

June 23, 2015
Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session June 23, 2015 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Smith, Commissioners Grayson, Mattmiller, Slade, Griggs and Attorney Lair.

Mayor Smith reported that there are minutes to approve.

Commissioner Slade made a motion to accept the minutes of the June 4, 2015 Special meeting. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

APPROVE 6/4/15
SPECIAL MEETING
MINUTES

Commissioner Grayson made a motion to accept the minutes of the June 9, 2015 meeting. Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

APPROVE 6/9/15
MEETING MINUTES

Commissioner Mattmiller made a motion to accept the minutes of the June 18, 2015 meeting. Commissioner Grayson seconded. Vote: Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: abstain; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

APPROVE 6/18/15
SPECIAL MEETING
MINUTES

Mayor Smith recognized Attorney Lair.

LEGALS

Attorney Lair read the second reading of Ordinance #1535 amending the budget for FYE 2015.

Commissioner Slade made a motion to approve the second reading of Ordinance #1535. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

APPROVE 2nd
READING ORD#1535-
AMENDING BUDGET
FYE 2015

Attorney Lair read the second reading of Ordinance #1536 adopting the budget for FYE 2016.

Commissioner Grayson made a motion to approve the second reading of Ordinance #1536. Commissioner Griggs seconded. Vote: Commissioner Grayson: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

APPROVE 2nd
READING ORD#1536-
ADOPTING BUDGET
FYE 2016

Having reviewed the Laboratory Analysis and Chemical bids for FYE 2016 that were opened at the June 9, 2015 regular commission meeting, Commissioner Mattmiller is ready to award the bids. A copy of the bid tabulation is hereinto attached and made a part of these minutes.

LAB ANALYSIS &
CHEMICAL BIDS

Attorney Lair reported that the low bid on laboratory analysis was Fouser Environmental.

Commissioner Mattmiller made a motion to award laboratory analysis for FYE 2016 to Fouser Environmental. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

AWARD LAB BIDS FYE 2016 TO FOUSER

Attorney Lair reported that C.I. Thornburg was the low bidder on 8 of the chemical items. Water Solutions was the low bidder on 4 chemical items. Chemical Resources was the low bidder on 3 chemical items.

AWARD CHEMICAL BIDS FOR FYE 2016

Commissioner Mattmiller made a motion to award chemical bids on 8 items to C.I. Thornburg. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller made a motion to award chemical bids on 4 items to Water Solutions. Commissioner Grayson seconded. Vote: Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller made a motion to award chemical bids on 3 items to Chemical Resources. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Attorney Lair opened and read the Cable Television Franchise bid. There was one bid received from Time Warner Cable.

MOTION TO ACCEPT TIME WARNER CABLE FRANCHISE BID

Commissioner Slade made a motion to accept the non-exclusive television franchise bid from Time Warner Cable. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT

| | |
|--------------------|--------------|
| General Fund | \$ 81,506.81 |
| Water & Sewer Fund | \$ 86,065.86 |

Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Grayson reported cash in bank:

| | |
|-------------------------|---------------|
| General Fund | \$ 376,394.14 |
| Water & Sewer Fund | \$ 315,666.04 |
| Municipal Road Aid Fund | \$.82 |

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY

Commissioner Slade reported that he had received a resignation letter from Fire Lieutenant Scott Nelson. He read the resignation.

Commissioner Slade made a motion to accept resignation of Fire Lieutenant Scott Nelson effective immediately. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried

ACCEPT RESIGNATION
OF WM. SCOTT
NELSON

Commissioner Slade made a motion to terminate employment of Shelby Cooper as a part-time telecommunicator during her original probationary period effective immediately. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

TERMINATE PART-
TIME
TELECOMMUNICATOR
SHELBY COOPER

Commissioner Slade made a motion to post internally the position of Assistant Fire Chief. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

POST INTERNALLY
FOR ASSISTANT FIRE
CHIEF

Commissioner Slade made a motion to post internally the position of Fire Lieutenant. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

POST INTERNALLY
FOR FIRE LT.

Commissioner Slade made a motion to declare a 1999 Jeep Cherokee that is in the Police Department as surplus. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

DECLARE 1999 JEEP
SURPLUS

Commissioner Slade made a motion to advertise for sealed bids on 1999 Jeep Cherokee. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.

AUTHORIZE TO
ADVERTISE 99 JEEP

Commissioner Slade reported that the severe weather siren on the west side of town has quit working and needs replaced. The cost \$1350-\$1400. They county will pay half.

