

# *Raemi's*

## BOOKKEEPING & TAX SERVICE

To enroll in our electronic services, you will need to sign and return this form. For married filing joint filers please select a primary email to be used. This is the email that will be used for logging in and submitting your tax documents. You may mail, email or drop off this form at the office.

Upon receipt of the signed form you will receive an email within 7-10 business days with a link to set up your account. Please note: that if you are filing a married filing joint return only the primary spouse selected will receive the email link. However, both spouses are responsible for reviewing and signing the return.

***Declaration:***

Be it known that this point forward Raemi's Bookkeeping and Tax Service, LLC will be referenced as (Company).

I consent to submit my tax return documents, E-File signature documents, and payment electronically. I understand that by signing this consent form that I will receive an electronic copy of my tax return(s). I agree that I will print or save the tax returns for my records for a minimum of 3 years as required by the Internal Revenue Service.

I acknowledge that it is my responsibility to notify the Company of any inaccuracies on my return before signing my E-File documents. By signing and submitting the E-File documents I am agreeing that the return is complete. Once the Company has received the E-File documents the return(s) will be sent to the respective tax authorities. Any inaccuracies discovered after the receipt of E-File documents will likely require amended return(s) to be filed and additional preparation fees will be charged.

I acknowledge that the Company uses secure third parties to process all electronic services. I will not hold the Company responsible for any data breaches, stolen passwords or misuse.

I acknowledge that the use of the Company's electronic services may be discontinued at any time. If I would like to withdrawal from such services, I must do so in writing. Please remember that for the years you are enrolled in electronic services, you are responsible for keeping copies of the tax return(s) as well as documents you submitted for return preparation.

I acknowledge that If the Company suspects misuse on my part, they may discontinue services at their discretion. Should the Company terminate your enrollment in electronic services, you will be notified by mail and email. It is at the company's discretion to terminate services. You will not have an option to appeal the decision.

***Taxpayer Information:***

***Spouse Information:***

Name:.....

Name: .....

Address:.....

Address: .....

City/State/Zip Code:.....

City/State/Zip Code: .....

Phone Number:.....

Phone Number.....

Email:.....

Email:.....

If Married Filing Joint, is this the primary email (Yes/No)

If Married Filing Joint, is this the primary email (Yes/No)

Signature.....

Signature.....

Date:.....

Date:.....