

Virginia Association of Federal Education Program Administrators
Board of Directors' Meeting
Double Tree Hotel
Williamsburg, Virginia
October 15, 2018

Ernestine Scott, President
Gail Jones, Past President

Malora Horn, President Elect
Carl McDaniel, Treasurer

Valdivia Hall, Secretary

Raye Rector, Region 1
Cheryl Bostick, Region 1
Carolyn Taylor, Region 2
Laura Burton, Region 2
Lori Harper, Region 3
Roxana McCarthy, Region 3

Kathi Sheffel, Region 4
Megan Moore, Region 4
Vacant, Region 5
Sandra McKenzie, Region 5
Diane Washenberger, Region 6
Emily Altizer, Region 6
Wilbert Ware, Retired

Jennifer Hurt, Region 7
Amber Boggs, Region 7
Pamela Eakes, Region 8
Chip Jones, Region 8
Pat Popp, VDOE
Lynn Sodat, VDOE

In Attendance: Ernestine Scott, Malora Horn, Carl McDaniel, Kathi Sheffel, Sandra McKenzie, Cheryl Bostick, Carolyn Taylor, Pat Popp, Valdivia Hall, Pam Eakes, Roxana McCarthy, Lori Harper, Jennifer Hurt, Amber Boggs, and Cheryl Bostick.

The meeting was called to order by the President who presented the agenda. A motion was made by Roxana McCarthy, to approve the agenda, and the motion was seconded by Amber Boggs. Motion passed.

Minutes – Valdivia Hall

The minutes from the September meeting were emailed to the president by the secretary for dissemination. A motion was made by Roxana McCarthy to approve the minutes, and the motion was seconded by Carolyn Taylor. Motion passed.

President's Report – Ernestine Scott

- The president stated that she was excited about the conference. Based on Carl McDaniel's data presented, the organization meet the quota. President thanked the planning committee and the board for all of their hard work.
- The president distributed the directory for board members review and update.
- In the absence of a nominating committee, Carl McDaniel (treasurer) and Valdivia Hall (secretary) were asked to serve another year and both agreed to serve another term. Malora Horn has been asked to serve as President Elect, and Cheryl Bostick has agreed to accept president. There was a motion made by Roxana McCarthy and seconded by Lori Harper to approve the slate of officers. Motioned passed.
- There was an update on the NAFEP State Leadership Awards. Applications will be available in November. If an educator has been recognized within the last 10 years, they are not eligible to be nominated for the award.
- We did not participate in the NAFEP Scholarship Awards for a number of reasons; however, we plan to participate this school term. There was a question about the free/reduced lunch eligibility. This question is difficult to respond. If the question is on the application this year, it should be ignored.

Treasurer's Report – Carl McDaniel (Malora presented the treasurer's report)

A motion was made by Carolyn Taylor to approve the treasurer's report. The motion was seconded by Sandra McKenzie. Motion passed.

September BALANCES 2018

October BALANCES 2018

2018 Checking Balance	\$ 47,382.82	2018 Checking Balance	\$ 48,170.43
2018 Money Market Balance	\$ 00.00	2018 Money Market Balance	\$ 00.00
2018 Business Primary Balance	\$ 50.00	2018 Business Primary Balance	\$ 50.00
GRAND TOTAL:	\$ 47,432.82	GRAND TOTAL:	\$ 48,220.43

Committee Reports

Bylaws- Cheryl Bostick

The VAFEP A Bylaws were modeled after the NAFEP A Bylaws to include a Table of Contents and reordered articles and sections. The term members was replaced with the term subscribers. The term state was replaced with "Commonwealth of Virginia". Recommendation to delete the term immediate from the past president title. There was a change in board meeting notices from 15 to 10 days prior to the meeting date. Also included are provisions for retired subscribers to continue in office until their term expires. After which, the retiree may chair or serve on committees. The term immediate was removed from past presidents.

There was a motion made by Amber Boggs to accept the Bylaws committee's report and the revisions noted. The motion was seconded by Jennifer Hurt. Motion passed.

Conference Planning- Ernestine Scott & the Conference Planning Committee

- The president commended Carl McDaniel on his effort to clear up the massive confusion that took place among hotel representatives due to staff transition. It was all cleared up and VAFEP A prevailed.

VDOE Report – Lynn Sodat (not in attendance)

VDOE Report - Pat Popp

- No report

Regional Reports

- Region 1 - No report
- Region 2 - No report
- Region 3 –No report
- Region 4 –No report
- Region 5 –No report
- Region 6 –No report
- Region 7 –No report
- Region 8 - No report

Old Business

- None

New Business

- None

A motion was made by Malora Horn and seconded by Lori Harper to adjourn the meeting. Motion passed. The meeting was adjourned at 9:57 AM.

Respectfully Submitted,
Valdivia Hall
VAFEPA Secretary

