



MELVINDALE HOUSING COMMISSION
June 18, 2018
Regular Meeting

Regular meeting of the Melvindale Housing Commission held on Monday, June 18, 2018 at 3:00 p.m. in the Community Room of Coogan Terrace, 3501 Oakwood Blvd., Melvindale, MI 48122.

Chairperson Sue Herman called the meeting to order at 3:01 p.m.

ROLL CALL:

Present: Ansley, Cotto, DeCaire, Herman

Chair Herman called for a motion to excuse Commissioner Suiter as she is currently recovering from an injury. *DeCaire* moved to excuse Suiter; *Ansley* seconded. Passed unanimously.

Also present: Executive Director Cynthia Telfer, Property Manger Luz Guzman, Financial Assistant Lisa Dionisi, Nicole Jubenville and Lisa Kirk.

Pledge of Allegiance

I. Approval of Agenda

Cotto moved to approve the agenda; *DeCaire* seconded. Motion approved 4-0 (Ansley, Cotto, DeCaire, and Herman)

II. Approval of Minutes

Ansley moved to approve the regular meeting minutes of April 16, 2018. *Cotto* seconded. Motion approved 4-0 (Ansley, Cotto, DeCaire, and Herman)

III. New Business

Resolution 2018-007 To Award Insurance Contracts

DeCaire moved; *Ansley* seconded to approve resolution 2018-007. Telfer reviewed proposals submitted by HAI, Chubb and CNA with a recommendation for an award to CNA as the lowest, responsible premium. Motion approved 4-0 (Ansley, Cotto, DeCaire, and Herman)

Resolution 2018-008 To Approve Security Camera Policy

Cotto moved, *DeCaire* seconded to approve resolution 2018-008 with a modification to include authorized access to the camera by another Board member if the Chair was not available. Motion approved 4-0 (Ansley, Cotto, DeCaire, and Herman)

IV. Commission Reports

Staff reviewed their reports and Chair Herman directed that they be placed on file.

V. Communications

Newsletter

MERS Annual Actuarial Valuation Report for December 1, 2017

VI. Public Commentary

No comments

VII. Announcements by Commissioner's

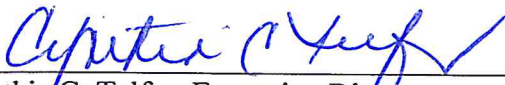
- Cotto – Happy Birthday's and Happy Anniversary's
- DeCaire – I brought in books and tapes for use of residents in the building but have been told some people took them and none have been returned. They were for lending. Happy Birthday's and Anniversary's.
- Herman –Mid-summer is coming, enjoy. Also reported that Safety Town will be taking place the week of July 23, 2018. Safety Town is for four to six year olds, participants do not have to be Melvindale residents.
- Ansley –No announcements

VIII. Adjournment

Ansley motioned to adjourn at 3:50 p.m.; *DeCaire* seconded. Motioned passed unanimously.



C. Sue Herman, Board Chair



Cynthia C. Telfer, Executive Director