

**Lakewood Forest Civic Association
Board Meeting Minutes
September 15, 2020**

The meeting was called to order at 7:04 pm by President Jodi Cole. Other board members present were: Barbara Ward, Scott Johnson, Lori Estepp, Mary Ales (via teleconference), Linda Musthaler, Mary Blacklock, and Jasmine Hurey. Drake Cameron attended as a guest.

Minutes

The minutes from the August 2020 meeting were reviewed and approved as written. Scott J. moved to accept the minutes, the motion was seconded by Barbara W. and passed unanimously.

Treasurer Report

Scott J. submitted the monthly financial report. As of August 31, 2020 we had \$26,729.98 in total funds. August 31 was the end of the fiscal year for the association. We ended the year with a net deficit of \$8,973. Our total income for the 2019-2020 year was \$3,034. Income was drastically down over the previous year because our dues were not included in the annual HOA billing process this year. Linda M. did a financial verification comparing our budget to the bank statement.

Administrative Reports

Mail Call

Nothing to report this month – mailbox was empty.

Insurance

Our policy for directors' liability insurance is up for renewal, with a payment of \$2,023 due now. Lori E. made a motion that we pay the insurance premium. Scott J. seconded the motion and it passed unanimously.

Lakewood Forest Garden Club

With Mary A.'s departure from the board, Linda M. has offered to take over as the Garden Club liaison.

Civic News Newsletter

Deadline to submit content for publication in the October issue was September 11. Barbara must have an article about NNO tonight.

Web Pages

The web pages on the Fund's website are up to date with LFCA minutes and issues of the *Civic News*.

Annual Meeting and Budget

The annual meeting of the Civic Association will be held October 6. We need to present a slate of officers and the annual budget for 2020-2021 at the meeting. The board drafted the budget tonight.

Committee Projects and Reports

LFCA Bylaws

A committee met in August to discuss changes to the LFCA bylaws. The full board discussed the proposed

changes and will present the updated bylaws at the annual meeting in October. Scott J. made a motion to accept the draft changes for presentation to the association membership in October. Lori E. seconded the motion and it passed unanimously.

National Night Out

The date is October 9, from 6 pm to 9 pm. The board has decided to change the format to have police, EMS and other first responders travel to specific points in the subdivision and meet with residents on the streets. Jodi will send Barbara an article about the event to put in the newsletter.

Military Packages

Linda M. reports that 5 names have been submitted so far to receive a package. More names might be submitted after an article in the *Civic News* is published.

Community Garage Sale

The fall garage sale is scheduled for November 6, 7 and 8. Mary B. will provide an article for the *Civic News*.

Reimbursements

Lori E. requested reimbursement for 4th of July parade trophies in the amount of \$92.99. Mary B. motioned to pay this bill, the motion was seconded by Scott J. and it passed unanimously.

Jodi C. requested reimbursement for hand sanitizer for NNO in the amount of \$12.90. Jasmine H. motioned to pay this bill, the motion was seconded by Scott J. and it passed unanimously.

Jodi C. requested reimbursement for giveaways for NNO in the amount of \$175.28. Jasmine H. motioned to pay this bill, the motion was seconded by Mary B. and it passed unanimously.

Jodi C. requested reimbursement for lights for NNO in the amount of \$117.04. The lights can be used for future events. Jasmine H. motioned to pay this bill, the motion was seconded by Lori E. and it passed unanimously.

End of Business

Barbara W. moved to adjourn the meeting and the motion was seconded by Lori E. The meeting was adjourned at 9:25 pm. The next scheduled meeting is October 6 at the LRC.