Commissioner Slade made a motion to pay half the cost of replacing the severe weather siren on the west side of town. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO PAY HALF
SEVERE WEATHER
ALARM

Commissioner Slade reported that he and Human Resources will looking at the Police Sergeant candidates and make a decision in July.

Mayor Smith recognized Commissioner Griggs.

PUBLIC WORKS

Commissioner Griggs reported that she and Gary Royalty have been working on prioritizing the streets that need paving this year. There will be a public hearing scheduled in the near future.

Commissioner Griggs reported that the Public Works Department has scheduled overtime to cover the mowing. The seasonal position has been put on hold for now. Commissioner Griggs also reported that Public Works has been assisting with the water line project on Pike Street.

Commissioner Griggs made a motion to pay Safe Routes to School Application #2 in the amount of \$63,448.00. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Mattmiller.

Commissioner Mattmiller reported that the Sewer Rehab Project is going well. Pike Street water line project is progressing. Commissioner Mattmiller also said he has Ordinance #1537 on his agenda to discuss. Commissioner Mattmiller stated that this ordinance is also on the Mayor's agenda so he will discuss during the Mayor's report.

PUBLIC UTILITIES
REPORT

Mayor Smith reported on the progress of his 100 day plan of action. Of the 14 goals only 3 have no action taken. The first is strategic planning for long range goals. The second is setting up a police advisory board to start implementing the recommendations from the Southern Police Institute Report. Commissioner Slade is going to work on this with Chief Johnson. The third is the establishment of a Tourism and Convention Commission. No action taken yet on this item.

MAYORS REPORT

Mayor Smith stated that in the past unless you are in city limits you cannot connect to city sewer. Mayor Smith had Attorney Lair to draft an ordinance relating to connecting to city sewer. Mayor Smith asked Attorney Lair to read or explain the ordinance. Attorney Lair stated that basically the ordinance is so that folks outside the city limits can connect to city sewer now as long as they consent to annex into the city at a future date. Attorney Lair read Ordinance #1537.

ORDINANCE #1537

Commissioner Slade made a motion to accept the first reading of Ordinance #1537 relating to city sewer service. Commissioner Grayson seconded. Discussion. Commissioner Mattmiller questioned if this was due to the Harrison County Sanitation District. Attorney Lair stated this was not specifically related to the District it relates to anyone who wants to connect to the city sewer who is not in the city limits. Commissioner Mattmiller questioned if this would be satisfactory to the Harrison County Sanitation District. Mayor Smith recognized Scott McCauley with the District. Mr. McCauley made points against the ordinance. Attorney Lair explained that if you want city services you should be willing to be annexed. Mayor Smith stated that he sees this ordinance as protecting the city 30 years down the road. Commissioner Griggs stated there should be an amendment to this ordinance. Commissioner Mattmiller asked Mr. McCauley if this ordinance was

MOTION TO ACCEPT
1ST READING
ORDINANCE #1537

satisfactory to him for the District. Mr. McCauley said it would make it difficult for him to have subscribers consent to signing annexation consent. Commissioner Griggs stated that we need to take care of the city's interest; that is why we are here. Attorney Lair stated that this ordinance is an attempt to protect the city while accommodating the county.

Mayor Smith stated that there is a motion on the table. Clerk Hutchison stated that Commissioner Slade made a motion to accept the first reading of Ordinance #1537. Commissioner Grayson seconded.

1st READING
ORDINANCE #1537

Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Mayor Smith made a motion to provide wastewater treatment services to Harrison County Sanitation District for up to \$6.50/thousand gallons, treatment service contract to be negotiated prior to accepting any discharge. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO PROVIDE
WASTEWATER
TREATMENT SERVICE
TO HARRISON CO
SANITATION
DISTRICT

Commissioner Slade made a motion to go into executive session to discuss possible litigation and possible sale of real estate under KRS 61.810 (1) (c) and KRS 61.810 (1) (b). Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

EXECUTIVE SESSION

Commissioner Slade made a motion to return to regular session. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

RETURN TO REGULAR
SESSION

Commissioner Slade made a motion to authorize Attorney Lair to write a letter to a specific individual. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO
AUTHORIZE
ATTORNEY LAIR TO
WRITE A LETTER

Mayor Smith made a motion to advertise for bids to demolish a certain piece of property. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO
ADVERTISE FOR BIDS
TO DEMOLISH
PROPERTY

Commissioner Slade made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie Hutchison,
City Clerk

James Smith, Mayor