

Rancho Santa Teresa Swim & Racquet Club 286

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July 2016 Minutes
Rancho Santa Teresa Swim and Racquet Club
Board of Directors Meeting
Monday, July 11, 2016

Board Members Present: Norm Collier, Vic Haddad (Treasurer), Christine Francis (Secretary), Dirk Seidel, Lars Samson, Jack Winchester, and Bill King

Board Members Absent: None

Staff present: Alana Martinez, Jessica Silva, Sedi Raiyawa, and Jerry Bozzo

Guests Present: None

Call to order: Norm calls the meeting to order at 7:00 pm

Review June board meeting minutes.

Motion: Norm moves to approve June minutes as amended, Dirk seconds. Passed unanimously.

Staff Report:

Sedi Raiyawa presents her report on swim lessons. Session 3 begins Monday July 18th. She expects more parents to sign up their kids later this week.

Jessica Silva gives her report. 4th of July went smoothly, just like last year, and didn't exceed the budget. Unfortunately, our nacho machine broke beyond repair a couple of years ago, so we need to remember to not advertise nachos next year. She is getting ready for the first Boys Night tomorrow; there will be magic and root beer floats. Girl's night is Wednesday, and it will be the same as she usually does it.

Jerry gives his Club Manager report; we had a pipe leak on the tennis courts recently on a club clean up day. Jerry knows where to turn off the water line for the entire half of the sprinkler system now, and the plumbing has been repaired. Jerry put up a new board to the gate, but has not started on the fence yet. He heard great reports for the 4th of July party, and came in after to get the water cleaned up by shocking the system to clean up all the sunscreen. Jerry recommends a new door or hardware on the door from the Rec Room to the Clubhouse. Discussion follows. Jerry will put a padlock on the door so Alana can give out the code to a renter if they want to use the Rec Room.

August 22, 2016

Alana presents her report. Chris, our new book keeper, has been great to work with every other Wednesday. We have practically every Saturday rented for July and August. The only open Saturday is a Late Night Luau. Nothing new on the Delinquent Dues List, no one has paid any extra. We are up to 79 applications accepted for the Guest Pass Members. SVSP has let Alana know they are unavailable to be our security company for rentals as standing guards, for the rest of the summer. We will need a security solution for the rest of the summer. Norm has a call in to Jessica at SVSP regarding this matter. Discussion follows. Alana will be out of the office July 20th -22nd, and Amy will be working in the office during that time.

Directors Reports:

Norm: The 4th of July party was a success, thanks to Jessica and all the employees who helped make it happen.

Treasurer's Report: Vic presents the June Balance Sheet, then the P&L Summary.

Bill: Nothing

Dirk: Nothing

Christine: Nothing

Jack: Nothing

Lars: Nothing

Open/ Old Business

Oktoberfest planning, the caterer has been booked. The committee has been working out the last of the details. There will not be any cash transactions the night of the event. Lars has a flyer to include inside the newsletter, and will give it to Amy by the 22nd for the newsletter. Discussion follows.

New Business:

Bill has two proposals for a review of our financial system. One, Karen, verbally quoted \$1500 and would meet with us to see what we need to have done. The other firm quotes \$2000-2500 in writing for the job. Both companies specialize in small HOA reviews. Discussion follows.

Meeting adjourns at 8:07 pm Executive Session follows.

The next board meetings are 7:00 PM on August 22nd, and September 19th.

Respectfully Submitted By: Christine Francis, Board Secretary.

August 22, 2016

Date: _____