

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING JUNE 1, 2015

The Harrison Township Trustees met in regular session on June 1, 2015 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Eric Smith and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Tony Sharp, 77 Millstone
Guest	Martha & Tom Tykodi, 4392 York Road
Guest	Mike Terry & Denise Binford, AEP
Guest	Vickie Noble, 4774 Outville Road

From the floor - Martha Tykodi, West Licking Historical Society  
Martha inquired about the trustees decision for use of the old administration building. The Historical Society is always in need of storage and is very interested in the use of the building. Trustee Smith stated that nothing has been decided. Trustee Van Buren mentioned that the West Licking Fire District has considered using the building for sleeping quarters for the Kirkersville Fire Department.

From the floor - Mike Terry, AEP  
Mike Terry was in attendance to get the trustees to sign off on the road work completed by AEP. Ben Patterson, Road Superintendent expressed satisfaction with the work and that the work is complete.

**-Mark Van Buren moved to accept the work completed in repairing roads damaged by AEP during the transmission line project and authorize signing a damage agreement statement. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Zoning Report - Tom Frederick, Zoning Inspector  
The May permit and fees total was \$2,896.60.

**-Mark Van Buren moved to adopt Resolution 2015 06 01 01 which states: RESOLUTION TO DECLARE AND ABATE NUISANCE OHIO REVISED CODE SECTION 505.87. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.**

Tom presented a letter that he is preparing to send to the LCPC expressing the trustees concern for the Subdivision Regulation, Section 4.90, Street Frontage Trees. The letter states that Harrison Township will now take the position that any proposed subdivisions in Harrison Township will not have the trees within a proposed ROW. They are also asking the LCPC to not allow street frontage trees to be located within any street/road ROW.

Tom reported that Scotland Ridge has submitted a re-zoning application to change the 40' set back rear yard to a 30' set back rear yard. There are 122 lots in Scotland Ridge.

Tom stated that he had received James Killebrew's resignation from the Zoning Commission by email.

**-Mark Van Buren moved to accept James Killebrew's resignation as a member of the Harrison Township Zoning Commission. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

**-Mark Van Buren moved to appoint Anthony Sharp (alternate member on Zoning Commission) as a full member of the Harrison Township Zoning Commission, effective June 1, 2015. His term will run through December 31, 2017. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Two letters of interest have been received for positions on the Board of Zoning Appeals. They are from Bill Evenson and Douglas A. Harned. Tom will coordinate interviews to take place at the July 6th meeting at 6:30 p.m.

Tom has set June 4th as a deadline for Matt Chamblin. He is running Dalgarn's Landscaping from his home at 11 Knob Court, Highland Hills.

The LCPC will hold a TRC meeting on June 10, 2015 for Ellington Village, Section 3, Part 2. They have a sketch plan for another phase.

An architectural review committee was discussed. Trustee Smith inquired if this is a zoning issue. Tom responded that Etna Township has a committee but nothing in the zoning regulations.

Trustee Van Buren ask that goals be set. Tom will develop draft standards by the July meeting and wrap this up in August. Standards need to be approved by an Architect. Zoning Commission members will be on the committee or a committee can be appointed if there is a Architect as a member. Tom will research the appeal process for the committee.

**-Mark Van Buren moved to approve the following:**

- 1. Minutes of the May 19, 2015 regular meeting**
- 2. Mid month payroll and bills, warrants 13981 through 14019**
- 3. V22, DD60, DD61 and DD62**

**Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Road Report - Ben Patterson, Road Superintendent

Discussion took place about selling the snow plow truck. Bids will be accepted until July 20,

2015 at 4:00 p.m. and opened on July 21, 2015 at the regular meeting at 9:00 a.m. (change from July 6, 2015 meeting). The Prosecutor's office will prepare the notice to bidders.

**-Ray Foor moved to approve a purchase order to Edwards Sheet Metal Works Inc. in the amount of \$15,000.00 for culverts to maintain roads. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Ben started discussion about purchasing a new tractor and mower to mow the complex. Trustee Van Buren suggested hiring the complex mowed. Tom will obtain bids from contractors. The trustees ask Ben to have Mr. Zeune, owner of the storage units on SR16, to install a culvert. Ben reported using the Dura-Patcher to fill pot holes. The paving project is scheduled to start in mid July.

**-Mark Van Buren moved to hire Anthony Sharp (currently a member of the Zoning Commission and employee of the township) to mow grass at the township complex and the cemetery if needed. He will be a part time, on call, seasonal employee earning \$15.00 per hour. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Trustee Foor reported that three accidents have occurred in the last three months at the intersection of Refugee Road and Watkins Road. He was wondering if there is anything that the township could do to help the issue.

Trustee Van Buren reported that the Prosecutor's Office replied that the township can do anything with the issue of parking on the streets. The township can declare no parking on streets or no parking on one side of the street. The township could declare each subdivision separately. Ben stated that there is currently a "No Parking on Streets" sign in every subdivision.

It was reported that the Boy Scout group appreciates camping at the township complex and many community children benefit from the experience.

Trustee Smith stated that the Refuse Resolution from the Village of Kirkersville must have language from the Prosecutor's Office and will be discussed at the next meeting.

**-Mark Van Buren moved to adopt Resolution 2015 06 01 02 which states: A RESOLUTION DETERMINING THAT IT IS NECESSARY TO LEVY A TAX OUTSIDE THE TEN-MILL LIMITATION FOR THE PURPOSE OF GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING AND REPAIR OF STREETS, ROADS AND BRIDGES IN THE HARRISON TOWNSHIP ROAD DISTRICT AND REQUESTING THE LICKING COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE TOWNSHIP ROAD DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY A TWO (2) MILLS RENEWAL LEVY. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted by the Board of Trustees of Harrison Township, in their capacity as the taxing authority for the Harrison Township Road District.**

The fiscal officer has received a legal opinion from the Prosecutor's Office concerning the use of force accounts when the township uses the Dura-Patcher and crack seals the roads of Harrison Township. The Prosecutor's Office stated that each road may be considered a separate project and if the project estimate is less than \$15,000.00 the township may complete the project without completion of the force account assessment form. The Road Superintendent and the trustees are sure that no project will come close to the \$15,000.00 project estimate.

The fiscal officer prepared indemnification agreements from the Ohio Plan for the American Truck Historical Society and the Historical Construction Equipment Association. They are concerning the Outville Power Show which will take place on July 10-12, 2015 at the township complex. Trustee Van Buren will obtain the necessary signatures.

The fiscal officer received the performance bond from Waste Management of Ohio Inc. Trustee Smith will check if the original term of the contract dates are stated correctly.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:21 p.m.

Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer

Resolution 2015 06 01 01 and Resolution 2015 06 01 02 are a part of the June 1, 2015 minutes.