

Virginia Association of Federal Education Program Administrators Board of Directors' Meeting

December 13, 2018

Cheryl Bostick, President
Ernestine Scott, Past President

Malora Horn, President Elect
Carl McDaniel, Treasurer

Valdivia Hall, Secretary

Randall Johnson, Region 1
Candy Llewellyn, Region 1
Carolyn Taylor, Region 2
Vacant, Region 2
Lori Harper, Region 3
Roxana McCarthy, Region 3

Kathi Sheffel, Region 4
Megan Moore, Region 4
Jane Wright, Region 5
Sandra McKenzie, Region 5
Diane Washenberger, Region 6
Emily Altizer, Region 6
Wilbert Ware, Retired

Jennifer Hurt, Region 7
Amber Boggs, Region 7
Pamela Eakes, Region 8
Chip Jones, Region 8
Pat Popp, VDOE
Lynn Sodat, VDOE

Meeting Called to Order at 9:35 a.m.

In Attendance: Ernestine Scott, Malora Horn, Kathi Sheffel, Cheryl Bostick, Valdivia Hall, Amber Boggs, Carolyn Taylor, Randall Johnson, Lori Harper, Sandra McKenzie, Emily Altizer, and Lynn Sodat.

The meeting was called to order by the President who presented the agenda. A motion was made by Amber Boggs, to approve the agenda, and the motion was seconded by Carolyn Taylor. The motion passed.

Minutes – Valdivia Hall

The minutes from the November meeting were emailed to the president by the secretary for dissemination. A motion was made by Carolyn Taylor to approve the minutes, and the motion was seconded by Kathi Sheffel. The motion passed.

President's Report – Cheryl Bostick

- The president welcomed new board members (Region I – Randall Johnson, Richmond Public Schools and Candy Llewellyn, Colonial Heights City Public Schools)
- The president also announced pending updates to the website which include the President's Message and photo.
- The president reminded the board of the upcoming NAFEPA Spring Conference to be held at the Omni Shoreham Hotel in Washington DC on March 18 – 20, 2019. The theme for the conference is "Facing the ChallengeEmbracing Opportunities"
- State Leadership Nomination Packet has been received. The president solicited assistance in completing the State Leadership Nomination Packet on Carl McDaniel, the VAFEPA board's nominee for the 2019 award.
- NAFEPA will be awarding four scholarships (\$2,500 each) to recognize outstanding contributions to the goals of NAFEPA. Ernestine Scott will be sending out packets to board members.
- The president shared with the board that two VAFEPA conference presenters were not paid their fee for presenting due to failure in completing VDOE required paperwork. There was a discussion on how to avoid this from reoccurring. Members agreed that a check point should occur during the conference to make certain that designated presenters have

completed VDOE’s process for payment. Following the discussion, there was a motion made by Ernestine Scott to pay the two VAFEPA conference presenters not paid by the VDOE for fees charged. The motion was seconded by Carolyn Taylor. The motion passed.

Treasurer’s Report – Carl McDaniel (not in attendance)

The president presented the treasurer’s report. A motion was made by Carolyn Taylor to approve the treasurer’s report. The motion was seconded by Valdivia Hall. The motion passed.

November BALANCES 2018

December BALANCES 2018

2018 Checking Balance	\$ 55,054.99	2018 Checking Balance	\$ 27,814.74
2018 Money Market Balance	\$ 00.00	2018 Money Market Balance	\$ 00.00
2018 Business Primary Balance	\$ 50.00	2018 Business Primary Balance	\$ 50.00
GRAND TOTAL:	\$ 55,114.99	GRAND TOTAL:	\$ 27,864.74

Committee Reports

Scholarship – Ernestine Scott

- VAFEPA will give two \$500 scholarships during the 2018-2019 school year; however, the George Irby scholarship will be suspended for 2019 and 2020.

Conference Planning – The President

- Conference planning committee members are needed to plan (determine, dates, location and venue) for the 2020 conference. There was a discussion on fundraising; however, it was mentioned that the focus of VAFEPA should remain on professional development and helping coordinators implement federal programs. Activities were suggested such as offering regional one day workshops. The 2020 VAFEPA conference committee will be collaborating with the VDOE but not with McKinney Vento as they move forward with conference planning. Cheryl Bostick and Ernestine Scott will arrange to meet with Lynn Sodat to discuss the conference 2020.

VDOE Report - Lynn Sodat

- The new School Quality Profile was released to superintendents for review prior to public release. The Superintendents Memo on Comparability will be released on next Friday. The report will be due January 25, 2019.

VDOE Report - Pat Popp (not in attendance)

Regional Reports

Region 1 - No report

Region 2 – A meeting is scheduled for Thursday, December 20th to discuss the monitoring process, guest speaker from Old Dominion University (programs for schools), etc.

Region 3 –No report

Region 4 –No report

Region 5 –No report

Region 6 –No report

Region 7 –No report

Region 8 - No report

Old Business

- None

New Business

- A needs assessment will be established to determine topics for the one day workshops and a timeline developed for implementation.
- Funding opportunities will be explored.

The next VAFEPA board of directors' meeting will be held at 9:30 am on January 10, 2019.

Respectfully Submitted,
Valdivia Hall
VAFEPA Secretary

Meeting adjourned at 10:45 a.m.

