Elko at convention center, September 7th at 6:00pm.
1. ADJOURNMENT- *FOR POSSIBLE ACTION*
* Motion to adjourn Dennis, 2nd Wayne. None opposed. Meeting adjourned 7:19pm.

**Acronym Key:**

* AUM- Animal Unit Months
* BIL- Bipartisan Infrastructure Law
* BLM- Bureau of Land Management
* CEU- Continuing Education Units
* DCNR- Department of Conservation and Natural Resources
* EQIP- Environmental Quality Incentives Program
* LC- Lander County
* LCCAT- Lander County Convention and Tourism
* LCCD- Lander County Conservation District
* NACD- The Nation Association of Conservation Districts
* NACO- National Association of Counties
* NCDP- Nevada Conservation District’s Program
* NDA- National Department of Agriculture
* NEPA- National Environmental Policy Act
* NDOR- Nevada Division of Outdoor Recreation
* NDOW- Nevada Department of Wildlife
* NGM- Nevada Gold Mines
* NRCS-Natural Resources Conservation Service
* NVACD- Nevada Association of Conservation Districts
* PACT- Public Agency Compensation Trust
* PLUAC- Public Land Use and Advisory Board
* STAC- State Technical Advisory Committee
* UNCE- University of Nevada Cooperative Extension
* UNR- University of Nevada
* USFWS- United States Fish and Wildlife Service