

Charleston Research Institute Policy Memorandum

Title: CRI Extramural Research Fees and Retainage Policy

Reviewed by: Board of Directors

Implementation Date: 6/27/2014

Next Scheduled Review Date: 6/27/2017

Approval: M. Rita I. Young, Ph.D., Chairperson

Policy Statement:

CRI charges a fixed fee for all industry sponsored clinical and/or animal related research studies requiring MUSC's Institutional Review Board (IRB); VA veterinary laboratory services; storage facilities; study start up services; monitor visits; VA pharmacy services; and VA Office of General Counsel's (OGC) legal review of Cooperative Research And Development Agreements (CRADA) prior to execution and other research agreements. Sponsor retainages withheld cannot exceed 10%.

Background:

The intent of this policy is to standardize the fees charged to offset costs for the management of clinical and animal research taking place at Ralph H. Johnson VA Medical Center and administered by CRI.

Guidelines:

Sponsors, specifically pharmaceutical companies, are required to pay CRI fees for services outlined in the attached schedule which will appear as a separate line item in the budget for the project. Continuing and/or amendment IRB fees shall be billed as incurred and shall be paid even if they are not approved. The schedule of fees is subject to change upon CRI Board of Director's approval.