

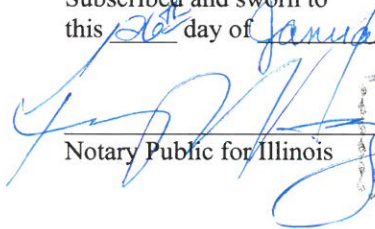
CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING FOR THE SPECIAL MEETING OF OCTOBER 28, 2020

I hereby certify that the attached minutes were reviewed and approved at the January 26, 2020 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND  
DISTRICT CLERK

Subscribed and sworn to  
this 26<sup>th</sup> day of January, 2020.



Notary Public for Illinois



**MINUTES OF THE OCTOBER 28, 2020 SPECIAL MEETING  
(AND CONTINUED TO NOVEMBER 4, 2020)  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Wednesday, October 28, 2020  
Place: Mill Creek Water Reclamation District Treatment  
Facility; 39W889 Wellington Way, Geneva, IL  
Time: 2:00 p.m.  
Attendance: Trustees: James Dougherty, Mark Hammond and Ben D’Andrea  
Others: Charles Radovich, Kim Hoadley and Jason Fowler  
telephonically

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The special meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 2:00 p.m. at the Mill Creek Water Reclamation District Treatment. Trustees present were Ben D’Andrea, Mark Hammond and James Dougherty.

**RATIFICATION OF THE FOLLOWING TEMPORARY RULES OF PROCEDURE:**

**That temporary rules of conduct for the October 28, 2020 Board of Trustee’s meeting shall be as follows (It is unknown at the time of the preparation and posting of this Agenda whether the Governor will extend his Executive Orders to include the date of this meeting. Consequently, the Agenda and the temporary rules of procedure have been prepared on the assumption that the Executive Order is in effect for this meeting):**

**On March 20, 2020 the Governor of the State of Illinois issued Executive Order 2020-10 (COVID-19 Executive Order No. 8) which, among other things instituted a “Stay at Home” order through April 7, 2020 and prohibited public and private gatherings or more than 10 people. On April 1, 2020 the Governor of the State of Illinois issued Executive Order 2020-19 (COVID-19 Executive Order No. 17) which, among other things extended the “Stay at Home” order through April 30, 2020. On April 30, 2020 the Governor extended the “Stay at Home” order through May 30, 2020 (COVID-19 Executive Order No. 33). On May 29, 2020, the Governor extended the “Stay at Home” order through June 27 , 2020 (COVID-19 Executive Order No. 39); on June 27, 2020 COVID-19 Executive Order 48 extended the order through August 22, 2020; on August 21, 2020 COVID-19 Executive Order 52 extended the order through September 19, 2020; and Executive Order 2020-55 extended restriction on in person meetings through October 17, 2020. The following temporary rules are intended to comply**

with the Executive Orders and satisfy certain Illinois statutory requirements for actions by the Board of Trustees.

At least a quorum of the Board of Trustees who are attending the October 28, 2020 Board of Trustees meeting will be required to attend physically, complying with all social distancing rules, at the appointed meeting location and the other Trustee may attend by means of telephonic attendance, including but not limited to a phone connection. Members of the Public may participate in the meeting, telephonically, as provided below. In the event member(s) of the Public appear at the meeting site, they will be requested to participate in the meeting telephonically; the Board of Trustees shall make its best efforts to for any member of the Public to hear participants in the meeting including any voting on any matter placed on the agenda. Appointed staff and consultants of the District may participate telephonically.

The platform for electronic/telephonic attendance at the Board of Trustees meeting will be arranged in advance by the President, or designee, and will be communicated to each Trustee at least five days prior to the commencement of the meeting. The telephonic platform shall allow all Trustees to speak and listen simultaneously to the proceedings. The format of the agenda for the regular meeting shall remain the same, that is, shall be called in the same order as contained in the existing Board of Trustees rules.

The regular meeting proceedings will be audibly available via the phone call-in service and numbers provided in the notice of the regular meeting.

Public participation shall be as follows: **Advance Public Comment Period:** Individuals have the option of submitting public comment by email. Individuals who wish to do so must email their comments to [FOIA@MillCreekWRD.com](mailto:FOIA@MillCreekWRD.com) prior to 10:00 a.m. on October 28, 2020. **Comments during Meeting:** The public will be provided with telephone call-in number where they can call in during the meeting, listen to the entire open meeting portion of the meeting and be recognized to provide comment at the appropriate times in the meeting. The agenda of the meeting shall be posted on the District's website, the window of the SSA office (39W250 Herrington Boulevard, Suite R-1, Geneva) and the District's Treatment Facility (39W889 Wellington Way, Geneva) at least 48 hours in advance of the meeting

3. **ANNOUNCEMENTS AND PUBLIC COMMENT.** No members of the public were present or connected to the conference call. Fowler advised that no emails were received by the public by 10:00 a.m. on October 28, 2020.
4. **Consideration of bids and approval of lowest responsible bid for the construction/installation of land application irrigation fields and associated work (5 monitoring wells and 5 center pivot irrigation rigs) on the Mill Creek Reclamation District's 172 acres of real property located on Hughes Road (north side), east of Bunker Road (Blackberry Township).**

Jason Fowler of Sheaffer & Roland advised that only one contractor picked up a bid package, several subcontractors picked up the package and only one (1) bid was received for the project. The bid was received from G. Snow & Company in the sum of \$1,573,298.02. Discussion was had regarding the

materials included in the bid, items to delete or substitute and the possibility of sending out for an addition bid if this bid is rejected by the Board. Discussion continued regarding the time frame necessary for doing a new bid and the construction time frame in order to be complete the project by April 1, 2021. Fowler advised the only necessary permit was the culvert permit. Members of the Board wanted additional time to consider the bid.

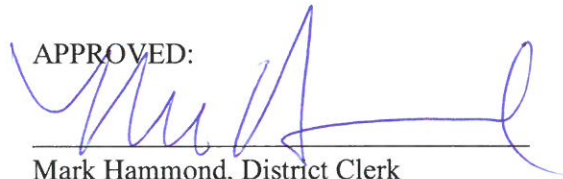
5. **Adjournment**

Motion by Trustee Dougherty to reconvene the Special Meeting of October 28, 2020 on November 4, 2020 at 2:00 p.m., seconded by Trustee Hammond and unanimously carried.

Roll Call Vote: Ayes:3 Nays: 0 Absent: 0

Motion approved.

APPROVED:



Mark Hammond, District Clerk