

ROLLA CITY COUNCIL  
REGULAR MEETING  
MINUTES  
WEDNESDAY, SEPTEMBER 15, 2021 at 7:30 p.m.

Present: Mayor John Hardy, Councilpersons: Blake Gottbreht, Kyle Hardy, Rebecca Albert, Paula Wilkie, Hovi Mitchell; Absent: TJ Bergsrud. Others in attendance: City Auditor Erica McDougall, Public Works Director Cliff Rush, Police Chief William Poitra, Engineer from AE2S Jim Olson.

Mayor Hardy called the meeting to order at 7:30 p.m.

**Mayors Minute:** Mayor John Hardy took a minute to give a shoutout to the Rolla School sports teams, the football, volleyball, and cross-country teams are doing well and seeing success. Another item to mention is the high participation rate among Elementary students in sports activities, it's great to see.

**Addition to Agenda:** None

**Consent Agenda:**

***Motion to approve Consent Agenda by Blake Gottbreht, seconded by Hovi Mitchell. No further discussion. All voted aye, motion carried.***

1. August 2021 Regular Council Meeting Minutes
2. September 2021 Administration Committee Meeting Minutes
3. September 2021 Police Committee Meeting Minutes
4. September 2021 Public Works Meeting Minutes
5. Special Meeting Minutes from September 2, 2021
6. Financial Report
7. Rolla JDA Minutes from 6/24/2021, 7/29/2021, and 8/26/2021
8. Community Center Minutes

***Reading of the Bills: Motion was made to approve bills by Hovi Mitchell, seconded by Blake Gottbreht. No further discussion. All voted aye, motion carried.***

059729	ND DEPT OF HEALTH - ACCOUNTING	9/2/2021	\$67.50
059730	ROLETTE COUNTY	9/2/2021	\$1,769.04
059731	MIKKELSEN AGGREGATES LLC	9/2/2021	\$35,210.00
059732	COMPUTER SOLUTIONS	9/2/2021	\$90.00
059733	AG PAYROLLS	9/15/2021	\$17.28
059734	ACME TOOLS	9/15/2021	\$65.94
059735	CORE & MAIN	9/15/2021	\$633.72
059736	CNH CAPITAL AMERICA LLC	9/15/2021	\$212.73
059737	CYNTHIA LAFLOE	9/15/2021	\$100.00
059738	DENNIS BERG	9/15/2021	\$1,590.00
059739	ENVIRONMENTAL EQUIP SERVICES	9/15/2021	\$310.72
059740	FIRST STATE INSURANCE	9/15/2021	\$17.00
059741	GRAND FORKS UTILITY BILLING	9/15/2021	\$70.00
059742	GIBBENS LAW OFFICE	9/15/2021	\$150.00
059743	GUSTAFSON OIL	9/15/2021	\$1,965.17
059744	HACH	9/15/2021	\$245.16
059745	HAWKINS INC	9/15/2021	\$6,937.37
059746	IRONHIDE EQUIPMENT INC	9/15/2021	\$79.38
059747	INFORMATION TECHNOLOGY DEPT- P	9/15/2021	\$69.05
059748	JOHN DEERE FINANCIAL	9/15/2021	\$196.05
059749	KOONERS GAS & THINGS	9/15/2021	\$450.00
059750	LEGACY COOPERATIVE	9/15/2021	\$137.72
059751	LEEVEERS FOODS	9/15/2021	\$101.31

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059752	MALO ELECTRIC	9/15/2021	\$5,325.04
059753	MARC	9/15/2021	\$120.09
059754	MICROLAP TECHNOLOGIES	9/15/2021	\$21.05
059755	MIKKELSEN AGGREGATES OF ROLLA	9/15/2021	\$1,152.00
059756	MUNRO ACE HARDWARE	9/15/2021	\$36.23
059757	MUNRO ACE HARDWARE	9/15/2021	\$203.51
059758	MUNRO MOTOR CO	9/15/2021	\$3,168.30
059759	ND CHEMISTRY LAB	9/15/2021	\$251.58
059760	ND SAFETY COUNCIL	9/15/2021	\$320.00
059761	NDSWRA	9/15/2021	\$90.00
059762	NORTHERN PLAINS ELECTRIC COOP	9/15/2021	\$77.56
059763	NORTH DAKOTA ONE CALL	9/15/2021	\$18.65
059764	OTTERTAIL POWER CO	9/15/2021	\$6,493.40
059765	PATTON, RICH	9/15/2021	\$85.00
059766	ROLETTE COUNTY	9/15/2021	\$450.00
059767	STAR JOHNSTON	9/15/2021	\$200.00
059768	STAPLES CREDIT PLAN	9/15/2021	\$576.79
059769	STARION BOND SERVICES	9/15/2021	\$980.00
059770	SNOWGROOMERS, LLC	9/15/2021	\$5,898.95
059771	TUOMALA PLUMBING & HEATING	9/15/2021	\$403.96
059772	TURTLE MOUNTAIN STAR	9/15/2021	\$303.93
059773	TARA OKERSON	9/15/2021	\$42.74
059774	VERIZON WIRELESS	9/15/2021	\$276.85
059775	WASTE MANAGEMENT	9/15/2021	\$20,399.63
059776	WASTE MANAGEMENT	9/15/2021	\$349.58
059777	WESTSIDE CSTORE	9/15/2021	\$15.00
059778	WANDA GONZALES	9/15/2021	\$500.00

\$98,244.98

**Engineering Report:** AE2S Engineer Jim Olson discussed the PANIC Hardware installation, he is still waiting to hear when pumps will be in. Electrician has done a lot of work at the water treatment plant. Hawkins will do change over at plant when everything gets here. PH level has exceeded 7.0 and has been rising, this has a lot to do with corrosion complaints. Jim Olson requested a motion for approval on Task Order 6 to dig into problems with a cost estimate up to \$10,500. If approved, will take 30 days to get approval from Department of Environmental Quality to start process. This system was used before, and Jim Olson is looking into reinstating it. Moor Engineering removed capabilities several years ago. PH level should be below 7.0. Discussion was had about differences in Hydrochloric Acid versus Sodium Hydroxide and what is included in the estimate of \$10,500. No motion was made to implement Task Order 6.

**Committee Reports:**

**Administrative Committee:**

1. Auditor Erica McDougall discussed status of CDBG Grant with the North Central Planning Committee, the city has been accepted into the second stage of the grant.
2. Possible USDA grant for police vehicle and police radios.
3. Discussion was had about having court two times a month versus weekly.
4. Auditors will be starting process on October 4<sup>th</sup>.

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**Police Committee:**

1. Police Vehicle will be delivered in October. Graphics will match Tahoe and be done by Pat O'Malley.
2. Chief William Poitra will be attending a workshop with the North Dakota League of Cities this week.
3. Two accidents were reviewed and followed up on with Chief Poitra.

**Public Works Committee:**

1. Water pump went out, likely caused by energy surges. Malo Electric looked at pump, it is not fixable. Recommended putting in switch delay to prevent future surges.
2. Blake Gottbreht is looking at options for dumpster roll offs currently located at the recycling center. A more secure site is needed to prevent excess garbage.
3. New loader is coming in October.
4. Pickup box on 1998 Chevy presents a safety concern. A new box has been found and will be installed.

**Street Improvement Committee:** No Meeting

*Motion to approve committee reports by Blake Gottbreht, seconded by Kyle Hardy. No further discussion. All voted aye, motion carried.*

**Old Business:** None

**New Business:**

1. Library Director Diana Lange presented options approved by Library Board: Lending Library outside of city hall to be built and maintained by Library employees to be placed by yellow bench and discussion about History Cabinets and digitally archiving books before they deteriorate much more. Council agreed both sounded like good ideas.
2. Building Permit application was received by Rolette County Public Health regarding Parcel Number 29-0001-29025-000. *Motion to approve building permit by Blake Gottbreht, seconded by Hovi Mitchell. No further discussion. All voted aye, motion carried*
3. Ordinance 335 was reviewed by council, this ordinance puts a restriction on maximum charge of garbage dated October 22, 1986. Ordinance 337 was reviewed by council, this ordinance sets the rate for street lighting.
  - a. Preliminary Ordinance 450 was reviewed by council to repeal ordinance 335 and amend ordinance 293 and set rates for garbage by resolution. Readings of Ordinance 450 will be held on October 20, 2021 and November 17, 2021. *Motion to approve wording of Ordinance 450 was made by Paula Wilkie, seconded by Blake Gottbreht. No further discussion. All voted aye, motion carried.*
  - b. Preliminary Ordinance 451 was reviewed by council to amended ordinance 337 to change rates for streetlights by resolution. Readings of Ordinance 451 will be held on October 20, 2021 and November 17, 2021. *Paula Wilkie rescinded her motion for streetlights from the Regular Council Meeting in August and Hovi Mitchell rescinded*

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*her motion from the Regular Council Meeting in August. All voted aye, motion rescinded. Motion to approve wording of Ordinance 4510 by Rebecca Albert, seconded by Blake Gottbreht. No further discussion. All voted aye, motion carried.*

Meeting adjourned at 8:20 p.m.

ATTEST:

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John Hardy, Mayor

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Erica McDougall, City Auditor